
HIGH COURT OF LAGOS STATE (CIVIL PROCEDURE) RULES 2012

[COMMENCEMENT:]...

In exercise of the powers conferred on me by Section 89 (1) of the High Court Law, Cap. H3 Laws of Lagos State 2003 as amended by High Court (Amendment Law) 2012, and all other powers enabling me in that behalf, I, Inumidun Enitan Akande (Mrs.) OFR, Chief Judge of Lagos State, hereby make the following Rules:

PREAMBLE

1. The overriding objectives of these Rules shall be as follows:
 - (a) to promote a just determination of every civil proceeding;
 - (b) to construe these Rules to secure simplicity in procedure, fairness, in administration, elimination of unjustifiable expense and delay, efficient and speedy dispensation of justice.
 - (c) amicable resolution of disputes by use of Alternative Dispute Resolution (ADR) mechanism.
2.
 - (1) The Court shall further the overriding objectives by actively managing cases.
 - (2) Active case management includes:
 - (a) mandating the parties to use an (ADR) mechanism where the Court considers it appropriate and facilitating the use of such procedure
 - (b) assisting the parties to settle the whole or part of the case
 - (c) fixing timetables or otherwise controlling the progress of the case;
 - (d) giving directions to ensure that the trial of the case proceeds quickly and efficiently;
 - (e) requiring the Claimant and his Legal Practitioner, to cooperate with the Court to further the overriding objectives by complying with the requirements of the Pre-action Protocol to wit:
 - (i) that he has made attempts at amicable resolution of the dispute through mediation, conciliation, arbitration or other dispute resolution options;

- (ii) that the dispute resolution was unsuccessful, and that by a written memorandum to the Defendants, he set out his claim and options for settlement; and
 - (iii) that he has complied as far as practicable, with the duty of full and frank disclosure of all information relevant to the issues in dispute.
- 3. Parties and their Counsel shall help the Court to further the overriding objectives of these Rules.

SCHEDULE

HIGH COURT OF LAGOS STATE

(CIVIL PROCEDURE) RULES 2012

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Members of 2012 Rules Review Committee

ORDERS

ORDER 1 - CITATION, APPLICATION AND INTERPRETATION OF HIGH COURT OF LAGOS STATE (CIVIL PROCEDURE) RULES 2012

1. (1) These Rules may be cited as the High Court of Lagos State Civil Procedure) Rules 2012.
 - (2) These Rules shall apply to all civil proceedings in the High Court of Lagos State including all pending part-heard causes and matters, before these Rules came into force in respect of steps to be taken or further taken in such causes of matters.
 - (3) Where a matter arises in respect of which no adequate provisions are made in the Rules, the Court shall adopt such procedure as will in its view do substantial justice between the parties concerned.
2. (1) These Rules shall be interpreted in accordance with the Interpretation Law, Cap. 14 Laws of Lagos State 2003 or any re-enactment thereof.
 - (2) Where in these Rules, depositions and affidavits are required to be made, if the deponent does not understand English Language such deposition or affidavit shall be made in a language he understands and shall be accompanied by interpretation thereof in English language.
 - (3) In the construction of these Rules, unless there is anything in the subject or context repugnant thereto, the several words hereinafter mentioned or referred to shall have or include the following meanings:

" Claimant" shall include a Claimant in a Counter Claim;

" Court" means the High Court of Lagos State;

" Court Process or "Process" includes Writ of Summons, Originating Summons, Originating Process, Notices, Petitions, Pleadings, Orders, Motions, Summons, Warrants and all documents or written communication of which service is required;

"Decision" means any determination of the Court and includes judgment, ruling, decree, order, conviction, sentence or recommendation;

"Defendant" shall include a Defendant to a Counter-Claim;

"Guardian" means any person who has for the time being, the charge of or control over a person under legal disability and includes a person appointed to institute or defend an action on behalf of any person under legal disability;

"Law" means the High Court Law, Cap. H3, Laws of Lagos State, 2003 or any re-enactment thereof;

"Legal Practitioner" means a legal practitioner or counsel within the meaning of the Legal Practitioners' Act;

"Minor" means a person who has not attained the age of 18 years;

"Originating Process" means any court process by which a suit is initiated;

"Persons Under Legal Disability" means persons who lack capacity to institute or defend any proceedings by reason of age, insanity, unsoundness of mind or otherwise;

"Pre-action Protocol" means steps that parties are required to take before issuing proceedings in court as set out in Form 01 to these Rules.

"Probate action" means an action for the grant of probate of the Will, or Letters of Administration of the estate of a deceased person or for the revocation of such a grant or for a decree pronouncing for or against the validity of an alleged Will, and all other matters incidental thereto.

"Referee" means any person who has been appointed by the court to determine any matter or question or issue of fact in a suit;

"Registrar" means the Chief Registrar, Deputy Chief Registrar, Assistant Chief Registrar, Principal Registrar, Senior Registrar, Higher Registrar, or any other Officer acting or performing the functions of a Registrar;

"Registry" means the Registry of the High Court of Lagos State in the appropriate Judicial Division;

"Statement of case" as used in Order 25 Rule 6 means the summary of the case of the parties as contained in the pleadings.

"Taxing Officer" means the Chief Registrar or such other officer of the Court as the Chief Judge may appoint to tax costs.

3. The High Court of Lagos State (Civil Procedure) Rules 2004 shall cease to be operational from the commencement of these new Rules.

ORDER 2 - PLACE OF INSTITUTING AND TRIAL OF SUITS

Subject to the provisions of the Law on transfer of suits, the place for trial of any suit shall be regulated as follows:

1. All suits relating to land or any mortgage or charge or any interest in land, or any inquiry or damage to land and actions relating to personal property distrained or seized for any cause, shall be commenced and determined in the Judicial Division in which the land is situate, or the distraint took place.
2. All actions for recovery of penalties, forfeitures, and all actions against public officers shall be commenced and tried in the Judicial Division in which the cause of action arose.
3. All suits for the specific performance, or upon the breach of any contract, may be commenced and determined in the Judicial Division in which such contract ought to have been performed or in which the Defendant resides or carries on business.

4. (1) All other suits may be commenced and determined in the Judicial Division in which the Defendant resides or carries on business.
- (2) Where there are several Defendants who reside or carry on business in different Judicial Divisions, the suit may be commenced in any one of those Judicial Divisions subject to any order or direction a Judge may make or give as to the most convenient arrangement for trial of the suit.
5. If any suit is commenced in the wrong Judicial Division, it may be tried in that Division unless the Chief Judge otherwise directs.

ORDER 3 - FORM AND COMMENCEMENT OF ACTION

1. Subject to the provisions of these Rules or any applicable law requiring any proceedings to be begun otherwise than by Writ, a Writ of Summons shall be the form of commencing all proceedings:
 - (a) where a Claimant claims:
 - (i) any relief or remedy for any civil wrong or;
 - (ii) damages for breach of duty, whether contractual, statutory or otherwise, or;
 - (iii) damages for personal injury to or wrongful death of any person, or in respect of damage or injury to property;
 - (b) where the claim is based on or includes an allegation of fraud, or;
 - (c) where an interested person claims a declaration.
2. (1) All civil proceedings commenced by Writ of Summons shall be accompanied by:
 - (a) a Statement of Claim;
 - (b) a list of witnesses to be called at the trial;
 - (c) written statements on oath of the witnesses except witnesses on subpoena;

- (d) copies of every document to be relied on at the trial;
 - (e) Pre-action Protocol Form 01.
- (2) Where a Claimant fails to comply with Rule 2(1) above, the Originating Process shall not be accepted for filing by the Registry.
3. Except in cases in which any different forms are provided in these Rules, the Writ of Summons shall be in Form 1 with such modifications or variations as circumstances may require.
 4. A Writ of Summons to be served out of Nigeria shall be in Form 2 with such modifications or variations as circumstances may require.
 5. Any person claiming to be interested or claiming any legal or equitable right under a Deed, Will, enactment or other written instrument may apply by Originating Summons for the determination of any question of construction arising under the instrument and for a declaration of the rights of the persons interested.
 6. Any person claiming any legal or equitable right in a case where the determination of the question whether he is entitled to the right depends upon a question of construction of an enactment, may apply by Originating Summons for the determination of such question of construction and for a declaration as to the right claimed.
 7. A Judge shall not be bound to determine any such question of construction if in his opinion it ought not to be determined on Originating Summons but may make any such orders as he deems fit.
 8. (1) An Originating Summons shall be in the Forms 3,4 or 5 to these Rules, with such variations as circumstances may require. It shall be prepared by the Claimant or his Legal Practitioner, and shall be sealed and filed in the Registry and when so sealed and filed shall be deemed to be issued.

(2) An Originating Summons shall be accompanied by:

(a) an affidavit setting out the facts relied upon;

(b) all the exhibits to be relied upon;

(c) a written address in support of the application;

(d) Pre-action Protocol Form 01.

(3) The person filing the Originating Summons shall leave at the Registry sufficient number of copies thereof together with the documents in sub- rule (2) above for service on the Defendant or Defendants.

9. Subject to the provisions of the Sheriffs and Civil Process Act, a Writ of Summons or other Originating Process issued by the Court for service in Nigeria outside Lagos State shall be endorsed by the Legal Practitioner of the Claimant with the following notice:

" This Summons (or as the case may be) is to be served out of Lagos State of Nigeria and in the.....State".

10. (1) The Registrar shall indicate the date and time of presentation for filing on every Originating Process presented to him and shall arrange for service thereof to be effected.

(2) An Originating Process shall not be altered after it is sealed except upon application to a Judge.

11. All Originating Processes shall upon acceptance for filing by the Registry be screened for suitability for ADR and referred to the Lagos Multi Door Court House or other appropriate ADR institutions or Practitioners in accordance with the Practice Directions that shall from time to time be issued by the Chief Judge of Lagos State.

ORDER 4 - INDORSEMENT OF CLAIM AND OF ADDRESS

1. Every Originating Process shall contain the claim, the relief or remedy sought and the full names and address of the Claimant.
2. Where a Claimant sues, or the Defendant or any of several Defendants is sued in a representative capacity, the Originating Process shall state that capacity.
3. In Probate Actions the Originating Process shall state whether a Claimant claims as Creditor, Executor, Administrator, Beneficiary, Next of Kin or in any other capacity.
4. (1) Where the claim is for debt or liquidated demand only, the Originating Process shall state the amount claimed for debt or in respect of such demand with costs and shall further state that the Defendant may pay the amount with costs to the Claimant's Legal Practitioner within the time allowed for appearance and that upon such payment the proceedings shall terminate.

(2) The Defendant may notwithstanding payment under this Rule, have the costs taxed and if more than one sixth of the costs shall be disallowed, the Claimant's Legal Practitioner shall pay the costs of taxation.
5. In all cases where a Claimant in the first instance desires to have an account taken, the Originating Process shall so state.
6. (1) A Claimant suing in person shall state on the Originating Process his residential or business address as his address for service and shall include his telephone numbers and e-mail address. If he lives and carries on business outside the jurisdiction he shall state an address within the jurisdiction as his address for service; and shall also include his telephone numbers and e-mail address.

- (2) Where a Claimant sues through a Legal Practitioner, the Legal Practitioner shall state on the Originating Process, his chambers' address, as the address for service and shall include his telephone numbers and e-mail address. If the Legal Practitioner is based outside the jurisdiction he shall state a chambers' address within the jurisdiction as his address for service and shall include his telephone numbers and e-mail address.
7. Where an Originating Process is to be served on a Defendant outside the jurisdiction the process shall state the address required in Rule 6.
8. If the Originating Process does not state an address for service, it shall not be accepted and if any such address is illusory, fictitious or misleading the process may be set aside by a Judge on the application of the Defendant.

ORDER 5 - EFFECT OF NON - COMPLIANCE

1. (1) Where in beginning or purporting to begin any action there has, by reason of anything done or left undone, been a failure to comply with Order 3 Rule 2 or Order 3 Rule 8, the failure shall nullify the action.
- (2) Where at any stage in the course of or in connection with any proceedings there has by reason of anything done or left undone been a failure to comply with the requirements as to time, place, manner, or form, the failure shall be treated as an irregularity and may not nullify such step taken in the proceedings. The Judge may give any direction as he thinks fit to regularise such steps.
- (3) The Judge shall not wholly set aside any proceedings or the Writ or other Originating Process by which they were begun on the ground that the proceedings were required by any of these Rules to be begun by an Originating Process other than the one employed.
2. (1) An application to set aside for irregularity any step taken in the course of any proceedings may be allowed where it is made within a reasonable time and

before the party applying has taken any fresh step after becoming aware of the irregularity.

- (2) An application under this Rule may be made by motion and the grounds of objection shall be stated in the motion.

ORDER 6 - ISSUE OF ORIGINATING PROCESS

- 1, Originating Process shall be prepared by a Claimant or his Legal Practitioner, and shall be clearly printed on opaque A4 paper of good quality.
2. (1) The Registrar shall seal every Originating Process whereupon it shall be deemed to be issued.
 - (2) A Claimant or his Legal Practitioner shall, on presenting any Originating Process for sealing, leave with the Registrar as many copies of the process as there are Defendants to be served and one copy for endorsement of service on each Defendant.
 - (3) Each copy shall be signed by the Legal Practitioner or by a Claimant where he sues in person and shall be certified after verification by the Registrar as being a true copy of the original process filed.
3. The Registrar shall after sealing an Originating Process, file it and note on it the date of filing and the number of copies supplied by a Claimant or his Legal Practitioner for service on the Defendants.

The Registrar shall then make an entry of the filing in the cause book and identify the action with a suit number that may comprise abbreviation of the Judicial Division, a chronological number and the year of filing.

4. The Registrar shall promptly arrange for personal service on each Defendant of a copy of the Originating Process and accompanying documents duly certified as provided by Rule 2 (3) of this Order.

5. The Originating Process in probate actions shall be accompanied by an affidavit sworn to by a Claimant or one of several Claimants verifying the contents of the process.
6. (1) The life span of every Originating Process shall be six (6) months.

(2) If a Judge is satisfied that it has proved impossible to serve an Originating Process on any Defendant within its life span and a Claimant applies before its expiration for renewal of the process, the Judge may renew the original or concurrent process for three (3) months from the date of such renewal. A renewed Originating Process shall be in Form 6 with such modifications or variations as circumstances may require.
7. A Judge may order two renewals in each case strictly for good cause and upon prompt application, provided that no Originating Process that has not been served shall be in force for longer than a total of twelve (12) months.

The Registrar shall state the fact, date, and duration of renewal on every renewed Originating Process.
8. Where an Originating Process is lost after issue, a Judge, upon being satisfied of the loss and of the correctness of the process, may order the copy to be filed and sealed in place of the lost Originating Process.
9. A Claimant may at the issuance of an Originating Process or at any time during its life span, cause to be issued one or more concurrent Originating Processes each to bear the same date as the initial process marked 'CONCURRENT' and have stated on it the date of issue.
10. An Originating Process for service within jurisdiction may be issued and marked as a concurrent Originating Process with one for service out of jurisdiction and an

Originating Process for service out of the jurisdiction may be issued and marked as a concurrent Originating Process with one for service within jurisdiction.

ORDER 7 - SERVICE OF ORIGINATING PROCESS

1. (1) Service of Originating Process shall be made by a Sheriff, Deputy Sheriff, Bailiff, Special Marshal or other officer of the Court. The Chief Judge may also appoint and register any Law Chambers, Courier Company or any other person to serve Court processes and such person shall be called a Process Server.

(2) Where a party is represented by a Legal Practitioner, service of Court process of which personal service is not required, may be made on such Legal Practitioner or on a person under his control.
2. The Process Server shall effect service of an Originating Process on a party by delivering to the party to be served, a copy of the process duly certified as prescribed by Order 6 Rule 2 (3).
- 3, No personal service of an Originating Process shall be required where the Defendant has authorized his Legal Practitioner in writing to accept service and such Legal Practitioner enters appearance: Provided that such written authority shall be attached to the Memorandum of Appearance filed by such Legal Practitioner.
4. All processes in respect of which personal service is not expressly required by these Rules or any applicable law shall be sufficiently served if left with an adult person resident or employed at the address for service given under Order 4 Rule 6.
5. (1) Where personal service of an Originating Process is required by these Rules or otherwise and a Judge is satisfied that prompt personal service cannot be effected, the Judge may upon application by the Claimant make such order for substituted service as may seem just.

(2) Every application to the Judge for substituted or other service, or for the substitution of notice for service shall be supported by an affidavit setting forth the grounds upon which the application is made.

6. (1) Where a person under legal disability is a Defendant, service on his guardian shall be deemed good and sufficient personal service, unless a Judge otherwise orders:

Provided that personal service on a minor who is over 16 years of age living independently or doing business shall be good and sufficient

- (2) The Judge may order that personal service on a person under legal disability shall be deemed good and sufficient

7. Where a Detainee or Prisoner is a Defendant, service on the head or other officer in charge of the station, facility or prison where the Defendant is, or on an officer of the agency in charge of the station, facility or prison shall be deemed good and sufficient personal service on the Defendant.

8. Where persons are sued as partners in the name of their firm, the Originating Process shall be served upon any one or more of the partners at the principal place of business within the jurisdiction or upon any person having control or management of the partnership business there; and such service shall be deemed good service upon the firm whether any of the members are out of the jurisdiction or not, and no leave to issue an Originating Process against them shall be necessary:

Provided that in the case of a partnership that has been dissolved to the knowledge of the Claimant before the commencement of the action, the Originating Process shall be served upon every person within the jurisdiction sought to be made liable.

9. Subject to any statutory provision regulating service on a registered company, corporation or body corporate, every Originating Process or other process requiring personal service may be served on the organization by delivery to a Director, Secretary, Trustee or other senior, principal or responsible officer of the organization, or by leaving it at the registered, principal or advertised office or place of business of the organization within the jurisdiction.

- 10.** When the suit is against a foreign corporation or company within the meaning of Section 54 of the Companies and Allied Matters Act having an office and carrying on business within the jurisdiction, and such suit is limited to a cause of action which arose within the jurisdiction, the Originating Process or other documents requiring personal service may be served on the principal officer or representative of such foreign corporation or company within the jurisdiction:

Provided that where a foreign company has complied with the provision of Chapter 3 of the Companies and Allied Matters Act, personal service shall be effected on one of the persons authorized to accept service on behalf of the said company.

- 11.** Where a contract has been entered into within the jurisdiction by or through an agent residing or carrying on business within the jurisdiction on behalf of a principal residing or carrying on business out of the jurisdiction, an Originating Process in an action relating to or arising out of such contract may, before the determination of such agent's authority or of his business relations with the principal, be served on such agent. A copy of the Originating Process shall be sent promptly by the Claimant by courier to the Defendant at his address out of the jurisdiction.
- 12.** Where a person to be served, whether alone or in concert with others, resists service or applies or threatens violence to the Process Server, the Process Server may leave the process within the reach of the person to be served, and this shall be deemed good and sufficient service for all purposes.
- 13.** (1) After serving any process, the Process Server shall promptly depose to and file an affidavit setting out the fact, date, time, place and mode of service, describing the process served and shall exhibit the acknowledgment of service. Such affidavit shall be prima facie proof of service.
- 14.** (1) The party requiring service of any process shall pay in advance all costs and expenses of and incidental to service.
- (2) The rate for service shall be as directed by the Chief Judge in Practice Directions from time to time.

15. (1) Service of Originating Processes, other processes, pleadings, notices, orders, and documents whatsoever shall be effected between the hours of six (6) in the morning and six (6) in the evening.
- (2) Save in exceptional circumstances and as may be authorized by a Judge, service shall not be effected on a Sunday or on a public holiday.
16. (1) A register shall be kept at the Registry in such form as the Chief Judge may direct for recording service of processes by any Process Server. The Registrar shall record therein the names of the Claimant and Defendant, the method of service, whether personal or otherwise, and the manner used to ascertain that the right person was served.
- (2) Where any process was not served, the cause of failure shall be recorded in the register. Every entry in such register or certified copy thereof shall be prima facie evidence of the matters stated therein.

ORDER 8 - SERVICE OUT OF NIGERIA AND SERVICE OF FOREIGN PROCESS

1. A Judge may allow any Originating Process or other process to be served Originating Process, outside Nigeria where:
- (a) the whole subject matter of the claim is land situate within jurisdiction, or
- (b) any act, deed, will, contract, obligation, or liability affecting land or hereditaments situate within jurisdiction, is sought to be construed, rectified, set aside or enforced; or
- (c) any relief is sought against any person domiciled or ordinarily resident within jurisdiction, or
- (d) the claim is for the administration of the personal estate of any deceased person, who at the time of his death was domiciled within jurisdiction or for the execution (as to property situate within jurisdiction) of the trusts of any written instrument, which ought to be executed according to the law in force in Lagos State, or

- (e) the claim is brought against the Defendant to enforce, rescind, dissolve, annul or otherwise affect a contract or to recover damages or other relief for or in respect of a contract:
 - (i) made within jurisdiction, or
 - (ii) made by or through an agent residing or carrying on business within jurisdiction on behalf of a principal residing or carrying on business out of jurisdiction and
 - (iii) which by its terms or by implication is to be governed by the applicable Law in Lagos State, or the parties have agreed that the Court shall have jurisdiction to entertain any claim in respect of such contract, or is brought against the Defendant in respect of a breach committed within jurisdiction, of a contract wherever made notwithstanding that such breach was preceded or accompanied by a breach out of jurisdiction which rendered impossible the performance of the contract which ought to have been performed within jurisdiction.
- (f) the claim is founded on a tort committed within jurisdiction, or
- (g) an injunction is sought as to anything to be done within jurisdiction, or any nuisance within jurisdiction is sought to be prevented or removed, whether or not damages are sought in respect thereof, or
- (h) any person out of the jurisdiction is a necessary or proper party to an action properly brought against some other person duly served within jurisdiction, or
- (i) the claim is by a mortgagee or mortgagor in relation to a mortgage of property situate within jurisdiction and seeks relief of the nature or kind following; that is, sale, foreclosure, delivery of possession by the mortgagor, redemption, reconveyance, delivery of possession by the mortgagee but does not seek (unless and except so far as permissible under paragraph (e) of this Rule) any judgment or order for payment of any monies due under the mortgage, or (j) the proceedings relate to a person under legal disability, or (k) the proceedings relate to probate matters, or

- (1) where any proceedings under any law or Rule of Court has been instituted by any Originating Process.
2. Where parties have by their contract prescribed the mode or place of service, or the person that may serve or the person who may be served any process in any claim arising out of the contract service as prescribed in the contract shall be deemed good and sufficient service.
3. Where leave is granted to serve an Originating Process in any foreign country with which no convention in that behalf has been made, the following procedure may be adopted:
 - (a) the process to be served shall be sealed with the seal of the Court for service out of Nigeria, and shall be transmitted to the Solicitor General of the Federation by the Chief Registrar, together with a copy translated into the language of that country if not English, and with a request for its further transmission to the appropriate authority in that country. The request shall be in Form 7 with such modifications or variations as circumstances may require;
 - (b) a party wishing to serve a process under this Rule shall file a praecipe in Form 8 with such modifications or variations as circumstances may require;
 - (c) a certificate, declaration, affidavit or other notification of due service transmitted through diplomatic channels by a Court or other appropriate authority of the foreign country, to the Court, shall be deemed good and sufficient proof of service;
 - (d) where a certificate, declaration, affidavit or other notification transmitted as aforesaid states that efforts to serve a process have failed, a Judge may, on an *ex-parte* application, order substituted service whereupon the process and a copy as well as the order for substituted service shall be sealed and transmitted to the Solicitor General of the Federation together with a request in Form 9 with such modifications or variations as circumstances may

require: Provided that notwithstanding the foregoing provision a Claimant may with leave of a Judge serve any originating process by courier.

- (e) Nothing herein contained shall in any way affect any power of a Judge in cases where lands, funds, choses in action, rights or property within the jurisdiction are sought to be dealt with or affected. The Court may, without assuming jurisdiction over any person out of the jurisdiction, cause such person to be informed of the nature or existence of the proceedings with a view to such person having an opportunity of claiming, opposing or otherwise intervening.
4. (1) Where leave is granted or is not required in a civil suit and it is desired to serve any process in a foreign country with which a Convention in that behalf has been made, the following procedure shall, subject to any special provisions contained in the Convention, be adopted:
- (a) the party desiring such service shall file in the Registry a request in Form 10 with such modifications or variations as circumstances may require and the request shall state the medium through which it is desired that service shall be effected, either:
 - (i) directly through diplomatic channels of
 - (ii) through the foreign judicial authority;
 - (b) the request shall be accompanied by the original document and a translation thereof in the language of the country in which service is to be effected, certified by or on behalf of the person making the request, and a copy of each for every person to be served and any further copies which the Convention may require (unless the service is required to be made on a Nigerian subject directly through diplomatic channels in which case the translation and copies thereof need not accompany the request unless the Convention expressly requires that they should do so);
 - (c) the documents to be served shall be sealed with the seal of the Court for use out of the jurisdiction and shall be forwarded by the Chief Registrar to the Permanent Secretary, Federal Ministry of Foreign Affairs for onward transmission to the foreign country;

(d) an official certificate, transmitted through the diplomatic channel by the foreign judicial authority, or by a Nigerian diplomatic agent to the Court, establishing the fact and the date of the service of the document, shall be deemed to be sufficient proof of service within the requirements of these Rules.

(2) A Judge, in granting leave to serve a process out of jurisdiction under this order, may upon request therefore in appropriate cases direct that courier shall be used by the party effecting service.

5. Where in any civil or commercial matter pending before a Court or tribunal of a foreign country a Letter of Request from such Court or tribunal for service on any person or citation in such matter is transmitted to the Court by the Lagos State Attorney General with intimation that it is desirable that effect be given to the same, the following procedure shall be adopted:

(a) the Letter of Request for service shall be accompanied by a translation in the English Language, and by two copies of the process or citation to be served, and two copies thereof in English Language;

(b) service of the process or citation shall be effected by a Process Server unless a Judge otherwise directs;

(c) such service shall be effected by delivering to and leaving with the person to be served one copy of the process or citation to be served, and one copy of the translation thereof in accordance with the rules and practice of the Court regulating service;

(d) after service has been effected by the Process Server, he shall file an affidavit of service in which he shall furnish particulars of charges for the cost of effecting the service. The affidavit shall be transmitted to the Chief Registrar with one copy of the process annexed;

- (e) the Chief Registrar shall examine and verify the Process Server's particulars of charges and may approve it or approve some lesser figure, whereupon the Chief Judge shall forward to the Attorney General a letter of request for service, the approved amount for service, evidence of service and a certificate appended to it.
- 6. Rule 4 of this Order shall not apply to or render invalid, defective or insufficient any otherwise valid or sufficient mode of service in any foreign country with which a Convention has been made, provided that no mode of service expressly excluded by the Convention shall be allowed.
- 7. Where in any civil suit pending before a court or tribunal in a foreign country with which a Convention in that behalf has been made, request for service of any process or document on any person within the jurisdiction is received by the Chief Judge from the appropriate authority in that country, the following procedure shall, subject to any special provisions in the Convention, be adopted:
 - (a) the Process Server shall deliver the original or a copy thereof, along with a copy of its translation to the party to be served;
 - (b) the Process Server shall submit the particulars of the costs and expenses of service to the Chief Registrar who shall certify the amount payable in respect of the service;
 - (c) the Chief Registrar shall transmit to the appropriate foreign authority a certificate establishing the fact and date of service, or indicating reasons for failure to serve, and also notify the authority as to the amount certified under paragraph (b) of this Rule.
- 8. In appropriate cases, upon application, a Judge may order substituted or other service of the foreign process.

ORDER 9 - APPEARANCE

- 1. (1) A Defendant served with an Originating Process shall, within the period prescribed in the process for appearance, file in the Registry the original and

copy of a duly completed and signed Memorandum of Appearance as in Form 11 with such modifications or variations as circumstances may require.

- (2) On receipt of the Memorandum of Appearance, the Registrar shall make entry thereof and stamp the copy with the seal showing the date he received it and return the sealed copy to the person making the appearance.
 - (3) A Defendant entering appearance shall not later than 7 days thereafter serve a sealed copy of the Memorandum of Appearance on a Claimant's Legal Practitioner or on the Claimant if he sues in person.
2.
 - (1) A Defendant appearing in person shall state in the Memorandum of Appearance an address for service which shall be within Lagos State.
 - (2) Where a Defendant appears by a Legal Practitioner, the Legal Practitioner shall state in the Memorandum of Appearance his place of business and an address for service which shall be within Lagos State, and where any such Legal Practitioner is only the agent of another Legal Practitioner he shall also insert the name and place of business of the principal Legal Practitioner.
3. The Registrar shall not accept any Memorandum of Appearance which does not contain an address for service. If any such address is illusory, fictitious or misleading, the appearance may be set aside by a Judge on the application of a Claimant.
4. If two or more Defendants in the same action appear through the same Legal Practitioner, the Memorandum of Appearance shall include the names of all Defendants so appearing.
5. If a Defendant files an appearance after the time prescribed in the Originating Process, he shall pay to the Court an additional fee of N200.00 (Two Hundred Naira) for each day of default. If the Defendant appears late but within the time prescribed for filing his defence, he shall file his defence within that time.

6. In probate matters, any person not named in the Originating Process may intervene and appear in the matter on filing an affidavit showing his interest in the estate of the deceased.
7. Any person not named as a Defendant in an Originating Process for recovery of land may with leave of a Judge appear and defend, on filing an affidavit showing that he is in possession of the land either by himself or through his tenant.
8. Any person appearing to defend an action for the recovery of land as landlord, in respect of property of which he is in possession only through his tenant, shall state in his appearance that he appears as landlord.
9. A person under legal disability shall enter an appearance by his Guardian.
10. In this Order the word "Tenant" includes a sub-tenant or any person occupying any premises whether on payment of rent or otherwise.

ORDER 10 - DEFAULT OF APPEARANCE

1. Where no appearance has been entered for a person under legal disability, a Claimant shall apply to a Judge for an order that some person be appointed guardian for such Defendant and when appointed the person may appear and defend. The application shall be made after service of the Originating Process. Notice of the application shall be served on the person intended to be appointed the guardian of the Defendant.
2. Where any Defendant fails to appear, a Claimant may proceed upon default of appearance under the appropriate provisions of these Rules upon proof of service of the Originating Process.
3. Where the claim in the Originating Process is a liquidated demand and the Defendant or all of several Defendants fail to appear, a Claimant may apply to a Judge for judgment for the claim on the Originating Process or such lesser sum and interest as a Judge may order.

4. Where the claim in the Originating Process is a liquidated demand and there are several Defendants of whom one or more appear to the process and another or others fail to appear, a Claimant may apply to a Judge for judgment against those who have not appeared and may execute the judgment without prejudice to his right to proceed with the action against those who have appeared.
5. Where the claim in the Originating Process is for pecuniary damages, or for detention of goods with or without a claim for pecuniary damages, and the Defendant or all of several Defendants fail to appear, a Claimant may apply to a Judge for judgment. The value of the goods and the damages or the damages only as the case may be shall be ascertained in such manner and subject to the filing of such particulars as a Judge may direct before judgment in respect of that part of the claim.
6. Where the claim in the Originating Process is as in Rule 5 of this Order and there are several Defendants one or some of whom appear while another or others do not appear, a Claimant may apply for judgment against the Defendant(s) failing to appear. The value of the goods and the damages or the damages only as the case may be shall be ascertained in such manner and subject to the filing of such particulars as a Judge may direct before judgment in respect of that part of the claim.
7. Where the claim in the Originating Process is for pecuniary damages or for detention of goods with or without a claim for pecuniary damages and includes a liquidated demand and any of the Defendants fail to appear, a Claimant may apply to a Judge for judgment. The value of the goods and the damages, or the damages only as the case may be shall be ascertained in such manner and subject to the filing of such particulars as a Judge may direct before judgment in respect of that part of the claim.
8. If no appearance is entered within the time prescribed in the Originating Process in a claim for recovery of land or if appearance is entered but the defence is limited to part only, a Claimant may apply to a Judge for judgment stating that the person whose title is asserted in the Originating Process shall recover possession of the land, or of that part of it to which the defence does not apply.
9. Where in an Originating Process for recovery of land a Claimant claims *mesne profits*, arrears of rent, damages for breach of contract or wrong or injury to the

premises, he may apply for judgment as in Rule 8 of this Order for the land, and may proceed to prove the other claims.

10. In any case to which Rules 3 - 8 of this Order do not apply and the Defendant or all of several Defendants fail to appear, but by reason of payment, satisfaction, abatement of nuisance, or any other reason, it is unnecessary for a Claimant to proceed, he may apply to a Judge for judgment for costs: Provided that such application shall be filed and served in the manner in which service of the Originating Process was effected or in such manner as a Judge shall direct
11. Where judgment is entered pursuant to any of the preceding Rules of this Order, a Judge may set aside or vary such judgment on just terms upon an application by the Defendant. The application shall be made within a reasonable time, showing a good defence to the claim and a just cause for the default.
12. In all claims not specifically provided for under this Order, where the party served with the Originating Process does not appear within the time prescribed in the Originating Process, a Claimant may proceed as if appearance had been entered.
13. Notice of any application under this Order shall be served on the other party.

ORDER 11 - SUMMARY JUDGMENT

1. Where a Claimant believes that there is no defence to his claim, he may file with his Originating Process, the Statement of Claim, list of documents to be relied upon, the depositions of his witnesses and an application for summary judgment which application be supported by an affidavit stating the grounds for his belief, and a written brief in respect thereof.
- 2, A Claimant shall deliver to the Registrar as many copies of all the processes and documents referred to in Rule 1 of this Order as there are Defendants.
3. Service of all the processes and documents referred to in Rule 1 of this Order shall be effected in the manner provided under Order 7.

- 4, Where a party served with the processes and documents referred to in Rule 1 of this Order intends to defend the suit he shall, not later than the time prescribed for defence, file:
- (a) his Statement of Defence;
 - (b) depositions of his witnesses;
 - (c) list and copies of documents to be used in his defence; and
 - (d) a Counter Affidavit and a written brief in reply to the application for summary judgment
5. (1) Where it appears to a Judge that a Defendant has a good defence and ought to be permitted to defend the claim he may be granted leave to defend.
- (2) Where it appears to a Judge that the Defendant has no good defence the Judge may thereupon enter judgment for a Claimant
- (3) Where it appears to a Judge that the Defendant has a good defence to part of the claim but no defence to other parts of the claim, the Judge may thereupon enter judgment for that part of the claim to which there is no defence and grant leave to defend that part to which there is a defence.
6. Where there are several Defendants and it appears to a Judge that any of the Defendants has a good defence and ought to be permitted to defend the claim, and other Defendants have no good defence and ought not to be permitted to defend, the former may be permitted to defend and the Judge shall enter judgment against the latter.

ORDER 12 - APPLICATION FOR ACCOUNT

1. Where in an Originating Process a Claimant seeks an account under Order 4 Rule 5 or where the claim involves taking an account, if the Defendant either fails to appear or after appearance fails to satisfy a Judge that there is a preliminary question to be tried the Judge shall on application make an order for the proper accounts, with all necessary inquiries and directions.
2. An application for account shall be supported by an affidavit filed on a Claimant's behalf, stating concisely the grounds of his claim to an account. The application may be made at any time after the time prescribed for defence.
3. Where an Order is made for account under this Order, the account may be taken by a Judge or a Referee appointed by the Judge.

ORDER 13 - PARTIES

1 Parties Generally

1. All persons may be joined in one action as Claimants in whom any right to relief is alleged to exist whether jointly or severally and judgment may be for such Claimant(s) as may be found to be entitled to relief and for such relief as he or they may be entitled to, without any amendment.
2. Where an action has been commenced in the name of the wrong person as Claimant or where it is doubtful whether it has been commenced in the name of the right Claimant, a Judge may order the substitution or addition of any other person as Claimant on such terms as may be just.
3. Where in commencing an action any person has been wrongly or improperly included as a Claimant and a Defendant has set up a Counter-Claim or Set-Off, such Defendant may establish his Set- Off or Counter-Claim as against the parties other than a Claimant so included, notwithstanding the inclusion of such Claimant or any proceeding based thereon.
4. Any person may be joined as Defendant against whom the right to any relief is alleged to exist, whether jointly, severally or in the alternative. Judgment may be given against one or more of the Defendants as may be found to be liable, according to their respective liabilities, without any amendment.

5. Where an action has been instituted against a wrong Defendant or where the name of a Defendant has been incorrectly stated, a Judge may upon application order a substitution or addition of any person as Defendant or correction of any such name on any terms as may be just.
6. (1) It shall not be necessary that every Defendant shall be interested as to all the reliefs prayed for, or as to every cause of action included in any proceeding against him.

(2) A Judge upon considering the defence filed by any Defendant may on application by that Defendant make such Order as may appear just to prevent him from being embarrassed or put to expense by being required to attend any proceedings in which he may have no interest
7. A Claimant may at his option join as parties to the same action all or any of the persons severally, or jointly and severally liable on any one contract, including parties to bills of exchange and promissory notes.
8. Where a Claimant is in doubt as to the person from whom he is entitled to redress, he may, in such manner as hereinafter mentioned, or as may be prescribed by any special order, join two or more Defendants, to the intent that the question as to which, if any, of the Defendants is liable and to what extent, may be determined as between all parties.
10. Where any person's name is to be used in any action as guardian of a person under legal disability or other party or as a relation, a written authority for that purpose signed by the guardian, or relation, as the case may be shall be filed in the Registry.
11. Trustees, Executors and Administrators may sue and be sued on behalf of or as representing the property or estate of which they are trustees or representatives without joining any of the persons beneficially interested in the trust or estate, and shall be considered as representing such person, but a Judge may, at any stage of the proceedings order any of such persons to be made parties in addition to or in lieu of the previously existing parties. This Rule shall apply to Trustees, Executors and Administrators in proceedings to enforce a security by foreclosure or otherwise.

12. (1) Where there are numerous persons having the same interest in one suit, one or more of such persons may sue or be sued on behalf of or for the benefit of all persons so interested.
- (2) Where there are numerous persons having the same interest in one suit and they seek to defend the action, a Judge may allow one or more of such persons to defend the action on behalf of, or for the benefit of all persons so interested.
13. (1) Where in any proceedings concerning:
- (a) the administration of an estate; or
 - (b) property subject to a trust; or
 - (c) land held under customary law as family or community property; or
 - (d) the construction of any written instrument including a statute, a Judge is satisfied that:
 - (i) the person, the class or some members of the class interested cannot be ascertained or cannot readily be ascertained;
 - (ii) the person, the class or some members of the class interested if ascertained cannot be found;
 - (iii) though the person or the class and the members thereof can be ascertained and found; it is expedient for the purpose of efficient procedure that one or more persons be appointed to represent that person or class or member of the class, the Judge may make the appointment. The decision of the Judge in the proceedings shall be binding on the person or class of persons so represented.
- (2) Notice of appointment made by a Judge under this Rule and all processes filed in Court shall be served on a person(s) so appointed.

- (3) If in any proceedings mentioned in sub-rule (1) of this Rule, several persons having the same interest in relation to the matter to be determined attend the hearing by separate Legal Practitioners, then, unless the Judge considers that the circumstances justify separate representation, not more than one set of costs of the hearing shall be allowed to these persons, and the judgment or order shall be framed accordingly.
- (4) In this Rule, the word "class" includes the persons recognized by Customary Law as members of a family or as members of a land owning community.

14. Where in any proceedings mentioned in sub-rule (1) of Rule 13 of this Order, compromise is proposed and some of the absent persons who are interested in or may be affected by the compromise are not parties to the proceedings (including unborn or unascertained persons) but where:

- (i) there are some other persons having the same interest before the Court who assent to the compromise or on whose behalf the Court sanctions the compromise; or
- (ii) the absent persons are represented by a person under Rule 13 of this Order who so assents;

a Judge if satisfied that the compromise will be for the benefit of the absent persons and that it is expedient to exercise this power, may approve the compromise and order that such compromise shall be binding on the absent persons, and they shall be bound accordingly, except where the Order has been obtained by fraud or non-disclosure of material facts.

15. (1) If in any proceedings it appears to a Judge that any deceased person who was interested in the proceedings has no legal personal representative, the Judge may proceed in the absence of any person representing the estate of the deceased person, or may appoint some person to represent his estate for the purpose of the proceeding, on such notice to such persons (if any) as the Judge shall deem fit, either specifically or generally by public advertisement, and the Order so made and any Order consequent thereon shall bind the

estate of the deceased person in the same manner in every respect as if a duly constituted legal personal representative of the deceased had been a party to the proceedings.

- (2) Where a sole or sole surviving Claimant or Defendant in a proceedings dies and the cause of action survives but the person entitled to proceed fails to proceed, a Judge may on the application of either the deceased's Legal Practitioner or the opposing party order any person to take the place of the said deceased and proceed with the suit.
 - (3) In default of such application or where the person substituted fails to proceed, judgment may be entered for the Defendant or as the case may be for the person against whom the proceedings might have been continued.
- 16.**
- (1) No proceedings shall be defeated by reason of misjoinder or nonjoinder of parties, and a Judge may deal with the matter in controversy so far as regards the rights and interest of the party actually before him.
 - (2) A Judge may at any stage of the proceedings, either upon or without the application of either party, and on such terms as may appear to the Judge to be just, order that the names of any parties improperly joined be struck out.
 - (3) A Judge may order that the names of any party who ought to have been joined or whose presence before the Court is necessary to effectually and completely adjudicate upon and settle the questions involved in the proceedings be added.
 - (4) No person under legal disability shall be added as a Claimant suing without a guardian and no person shall be added as the guardian of a Claimant under legal disability without his own consent in writing.
 - (5) Every party whose name is added as Defendant shall be served with the Originating Processes or Notice in the manner prescribed in these Rules or in such manner as may be prescribed by a Judge and the proceedings against

such person shall be deemed to have begun on the service of such Originating Processes or Notice.

- 17. (1)** Any application to add or strike out or substitute or vary the name of a Claimant or Defendant may be made to a Judge by motion.
- (2) Where the application is to add a Claimant or a Defendant, the application shall be accompanied by the Statement of Claim or Defence as the case may be, all the exhibits intended to be used and the depositions of all the witnesses:

Provided that where the application is to substitute a deceased party with another person, the application may not be accompanied by the documents specified above.

- 18.** Where a Defendant is added or substituted, the Originating Process shall be amended accordingly and the Claimant shall unless otherwise ordered by a Judge file an amended Originating Process and cause the new Defendant to be served in the same manner as the original Defendant.
- 19. (1)** Where it appears to a Judge that any person not a party in the proceedings may bear eventual liability either in whole or in part, the Judge may upon an ex-parte application allow that person to be joined as a Third Party by any of the Defendants.

The application shall state the grounds for the applicant's belief that such Third Party may bear eventual liability.

- (2) The Order and existing processes shall be served on the Third Party within the time prescribed for delivering the Defence.

20. Where a party is joined to any proceeding as a Third Party he may after service enter appearance within 8 days or within 30 days if he resides or carries on business outside jurisdiction or within such further time as a Judge may order.
21. If a Third Party duly served with the Order and all existing processes does not enter an appearance or makes default in filing any pleading, he shall be deemed to admit the validity of and shall be bound by any judgment given in the action, whether by consent or otherwise.
22. A party joined as a Third Party in any proceedings may join any other party in the same manner as he was joined and the expression "Third Party" shall apply to and include every person so joined.
23. A Defendant may make a claim against a Co-Defendant in his Counter-Claim
- (ii) *Actions against Firms and Persons carrying on Business in names other than their own***
24. Any two or more persons claiming or alleged to be liable as partners and doing business within the jurisdiction may sue or be sued in the name of the Firm, if any, of which they were partners when the cause of action arose and any party to an action may in such case apply to the Judge for a statement of the names and addresses of the persons who were partners in the Firm when the cause of action arose, to be furnished in such manner, and verified on oath or otherwise as the Judge may direct.
25. (1) When an Originating Process is issued by partners in the name of their Firm, the Claimants or their Legal Practitioners shall, on demand in writing by or on behalf of any Defendant, declare in writing the names and residential addresses of all the persons constituting the firm on whose behalf the action is brought.
- (2) Where the Claimants or their Legal Practitioners fail to comply with such demand, all proceedings in the action may upon an application for that purpose, be stayed upon such terms as a Judge may direct.

- (3) Where the names of the partners are so declared, the suit shall proceed in the same manner and the same consequences in all respects shall follow as if they had been named as Claimants in the Originating Process provided that the proceedings may continue in the name of the Firm.
26. (1) Where persons are sued as partners in the name of their Firm, they shall appear individually in their own names; but all subsequent proceedings shall continue in the name of the Firm.
- (2) Where an Originating Process is served upon a person having the control or management of the partnership business, no appearance by him shall be necessary unless he is a member of the Firm sued.
27. The above Rules in this Part shall apply to proceedings between a Firm and one or more of its partners and between Firms having one or more partners in common, provided such Firm or Firms carry on business within the jurisdiction.
28. Any person carrying on business within the jurisdiction in a name or style other than his own name may be sued in such name or style as if it were a Firm name, and, so far as the nature of the case will permit, all Rules relating to proceedings against Firms shall apply.
- (iii) *Change of Parties by Death or Otherwise, etc.***
29. No proceedings shall abate by reason of death or bankruptcy of any of the parties, if the cause of action survives and shall not become defective by the assignment, creation or devolution of any estate or title *pendente lite*, and, whether the cause of action survives or not, there shall be no abatement by reason of the death of either party between the finding on issues of fact and judgment, but judgment may in such case be entered notwithstanding the death.
30. (1) Where by reason of death or bankruptcy, or any other event occurring after the commencement of a proceeding and causing a change or transmission of interest or liability, or by reason of any person interested coming into existence after the commencement of the proceeding, it becomes necessary or desirable that any person not already a party should be made a party or

that any person already a party should be made a party in another capacity, an order that the proceedings shall be carried on between the continuing parties and such new party or parties may be obtained ex- parte upon an allegation of such change, or transmission of interest or liability or of any such person interested having come into existence.

- (2) An Order obtained under this Rule shall be served upon the continuing party or parties, or their Legal Practitioner(s) and also upon such new party unless the person making the application is the new party.
 - (3) Every person served who is not already a party to the proceedings shall where applicable enter an appearance thereto within the same time and in the same manner as if he had been served with the Originating Process. He shall thereupon be served with the Originating Process and all existing processes.
 - (4) Any party served under this Rule who was not already a party to the proceedings shall file his pleadings and other documents as if he had been an original party in the proceedings.
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- 31. In case of an assignment, creation or devolution of any estate or title *pendente lite*, the cause or matter may be continued by or against the person to or upon whom such estate or title has come or devolved.
 - 32. Where any person who is under no legal disability or being under any legal disability but having a guardian in the proceedings is served with an Order under Rule 30 such person may apply to a Judge to discharge or vary such Order at any time within fourteen (14) days from the service of the Order.
 - 33. Where any person under any legal disability and not having a guardian in the proceedings is served with an Order under Rule 30, such a person may apply to a Judge to discharge or vary such Order at anytime within fourteen (14) days from the appointment of a guardian for such party, and until such period of fourteen (14) days has expired, such Order shall have no force or effect as against the person under legal disability.

(iv) Legal Practitioners or Agents

34. Where by these Rules any act may be done by any party in any proceedings, such act may be done either by the party in person, or by his Legal Practitioner, or by his agent (unless an agent is expressly barred under these Rules).

ORDER 14 - JOINDER OF CAUSES OF ACTION

1. Subject to the following Rules of this Order, the Claimant may unite in the same action several causes of action, but if it appears that they cannot be conveniently tried or disposed of together a Judge may order separate trials of any such causes of action or may make such Order as may be necessary or expedient for the separate disposal thereof.
2. (1) An action for recovery of land may be joined with an action for declaration of title, mesne profits or arrears of rent, damages for breach of any contract under which the land or any part thereof is held, or for any wrong or injury to the premises.

(2) An action for foreclosure or redemption may be joined with a claim for delivery of possession of the mortgaged property and a claim for payment of principal money or interest secured by or any other relief in respect of the mortgage of or charge on such land.
3. Claims by or against an Executor or Administrator as such may be joined with claims by or against him personally provided the last mentioned claims are alleged to arise with reference to the estate in respect of which the Claimant or Defendant sues or is sued as Executor or Administrator.
4. Claims by Claimants jointly may be joined with claims by them or any of them separately against the same Defendant.

ORDER 15 - PLEADINGS

1. (1) A Statement of Claim shall include the relief or remedy to which a Claimant claims to be entitled.
- (2) A Defendant shall file his Statement of Defence, Set-off or Counter-claim, if any, not later than 42 days after service on him of the Claimant's Originating Process and accompanying documents. A Counter-Claim shall have the same effect as a cross action, so as to enable the Court pronounce a final judgment in the same proceedings. A set-off must be specifically pleaded.
- (3) A Claimant shall within 14 days of service of the Statement of Defence and Counter-Claim, file his reply, if any, to such Defence or Counter-Claim.

Provided that where a Defendant sets up a Counter-Claim, if a Claimant or any other person named as party to such Counter-Claim contends that the claim thereby raised ought not to be disposed of by way of Counter-Claim, but in an independent proceeding, a Judge may at any time order that such Counter-claim be excluded.

2. Every pleading shall contain a statement in a summary form of the material facts on which the party pleading relies for his claim or defence, as the case may be, but not the evidence by which they are to be proved and shall, when necessary be divided into paragraphs, numbered consecutively, dates, sums and numbers shall be expressed in figures. Pleadings shall be signed by a Legal Practitioner or by the party if he sues or defends in person.
3. (1) In all cases in which the party pleading relies on any misrepresentation, fraud, breach of trust, willful default, or undue influence and in all other cases, in which particulars may be necessary, particulars (with dates and items if necessary) shall be stated in the pleadings.
- (2) In an action for libel or slander if the Claimant alleges that the words or matter complained of were used in a defamatory sense other than their ordinary meaning, he shall give particulars of the facts and matters on which he relies in support of his allegation.

4. An application for a further and better statement of the nature of the claim or defence, or further and better particulars of any matter stated in any pleading requiring particulars shall be made to a Judge at the first Case Management Conference. The Judge may grant such application upon such terms as may be just.
5. (1) Every allegation of fact in any pleadings if not specifically denied in the pleadings of the opposite party shall be taken as admitted except as against a person under legal disability.

(2) A general denial in any pleadings shall not operate as denial of any specific fact in the pleadings of the opposing party.
6. Each party shall specify distinctly in his pleadings any condition precedent, the performance or occurrence of which is intended to be contested.
7. (1) All grounds of Defence or Reply which makes a Reply to an action not maintainable or if not raised will take the opposite party by surprise or will raise issues of fact not arising out of the pleadings shall be specifically pleaded.

(2) Where a party raises any ground which makes a transaction void or voidable or such matters as fraud, Limitation Law, release, payment, performance, facts showing insufficiency in contract or illegality either by any enactment or by common law, he shall specifically plead same.
8. No pleading shall raise any new ground of claim or contain any allegation of fact inconsistent with the previous pleadings of the party pleading the same.
9. A party may by his pleadings join issues upon the pleadings of the opposing party and such joinder of issues shall operate as a denial of every material allegation of fact in the pleading upon which issue is joined except any fact which the party may be willing to admit.

10. Wherever the contents of any documents are material it shall be sufficient in any pleading to state the effect thereof as briefly as possible, without setting out the whole or any part thereof, unless the precise words of the document or any part thereof are material.
11. Wherever it is material to allege notice to any person of any fact, matter or thing, it shall be sufficient to allege such notice as a fact, unless the form or the precise terms of such notice or the circumstances from which such notice is to be inferred are material.
12. Wherever any contract or any relation between any persons is to be implied from a series of letters or conversations, or otherwise from a set of circumstances, it shall be sufficient to allege such contract or relationship as a fact, and to refer generally to such letters, conversations or circumstances without setting them out in detail. If in such case the person so pleading desires to rely in the alternative upon more contracts or relations than one as to be implied from such circumstances, he may state the same in the alternative.
13. A party may not allege in any pleadings any matter or fact that the law presumes in his favour or as to which the burden of proof lies upon the other side, unless the same has first been specifically denied.
14. In every case in which the cause of action is a stated or settled account the same shall be alleged with particulars, but in every case in which a statement of account is relied on by way of evidence or admission of any other cause of action which is pleaded, the same shall not be alleged in the pleadings.
15. No technical objection shall be raised to any pleading on the ground of any alleged want of form.
16. A Judge may at the Case Management Conference in any proceedings order to be struck out or amended, any matter in any indorsement or pleading which may be unnecessary or scandalous or which may tend to prejudice, embarrass or delay the fair trial of the action; and may in any such case, if the Judge shall deem fit, order costs of the application to be paid as between Legal Practitioner and client
17. (1) Wherever it is material to allege malice, fraudulent intention, knowledge or other condition of the mind of any person, it shall be sufficient to allege the

same as a fact without setting out the circumstances from which the same is to be inferred.

- (2) Where in an action for libel or slander the Defendant pleads that any of the words or matters complained of are fair comment on a matter of public interest or were published upon a privileged occasion, the Claimant shall, if he intends to allege that the Defendant was actuated by express malice, deliver a Reply giving particulars of the facts and matters from which such malice is to be inferred.
- (3) Where in an action for libel or slander the Defendant alleges that in so far as the words complained of consist of statement of fact, they are true in substance and in fact, and in so far as they consist of expressions of opinion, they are fair comment on a matter of public interest, or pleads to the like effect, he shall give particulars stating which of the facts and matters he relies on in support of the allegation that the words are true.

- 18.** (1) The Judge may at any stage of the proceedings order to be struck out or amended any pleading or the indorsement of any writ in the action, or anything in any pleading or in the indorsement, on the ground that:
- (a) it discloses no reasonable cause of action or defence, as the case may be; or
 - (b) it is scandalous, frivolous or vexatious; or
 - (c) it may prejudice, embarrass or delay the fair trial of the action; or
 - (d) It is otherwise an abuse of the process of the Court; and may order the action to be stayed or dismissed or judgment to be entered accordingly, as the case may be.
- (2) No evidence shall be admissible on an application under Rule 18(1)(a).
 - (3) This Rule shall, so far as applicable, apply to an Originating Summons and a Petition as if the Summons or Petition, as the case may be, were a pleading.
 - (4) No proceedings shall be open to objection on the ground that only a declaratory judgment or order is sought thereby and a Judge may make a

binding declaration of right whether any consequential relief is or could be claimed or not.

- 19.** (1) Where a Defendant fails to file his Defence within the forty two (42) days prescribed by the Rules, pleadings shall be deemed closed.
- (2) Where a pleading subsequent to Reply is not ordered, then at the expiration of seven (7) days of the service of the Defence or Reply (if a Reply has been filed) pleadings shall be deemed closed:
- (3) Where a pleading subsequent to reply is ordered, and the party who has been ordered or given leave to file the same fails to do so within the period limited for that purpose, then, at the expiration of the period so limited, pleadings shall be deemed closed:

Provided that this Rule shall not apply to a Defence to Counter-claim and unless the Claimant files a Defence to Counter-Claim, the statements of fact contained in such Counter-Claim shall at the expiration of fourteen (14) days from the service thereof or of such time (if any) as may by order be allowed for filing of a defence thereto be deemed to be admitted, but the Judge may at any subsequent time give leave to the Claimant to file a Defence to Counter-Claim.

ORDER 16 - STATEMENT OF CLAIM

- 1.** (1) Every Statement of Claim, Defence or Counter-Claim shall state specifically the relief claimed either in the main or in the alternative, and it shall not be necessary to ask for general or other relief, which may be given as a Judge may think just as if it has been asked for.
- (2) Where the Claimant seeks relief in respect of several distinct claims or causes of complaint founded upon separate and distinct grounds, they shall be stated, as far as may be, separately and distinctly. The same Rule shall apply to a Defendant in respect of the Counter-claim.

2. Whenever a Statement of Claim is filed, the Claimant may alter, modify or extend his claim without any amendment of the indorsement of the Writ:

Provided that the Claimant may not completely change his cause of action endorsed on the Writ without amending the Writ

ORDER 17 - DEFENCE AND COUNTER-CLAIM

1. The Statement of Defence shall be a statement in summary form and shall be supported by copies of documentary evidence, list of witnesses and their written statements on oath.
2. When a party in any pleading denies an allegation of fact in the previous pleading of the opposite party, he shall not do so evasively, but answer the point of substance. If an allegation is made with diverse circumstances, it shall not be sufficient to deny it along with those circumstances.
3.
 - (1) In an action for debt or liquidated demand in money, a mere denial of the debt shall not be sufficient defence.
 - (2) In an action for money had and received, a Defence in denial must deny the receipt of the money or the existence of those facts which are alleged to make such receipt by the Defendant a receipt to the use of the Claimant.
 - (3) In an action for goods sold and delivered, the Defence must deny the order or contract, the delivery, or the amount claimed.
 - (4) In an action upon a bill of exchange, promissory note or cheque, a defence in denial must deny some matter of fact, e.g. the drawing, making, indorsing, accepting, presenting or notice of dishonour of the bill or note.

4. If either party wishes to deny the right of any other party to claim as Executor, or a Trustee or in any representative or other alleged capacity, or the alleged constitution of any partnership firm, he shall deny the same specifically.
5. No denial or defence shall be necessary as to damages claimed or their amount; they are deemed to be in issue in all cases, unless expressly admitted.
6. Where any Defendant seeks to rely upon any ground as supporting a right of Set-Off or Counter-Claim, he shall in his Defence state specifically that he does so by way of supporting a right of Set-Off or Counter-Claim.
7. Where a Defendant by his Defence sets up any Counter-Claim which raises questions between himself and the Claimant along with any other persons, he shall add to the title of his Defence a further title similar to the title in a Statement of Claim, setting forth the names of all persons who, if such Counter-Claim were to be enforced by cross action, would be Defendants to such cross action, and shall deliver his defence to such of them as are parties to the action within the period in which he is required to deliver it to the Claimant.
8. Where any such person as in Rule 7 of this Order is not a party to the action he shall be summoned to appear by being served with a copy of the Defence and Counter-Claim, and such service shall be regulated by the same Rules as those governing the service of the Originating Process, and every Defence and Counter-Claim so served shall be indorsed in Form 12 with such modifications or variations as circumstances may require.
9. Any person not already a party to the action, who is served with a Defence and Counter-Claim as aforesaid, must appear thereto as if he had been served with an Originating Process to appear in an action.
10. Any person not already a party to the action, who is named in a Defence as a party to a Counter-Claim thereby made, shall deliver a defence in a mode and manner prescribed under this Order and the provisions of the Order shall apply to such a person.

11. If, in any case in which the Defendant sets up a Counter-Claim, the action of the Claimant is stayed, discontinued or dismissed, the Counter-Claim may nevertheless be proceeded with.
12. Where in an action, a Set-Off or Counter-Claim is established as a Defence against the Claimant's claim, the Judge may, if the balance is in favour of the Defendant, give judgment for the Defendant for such balance, or may otherwise adjudge to the Defendant such relief as he may be entitled to upon the merits of the case
13. (1) Any ground of defence which arises after the action has been filed, but before the Defendant has delivered his Defence, and before the time limited for doing so has expired, may be raised by the Defendant in his Defence, either alone or together with other grounds of Defence.

(2) If after a Defence has been delivered along with a set-off or Counter-Claim, any basis for answer or ground of defence arises to any such set-off or Counter-Claim respectively, it may be raised by the Claimant in his Reply (in the case of a setoff) or Defence to Counter-Claim, either alone or together with any other ground of Reply or Defence to Counter-Claim.
14. Where any ground of Defence arises after the Defendant has delivered a Defence, or after the time limited for his doing so has expired the Defendant may, and where any ground of Defence to any Set-Off or Counter-Claim arises after Reply, or after the time limited for delivery of a Reply has expired, the Claimant may, within eight (8) days after such ground of defence has arisen or at any subsequent time by leave of a Judge deliver a further Defence or further Reply as the case may be, setting forth the same.
15. Whenever any Defendant in his Defence or in any further Defence pursuant to Rule 14 of this Order alleges any ground of Defence which has arisen after the commencement of the action, the Claimant may concede to such Defence (which concession may be in Form 13 with such modification as circumstances may require) and may thereupon obtain judgment up to the time of the pleading of such Defence, unless the Judge either before or after the delivery of such concession otherwise orders.

16. A Respondent to an Originating Summons shall file a Counter Affidavit together with all the exhibits he intends to rely upon and a written address within 21 days after service of the Originating Summons.

ORDER 18 - REPLY

1. Where the Claimant desires to make a Reply, he shall file it within fourteen (14) days from the service of the Defence.
2. Where a Counter-Claim is pleaded, a Reply thereto is called a Defence to Counter-Claim and shall be subject to the rules applicable to Defences.

ORDER 19 - ADMISSIONS

1. Any party to a proceeding may give notice by his pleading or otherwise in writing, that he admits the truth of the whole or any part of the facts of the case of any other party.
2.
 - (1) Either party may, not later than seven (7) days before the first Case Management Conference, by notice in writing filed and served, require any other party to admit any document and the party so served shall not later than four (4) days after service give notice of admission or non-admission of the document, failing which he shall be deemed to have admitted it unless a Judge otherwise orders.
 - (2) When a party decides to challenge the authenticity of any document, he shall not later than seven (7) days of service of that document give notice that he does not admit the document and requires it to be proved at the trial.
 - (3) Where a party gives notice of non-admission and the document is proved at the trial, the cost of proving the document, which shall not be less than a sum of Five Thousand Naira (N 5,000.00) shall be paid by the party who has challenged it, unless at the trial or hearing the Judge shall certify that there were reasonable grounds for not admitting the authenticity of the document.
3.
 - (1) Either party may not later than seven (7) days before the first Case Management Conference by notice in writing filed and served require any other party to admit any specific fact or facts mentioned in the notice, and

the party so served shall not later than four (4) days after service give notice of admission or non-admission of the fact or facts failing which he shall be deemed to have admitted it unless a Judge otherwise orders.

- (2) Any admission made pursuant to such notice shall be deemed to be made only for the purposes of that particular proceedings and not as an admission to be used against the party or any other party than the party giving the notice.
 - (3) Where there is a refusal or neglect to admit the same within four (4) days after service of such notice or within such further time as may be allowed by the Judge, the cost of proving such fact or facts which shall not be less than a sum of Five Thousand Naira,(N 5,000.00) shall be paid by the party so refusing or neglecting whatever the result of the proceedings, unless the Judge certifies that the refusal to admit was reasonable or unless the Judge at any time otherwise orders or directs.
- 4. The Judge may, on application, at a Case Management Conference or at any other stage of the proceedings where admissions of fact have been made, either on the pleadings or otherwise, make such orders or give such judgement as upon such admissions a party may be entitled to, without waiting for the determination of any other question between the parties.
 - 5. Where a notice to admit or produce comprises documents that are not necessary, the costs occasioned thereby which shall not be less than Five Thousand Naira (N 5,000.00) shall be borne by the party giving such notice.

ORDER 20 - DEFAULT OF PLEADING

- 1. If the claim is only for a debt or liquidated demand, and the Defendant does not within the time allowed for the purpose, file a Defence, the Claimant may, at the expiration of such time, apply for final judgment for the amount claimed with costs.
- 2. When in any such action as in Rule 1 of this Order there are several Defendants, if one of them makes default as mentioned in Rule 1 of this Order, the Claimant may apply for final judgment against the Defendant making default and issue execution

upon such judgment without prejudice to his right to proceed with his action against the other Defendants.

3. (1) If the Claimant's claim be for pecuniary damages or for detention of goods with or without a claim for pecuniary damages only, and the Defendant or all the Defendants, if more than one, make default as mentioned in Rule 1 of this Order, the Claimant may apply to a Judge for interlocutory judgment against the Defendant or Defendants and the value of the goods and the damages, or the damages only as the case may be, shall be ascertained in any way which the Judge may order.

(2) Where damages are to be ascertained and in all cases where declaratory reliefs are sought the Judge shall set down the matter for trial.
4. When in any such action as in Rule 3 of this Order there are several Defendants, if one or more of them make default as mentioned in Rule 1 of this Order, the Claimant may apply to a Judge for interlocutory judgment against the Defendant or Defendants so making default and proceed with his action against the others. In such case the value and amount of damages against the Defendant making default shall be assessed at the trial of the action or issues therein against the other Defendants, unless the Judge shall otherwise order.
5. Where the claim is for debt or liquidated demand and also for pecuniary damages or for detention of goods with or without a claim for pecuniary damages and includes a liquidated demand and any Defendant makes default as mentioned in Rule 1, the Claimant may apply to a Judge for final judgment for the debt or liquidated demand, and may also apply for interlocutory Judgment for the value of the goods and damages, or the damages only as the case may be, and proceed as mentioned in Rules 3 and 4.
6. In an action for the recovery of land, if the Defendant makes default as mentioned in Rule 1, the Claimant may apply for a judgment that the person whose title is asserted in the Writ of Summons shall recover possession of the land with costs.

7. Where the Claimant has endorsed a claim for mesne profits or arrears of rent in respect of the premises claimed, or any part thereof or damages for breach of contract or wrong or injury to the premises claimed upon a Writ for the recovery of land, if the Defendant makes default as mentioned in Rule 1, or if there be more than one Defendant, some or one of the Defendants make such default, the Claimant may apply for final judgment against the defaulting Defendant or Defendants and proceed as mentioned in Rules 3 and 4.
8. If the Claimant's claim is for a debt or liquidated demand or for pecuniary damages only, or for detention of goods with or without a claim for pecuniary damages, or for any such matters, or for the recovery of land, and the Defendant files a Defence which purports to offer an answer to part only of the Claimant's alleged cause of action, the Claimant may apply for judgment, final or interlocutory, as the case may be, for the part unanswered:

Provided that the unanswered part consists of a separate cause of action or is severable from the rest, as in the case of part of a debt or liquidated demand:

Provided also that where there is a Counter-Claim, execution on any such judgment as above mentioned in respect of the Claimant's claim shall not issue without leave of the Judge.

9. (1) In all actions other than those in the preceding Rules of this Order, if the Defendant makes default in filing a Defence, the Claimant may apply to a Judge for judgment, and such judgment shall be given upon the Statement of Claim as the Judge shall consider the Claimant to be entitled to.
- (2) Where there is no Defence and the matter before the Court cannot be adjudged without the Claimant adducing evidence to prove the case before the Court, the Claimant shall make an application to set the matter down for trial before the Judge who shall upon consideration and grant of the application proceed to hear the matter as the trial judge.
10. Where in any such action as mentioned in Rule 9 of this Order, there are several Defendants, if one of such Defendants makes such default as aforesaid, the Claimant

may apply for judgment against the Defendant so making default, and proceed against the other Defendants.

11. In any case in which issues arise in a proceeding other than between Claimant and Defendant, if any party to any such issue makes default in filing any pleading, the opposite party may apply to a Judge for such judgment, if any, as upon the pleadings he may appear to be entitled to, and the Judge may order judgment to be entered accordingly or may make such other order as may be necessary to do justice between the parties.
12. Any judgment by default whether under this Order or under any Order of these Rules shall be final and remain valid and may only be set aside upon application to the Judge on grounds of fraud, non-service or lack of jurisdiction upon such terms as the Court may deem fit.

ORDER 21 – PAYMENT INTO AND OUT OF COURT

1. (1) Where, after service in any proceeding for debt or damages, a Defendant intends to pay money into Court in respect of the proceeding, he shall notify the Chief Registrar who will thereupon direct him to pay the money into an interest yielding account in a commercial bank and he shall file the teller for such payment with the Chief Registrar.
- (2) Where a teller for payment is filed with the Chief Registrar, he shall forthwith give notice of the payment to the Claimant who may apply to a Judge for an order to withdraw the amount so paid.
- (3) Where a defence of tender before action is set up, proof of such sum of money alleged to have been tendered shall be brought into Court.
- (4) The Defendant may without leave give a written notice to the Chief Registrar of an intention to increase the amount of any sum paid into Court.
- (5) Where the money is paid into Court in satisfaction of one or more of several causes of action, the notice shall specify the cause or causes of action in respect of which payment is made and the sum paid in respect of each such cause of action unless a Judge otherwise directs.
- (6) The notice shall be in Form 14 with such modifications or variations as circumstances may require. The receipt of the notice shall be acknowledged in writing by the Claimant within three (3) days. The notice may be modified

or withdrawn or delivered in an amended form by leave of a Judge upon such terms as may be just.

- (7) Where money is paid into Court with denial of liability, the Claimant may proceed with the action in respect of the claim and if he succeeds, the amount paid shall be applied so far as is necessary in satisfaction of the claim, and the balance, if any, shall on the order of a Judge be repaid to the Defendant. Where the Defendant succeeds in respect of such claim, the whole amount paid into Court shall be repaid to him on the order of a Judge.
2. (1) Where money is paid into Court under Rule 1, the Claimant may within fourteen (14) days of the receipt of the notice of payment into Court, or where more than one payment into Court has been made, within fourteen (14) days of the receipt of the notice of the last payment into Court, accept the whole sum or any one or more of the specific sums in satisfaction of the cause or causes of action to which the specified sum or sums relate by giving notice to the Defendant in Form 15, with such modifications or variations as circumstances may require and thereupon shall be entitled to receive payment of the accepted sum or sums in satisfaction as aforesaid.
- (2) Payment shall be made to the Claimant or on his written authority to his Legal Practitioner and thereupon proceedings in the action or in respect of the specified cause or causes of action (as the case may be) shall abate.
 - (3) If the Claimant accepts money paid into Court in satisfaction of his claim, or if he accepts a sum or sums paid in respect of one or more specified causes of action, and gives notice that he abandons the other causes of action, he may after four (4) days from payment out and unless a Judge otherwise orders, tax his costs incurred to the time of payment into Court, and forty-eight (48) hours after taxation may sign judgment for his taxed costs.
 - (4) Where in an action for libel or slander, the Claimant accepts money paid into Court, either party may apply by summons to a Judge for leave for the parties or either of them to make a statement in open Court in terms approved by the Judge.

3. If the whole of the money in Court is not taken out under Rule 2, the money remaining in Court shall not be paid out except in satisfaction of the claim or specified cause or causes of action in respect of which it was paid in pursuance of an order of a Judge which may be made at any time before, at or after trial.
4.
 - (1) Money may be paid into Court under Rule 1 of this Order by one or more of several Defendants sued jointly or in the alternative upon notice to the other Defendant or Defendants.
 - (2) If the Claimant elects within fourteen (14) days after receipt of notice of payment into Court to accept the sum or sums paid into Court, he shall give notice as in Form 16 with such modifications or variations as circumstances may require to each Defendant and thereupon all further proceedings in the action or in respect of the specified cause or causes of action (as the case may be) shall abate.
 - (3) The money shall not be paid out except in pursuance of an order of a Judge dealing with the cause or causes of action.
 - (4) In an action for libel or slander against several Defendants sued jointly, if any Defendant pays money into Court, the Claimant may within fourteen (14) days elect to accept the sum paid into Court in satisfaction of his claim against the Defendant making the payment and shall give notice to all the Defendants as in Form 16 with such modifications or variations as circumstances may require. The Claimant may tax his costs against the Defendant who has made such payment in accordance with Rule 2(3) of this Order and the action shall abate against that Defendant.
 - (5) The Claimant may continue with the action against any other Defendant but the sum paid into Court shall be set-off against any damages awarded to the Claimant against the Defendant or Defendants against whom the action is continued.
5. A person made a Defendant to a Counter-Claim may pay money into Court in accordance with the foregoing Rules, with necessary modifications.

6. (1) In any proceeding in which money or damages is or are claimed by or on behalf of a person under legal disability suing either alone or in conjunction with other parties, no settlement or compromise or payment or acceptance of money paid into Court, whether before, at or after the trial, shall as regards the claims of any such person be valid without the approval of a Judge.
- (2) No money (which expression for the purposes of this Rule includes damages) in any way recovered or adjudged or ordered or awarded or agreed to be paid in any such proceedings in respect of the claims of any such person under legal disability whether by judgment, settlement, compromise, payment into Court or otherwise, before, at or after the trial, shall be paid to the Claimant or to the guardian of the Claimant or to the Claimant's Legal Practitioner unless a Judge shall so direct.
- (3) All money so recovered or adjudged or ordered or awarded or agreed to be paid shall be dealt with as the Judge shall direct. The directions thus given may include any general or special directions that the Judge may deem fit to give, including directions on how the money is to be applied or dealt with and as to any payment to be made either directly or out of money paid into Court to the Claimant or to the guardian in respect of moneys paid or expenses incurred or for maintenance or otherwise for or on behalf of or for the benefit of the person under legal disability or otherwise or to the Claimant's Legal Practitioner in respect of costs or of the difference between party and party and Legal Practitioner and client costs.
7. Every application or notice for payment into or transfer out of Court shall be made on notice to the other side.

ORDER 22 - PROCEEDINGS IN LIEU OF DEMURRER

1. No demurrer shall be allowed.
2. (1) Any party may by his pleading raise any point of law and the Judge may dispose of the point so raised before or at the trial.
- (2) If in the opinion of the Judge, the decision on such point of law substantially disposes of the whole proceedings or of any distinct part thereof, the Judge may make such decision as may be just.

- (3) This provision shall be without prejudice to the Arbitration Act or any other Law under which a Defendant must apply for stay of proceedings before filing a Statement of Defence or other Statement of Case on the merits.

ORDER 23 - WITHDRAWAL OR DISCONTINUANCE

1. (1) The Claimant may at any time before receipt of the Defence, by notice in writing duly filed and served, wholly withdraw or discontinue his claim against all or any of the Defendants or withdraw or discontinue any part or parts of his claim. He shall thereupon pay such Defendant's costs of the action, or if the action be not wholly withdrawn or discontinued, the costs occasioned by the matter so withdrawn or discontinued.
- (2) A withdrawal or discontinuance as the case may be shall not be a Defence to any subsequent claim.
2. (1) Where a Defence has been filed and served, the Claimant before taking any other step in the proceedings, may with the leave of a Judge withdraw or discontinue the proceedings or any part thereof on such terms and conditions as the Judge may order.
- (2) Where proceedings have been stayed or struck out upon a Claimant's withdrawal or discontinuance under this Order no subsequent claim shall be filed by him on the same or substantially the same facts until the terms imposed on him by the Judge have been fully complied with.
3. When a cause is ready for trial, it may be withdrawn by either Claimant or Defendant upon producing to the Registrar, a consent in writing signed by the parties and thereupon a Judge shall strike out the matter without the necessity of attendance of the parties or their Legal Practitioner.

ORDER 24 - AMENDMENT

1. A party may amend his Originating Process and Pleadings at any time before the close of Case Management Conference and not more than twice during the trial before judgment.

2. Application to amend may be made to a Judge. Such application shall be supported by an affidavit with the proposed amendment attached as an exhibit and may be allowed upon such terms as to costs or otherwise as may be just.
3. Where any Originating Process and or a Pleading is to be amended, a list of any additional witness to be called together with his written statement on oath (and or a further written statement on oath of an existing witness) as well as a copy of any document to be relied upon, shall be filed with the application.
4. If a party who has obtained an Order to amend does not amend accordingly within the time limited for that purpose by the Order, or if no time is thereby limited, then within seven (7) days from the date of the Order, such party shall pay an additional fee of N200.00 (Two hundred naira) for each day of default.
5. Whenever any Originating Process or Pleading is amended, a copy of the document as amended shall be filed in the Registry and additional copies served on all the parties to the action.
6. Whenever any Indorsement or Pleading is amended, it shall be marked in the following manner. "Amended.....day of.....pursuant to Order of (name of Judge) dated the.....day of....."
7. A Judge may at anytime correct clerical mistakes in Judgments or Orders, or errors arising therein from any accidental slip or omission upon application, without an appeal being filed.
8. Subject to the provisions of Rule 1 of this Order, a Judge may at any time and on such terms as to costs or otherwise as may be just, amend any defect or error in any proceedings.

ORDER 25 - CASE MANAGEMENT CONFERENCE AND SCHEDULING

1. (1) Within fourteen (14) days after close of Pleadings, the Claimant shall apply for the issuance of a Case Management Conference Notice as in Form 17.
- (2) Upon application by a Claimant under sub-rule (1) above, the Judge shall cause to be issued to the parties and their Legal Practitioners (if any) a Case Management Conference Notice as in Form 17 accompanied by a Case Management Information Sheet as in Form 18 for the purposes set out here under:
 - (a) disposal of matters which must or can be dealt with on interlocutory application;
 - (b) giving such directions as to the future course of the action as appears best adapted to secure its just, expeditious and economical disposal;
 - (c) promoting amicable settlement of the case or adoption of ADR
- (3) If the Claimant does not make the application in accordance with sub-rule (1) of this Rule, the Defendant(s) may do so or apply for an order to dismiss the action.
2. At the Case Management Conference, the Judge shall consider and take appropriate action with respect to such of the following (or aspects of them) as may be necessary or desirable:
 - (a) formulation and settlement of issues;
 - (b) amendments and further and better particulars;
 - (c) the admission of facts, and other evidence by consent of the parties;
 - (d) control and scheduling of discovery, inspection and production of documents;
 - (e) settlement of documents to be admitted as exhibits at the trial;
 - (f) narrowing the field of dispute between expert witnesses, by their participation at Case Management Conferences or in any other manner;

- (g) hearing and determination of applications and objections on points of law;
 - (h) giving orders or directions for separate trial of a Claim, Counter-Claim, Set-Off, Cross-Claim or Third Party Claim or of any particular issue in the case;
 - (i) settlement of issues, inquiries and accounts under Order 27;
 - (j) securing statement of Special Case of law or facts under Order 28;
 - (k) determining the form and substance of the Case Management Order;
 - (1) making referrals to the Lagos Multi-Door Courthouse or other relevant ADR bodies;
 - (m) implementing any ADR Order made under (1) above, (n) such other matters as may facilitate the just and speedy disposal of the action.
3. The Case Management Conference or series of Case Management Conferences with respect to any case shall be completed within three (3) months of its commencement unless extended by the Judge upon an application by either party, and the parties and their Legal Practitioners shall co-operate with the Judge in working within this time- table. As far as practicable Case Management Conferences shall be held from day to day or adjourned only for purposes of compliance with Case Management Conference Orders.
4. After a Case Management Conference or series of Case Management Conferences, the Judge shall issue a Report. This Report shall guide the subsequent course of the proceedings unless modified by the Trial Judge.
5. If a party or his Legal Practitioner fails to attend the Case Management Conference or obey a Scheduling Order or is substantially unprepared to participate in the Conference or fails to participate in good faith the Judge shall:
- (a) in the case of the Claimant dismiss the Claim;
 - (b) in the case of a Defendant enter Judgment against him where appropriate.
6. (1) Where a case is deemed suitable for ADR under Order 3 Rule 11 or has by directives been referred to ADR under Order 25 Rule (2) (1) above, the ADR

Judge shall in case of recalcitrant parties consider and give appropriate directives to parties on the filing of Statement of Case and other necessary issues.

- (a) The Claimant shall file his Statement of Case within fourteen (14) days of the Order of the Judge.
 - (b) The Defendant shall file his response within fourteen (14) days of service of the Claimant's Statement of Claim.
- (2) Where a party fails to comply with the directives and / or orders of the ADR Judge or fails to participate in ADR proceedings the Judge shall:-
- (a) in the case of the Claimant dismiss the Claim;
 - (b) in the case of a Defendant enter Judgment against him where appropriate.

7. Any Judgment given under Rule 5 or Rule 6 (2) above may be set aside upon an application made within seven (7) days of the judgment or such other period as the Judge or ADR Judge may allow.

The application shall be accompanied by an undertaking to participate effectively in the Case Management Conference or ADR, as the case may be.

8. The Judge shall direct the Case Management Conference with due regard to its purposes and agenda as provided under this Order and shall require parties or their Legal Practitioners to cooperate with him effectively in dealing with the Conference agenda.

ORDER 26 - DISCOVERY AND INSPECTION

1. In any cause or matter the Claimant or Defendant may deliver Interrogatories in writing for the examination of the opposite parties or any one or more of such parties and such Interrogatories when delivered shall have a note at the end of it stating which of the Interrogatories each person is required to answer.

Interrogatories shall be delivered within seven (7) days of close of Pleadings and shall form part of the agenda of the Case Management Conference.

2. Interrogatories shall be in Form 19 with such modifications or variations as circumstances may require.
3. If any party to a cause or matter is a limited or unlimited company, body corporate, firm, enterprise, friendly society, association or any other body or group of persons, whether incorporated or not, empowered by law to sue or be sued, whether in its own name or in the name of any officer or other person, any opposite party may deliver Interrogatories to any member or officer of such party.
4. Any objection to answering any one or more of several Interrogatories on the ground that it is or they are scandalous or irrelevant may be taken at the Case Management Conference.
5. Interrogatories shall be answered by affidavit to be filed within seven (7) days, or within such other time as the Judge may allow. Two copies of the affidavit in answer shall be supplied to the Registrar.
6. An affidavit in answer to Interrogatories shall be in Form 20 with such modifications or variations as circumstances may require.
7. If any person interrogated omits to answer or answers insufficiently, the Case Management Judge shall on application issue an order requiring him to answer or to answer further as the case may be.
8. (1) Any party may in writing request any other party to any cause or matter to make discovery on oath of the documents that are or have been in his possession, custody, power or control, relating to any matter in question in the case. Request for discovery shall be served within seven (7) days of the close of Pleadings and shall form part of the agenda of the Case Management Conference. The party on whom such a request is served shall answer on oath completely and truthfully within seven (7) days of the request or within

such other time as the Judge may allow and it shall be dealt with at the Case Management Conference.

- (2) Every affidavit in answer to a request for discovery of documents shall be accompanied by office copies of the documents referred to therein.
 - (3) The affidavit to be made by any person in answer to a request for discovery of documents shall specify which, if any, of the listed documents he objects to producing, stating the grounds of his objection, and it shall be in Form 21 with such modifications or variations as circumstances may require.
- 9.** (1) Any process to be filed after the Case Management Conference shall be accompanied by copies of documents referred to in the process.
- (2) Where a process filed is not accompanied by a document referred to therein a Judge may on application strike out the process.
- 10.** (1) Where any document required to be attached to any process or produced under this or any other Rule is a business book a Judge may upon application order a copy of any entry therein to be furnished and verified in an affidavit. Such affidavit shall be made by a person who keeps the book or under whose supervision the book is kept.
- (2) Notwithstanding that a copy has been supplied, a Judge may order inspection of the book from which the copy was made.
- (3) The Judge may upon application whether or not an affidavit of document has been ordered or filed, make an order requiring any party to state by affidavit whether any particular document or any class of documents is or has at any time been in his possession, custody, power or control, when he parted with the same and what has become of it.

11. An Order for Interrogatories or discovery or inspection made against any party if served on his Legal Practitioner shall be sufficient service to found an application for attachment of a party for disobedience of the Order.
12. A Legal Practitioner upon whom an Order against any party for interrogatories or discovery or inspection is served under the last preceding Rule, who neglects without reasonable excuse to give notice thereof to his client, shall be liable to attachment.
13. Any party may, at the trial of a cause, matter or issue, use in evidence any one or more of answers or any part of an answer of the opposite party to interrogatories without putting in the others or the whole of such answer:

Provided that the Judge may look at the whole of the answers and order that any of them may be put in.

14. In any action against or by a Sheriff in respect of any matter connected Sheriff with the execution of his office, a Judge may, on application of either party, order that the Affidavit to be made in answer either to interrogatories or to any Order for discovery shall be made by the officer actually concerned.
15. This Order shall apply to persons under legal disability and their guardians,

ORDER 27 - ISSUES, INQUIRIES, ACCOUNTS AND REFERENCES TO REFEREES.

1. (1) In all proceedings, issues of facts in dispute shall be defined by each party and filed within seven (7) days after close of Pleadings.
(2) If the parties differ on the issues the Case Management Judge may settle the issues.
2. In any legal proceeding the Judge may at any time order the whole cause or matter or any question or issue of facts arising therein, to be tried before an Official Referee or Officer of the Court, notwithstanding that it may appear that there is a special or

other relief sought or some special issue to be tried, as to which it may be proper that the cause or matter should proceed in the ordinary manner.

3. In any case in which a matter is referred to a Referee, the Court shall furnish the Referee with such part of the proceedings and such information and detailed instructions as may appear necessary for his guidance, and shall direct the parties if necessary to attend before the Referee during the inquiry.
4. The Referee may, subject to the Order of the Judge, hold the inquiry at or adjourn it to any place and or have any inspection or view which he may deem expedient for the disposal of the controversy before him. He shall, so far as practicable, proceed with the inquiry from day to day.
5.
 - (1) Subject to any Order made by the Judge ordering the inquiry, evidence shall be taken at any inquiry before a Referee, and the attendance of witnesses to give evidence before a Referee may be enforced by the Judge in the same manner as such attendance may be enforced before the Court; and every such inquiry shall be conducted in the same manner or as nearly as circumstances will admit as trials before a Court.
 - (2) The Referee shall have the same authority in the conduct of any inquiry as a Judge when presiding at any trial.
 - (3) Nothing in these Rules shall authorize any Referee to commit any person to prison or to enforce any Order by attachment or otherwise; but the Judge may, in respect of matters before a Referee, make such Order of attachment or commitment as he may consider necessary.
6.
 - (1) The Report made by a Referee in pursuance of a reference under this Order shall be made to the Judge and notice thereof served on the parties to the reference.

- (2) A Referee may by his Report submit any question arising therein for the decision of the Judge or make a special statement of facts from which the Judge may draw such inferences as he deems fit.
- (3) On the receipt of a Referee's Report, the Judge may:
 - (a) adopt the Report in whole or in part
 - (b) vary the Report;
 - (c) require an explanation from him;
 - (d) remit the whole or any part of the question or issue originally referred to him for further consideration by him or any other Referee;
 - (e) decide the question or issue originally referred to him on the evidence taken before him, either with or without additional evidence.
- (4) When the Report of the Referee has been made, an application to vary the report or remit the whole or any part of the question or issue originally referred may be made on the hearing by the Judge for the further consideration of the cause or matter, after giving not less than 4 days notice thereof and any other application with respect to the Report may be made on that hearing without notice.
- (5) Where on a reference under this Order a Judge orders that the further consideration of the cause or matter in question shall not stand adjourned until the receipt of the Referee's Report, the order may contain directions with respect to the proceedings on the receipt of the Report and the foregoing provisions of this Rule shall have effect subject to any such directions.

7. The Judge may order or direct an account to be taken or by any subsequent Order give special directions with regard to the mode in which the account is to be taken or vouched and in particular may direct that in taking the account, the books of accounts in which the Accounts in question have been kept shall be taken as prima facie evidence of the truth of their contents, with liberty to the interested parties to object.
8. Where any Account is directed to be taken, the accounting party shall make out his Account and verify the same by Affidavit. The items on each side of the Account shall be numbered consecutively, and the Account shall be referred to by the Affidavit as an exhibit and left in the Registry.
9. Upon the taking of any Account the Judge may direct that the voucher be produced at the chambers of the accounting party's Legal Practitioner or at any other convenient place and that only such items as may be contested or surcharged shall be brought before the Judge.
10. Any party seeking to surcharge any accounting party beyond what he has by his Account admitted to have received shall give notice to the accounting party stating so far as he is able, the amount sought to be charged with particulars.
11. Where by any Judgment or Order any Accounts are directed to be taken or Inquiries to be made, each such direction shall be numbered so that as far as may be, each distinct Account and Inquiry may be designated by a number and such Judgment or Order shall be in Form 22 with such modifications or variations as the circumstances of the case may require.
12. In taking any Account directed by any Judgment or Order, all just allowances shall be made without any direction for that purpose.
13. If it shall appear to the Judge that there is any undue delay in the prosecution of any proceedings, the Judge may require the party having the conduct of the proceedings or any other party, to explain the delay and may thereupon make such order with regard to expediting the proceedings or the conduct thereof, or the stay thereof and as to the costs of the proceedings as the circumstances of the case may require; and

for the purposes aforesaid any party may be directed to summon the persons whose attendance is required, and to conduct any proceeding and carry out any directions which may be given.

ORDER 28 - SPECIAL CASE

1. At the Case Management Conference parties may concur in stating the questions of law arising in their case in the form of a special case for the opinion of the Judge. Every such Special Case shall be divided into paragraphs numbered consecutively and shall concisely state such facts and documents as may be necessary to enable the Court to decide the questions. Upon the argument of such case the Judge and the parties may refer to all the contents of such documents and the Judge may draw from the facts and documents stated in any such Special Case any inference, whether of fact or law, which might have been drawn from them if proved at a trial.
2. If at the Case Management Conference it appears to the Judge that there is in any cause or matter a question of law, which could be conveniently decided before any evidence is given or any question or issue of fact is tried, the Judge may make an Order accordingly, and may raise such questions of law or direct them to be raised at the trial either by Special Case or in such other manner as the Judge may deem expedient, and all such further proceedings as the decision of such question of law may render unnecessary may thereupon be stayed.
3. Every Special Case agreed pursuant to Rule 1 shall be signed by the several parties or their Legal Practitioners and shall be filed by the Claimant or other party having conduct of the proceedings.
4. An application to set down a Special Case in any cause or matter to which a person under legal disability is a party shall be supported by sufficient evidence that the statements contained in such case, so far as the same affects the interest of such persons are true.
5. (1) The parties to a Special Case may, if they think fit, enter into an agreement in writing, which shall not be subject to any stamp duty, that on the Judgment of the Court being given in the affirmative or negative on the questions of law raised by the Special Case, a sum of money fixed by the parties or to be ascertained by the Court or in such manner as the Court may direct, shall be

paid by one of the parties to the other, either with or without costs as the case may be.

- (2) The Judgment of the Court may be entered for the sum so agreed or ascertained, with or without costs, as the case may be, and execution may issue upon such Judgment forthwith, unless otherwise agreed or unless stayed on appeal.
6. This Order shall apply to every Special Case stated in a cause or matter and in any proceedings incidental thereto.

ORDER 29 - CAUSE LISTS

- 1. (1) The Registrar shall keep a list (hereinafter called "the Case Management List") of actions directed to be set down for Case Management Conference under Order 25 Rule 3.
 - (2) The Registrar shall also keep a Weekly Cause List of all other actions which are ready for trial or hearing.
2. (1) The Registrar shall post up on every Friday a Case Management and Weekly Cause List which shall set out the arrangement of causes before each of the Judges sitting in Court during the following week.
- (2) Nothing in this Rule shall preclude the Chief Judge from making special arrangements, whenever necessary or convenient, for the disposal of causes and matters included in the list.
3. Where any Friday is a public holiday, the Case Management List and Weekly Cause List shall be posted up on the day last preceding which is not a public holiday.
4. On any day when a Judge shall be unable to sit in Court and deal with any cause or matter fixed for hearing, a minute, recording the parties present and the step taken by the named Registrar, shall be entered on the Court file.

5. Case Management Lists and Weekly Cause Lists and other such lists shall be posted up on one or more notice boards set up in such place or places within or near the Court premises as the Chief Judge may designate.

ORDER 30 - PROCEEDINGS AT TRIAL

1. When a cause on the Weekly Cause List has been called for hearing and neither party appears, the Judge shall, unless he sees good reason to the contrary, strike the cause out.
2. When a cause is called for hearing if the Claimant appears and the Defendant does not appear, the Claimant may prove his claim, so far as the burden of proof lies upon him.
3. When a cause is called for hearing, if the Defendant appears and the Claimant does not appear, the Defendant, if he has no Counter-Claim, shall be entitled to judgment dismissing the action, but if he has a Counter-Claim, then he may prove such Counter-Claim, so far as the burden of proof lies upon him.
4. (1) Where a cause is struck out under this Order either party may apply that it be replaced on the cause list on such terms as the Judge may deem fit.

(2) Any Judgment obtained where any party does not appear at the trial may be set aside by the Judge upon such terms as he may deem fit.

(3) An application to re-list a cause struck out or to set aside a Judgment shall be made within seven (7) days after the Order or Judgment or such other larger period as the Judge may allow.
5. The Judge may, if he thinks it expedient in the interest of justice, postpone or adjourn a trial for such time and upon such terms, if any, as he shall deem fit.
6. The Registrar or other designated officer present at any trial or hearing shall make a note of the times at which the trial or hearing commences and terminates

respectively and the time it actually occupies on each day it goes on for communication to the Taxing Officer if required.

7. The order of proceeding at the trial of a cause shall be as prescribed in the following Rules.
8. The party on whom the burden of proof lies by the nature of the issues or questions between the parties shall begin.
9. Documentary evidence shall be put in and may be read or taken as read by consent.
10. (1) A party who desires to call any witness not being a witness whose deposition on oath accompanied his pleading shall apply to the Judge for leave to call such witness.

(2) An application for leave in sub-rule (1) above shall be accompanied by the deposition on oath of such witness.
11. (1) A party shall close his case when he has concluded his evidence, either the Claimant or Defendant may make oral application to have the case closed.

(2) Notwithstanding the provisions of sub-rule (1) above, the Judge may suo-motu where he considers that either party fails to conclude his case within a reasonable time, close the case for the party.
12. (1) The Registrar shall take charge of every document or object put in as an exhibit during the trial of an action and shall mark or label every exhibit with a letter or letters indicating the party by whom the exhibit is put in (or where more convenient the witness by whom the exhibit is proved) and with a number, so that all the exhibits put in by a party (or proved by a witness) are numbered in one consecutive series.

(2) The Registrar shall cause a list of all the exhibits in the action to be made.

- (3) The list of exhibits when completed shall form part of the record of the action.
 - (4) For the purpose of this Rule a bundle of documents may be treated and counted as one exhibit.
 - (5) In this Rule a witness by whom an exhibit is proved includes a witness in the course of whose evidence the exhibit is put in.
-
- 13. When the party beginning has concluded his evidence, the Judge shall ask the other party if he intends to call evidence. If the other party does not intend to call evidence, the party beginning shall within 21 days after close of evidence file a written address. Upon being served with the written address, the other party shall within 21 days file his own written address.
 - 14. Where the other party calls evidence he shall within 21 days after the close of evidence file a Written Address.
 - 15. Upon being served with the other party's written address, the party beginning shall within 21 days file his own written address.
 - 16. The party who files the first address shall have a right of reply on points of law only. The Reply shall be filed within 7 days after service of the other party's address.
 - 17. (1) An exhibit shall not be released after the trial to the party who put it in unless the period during which Notice of Appeal may be given without such notice having been given, and then only if the Trial Judge (or in his absence, another Judge) grants leave to release such exhibit on being satisfied:
 - (a) that the exhibit will be kept duly marked and labeled and will be produced, if required, at the hearing of an appeal of any such appeal is lodged), or
 - (b) that the release of the exhibit will not in any way prejudice any other party.

- (2) After a Notice of Appeal has been filed, an exhibit produced at the trial shall not be released by the High Court unless leave to release such exhibit is granted by the Court of Appeal.
- 18. (1) Any party may apply for and on payment of the prescribed fee obtain an office copy of the list of exhibits.
 - (2) Where there is an appeal an office copy of the list of exhibits shall be included amongst the documents supplied for the purpose of the appeal.
- 19. A Judge may, at any stage of proceedings in a matter, whether at trial or otherwise either *suo motu* or on application, strike out a matter not being prosecuted dilligently.

ORDER 31 - FILING OF WRITTEN ADDRESSES

- 1. This Order shall apply to all applications and final addresses.
- 2. A Written Address shall be printed on white opaque A4 size paper and set out in paragraphs numbered serially and shall contain:
 - (i) the claim or application on which the address is based;
 - (ii) a brief statement of the facts with reference to the exhibit attached to the application or tendered at the trial:
 - (iii) the issues arising from the evidence;
 - (iv) a succinct statement of argument on each issue incorporating the purport of the authorities referred to together with full citation of each such authority.
- 3. All Written Addresses shall be concluded with a numbered summary of the points raised and the party's prayer. A list of all authorities referred to shall be submitted with the Address. Where any unreported Judgment is relied upon, the Certified True Copy shall be submitted along with the Written Address.

4. (1) Oral argument of not more than twenty minutes shall be allowed for each party.
 - (2) If any party or Legal Practitioner appearing for him does not appear to present oral arguments, the Written Address will be treated as having been duly adopted.
5. Each party shall file two copies of his Written Address in Court and serve a copy thereof on every party.

ORDER 32 - EVIDENCE GENERALLY

1. (1) Subject to these Rules and to any enactment relating to evidence any fact required to be proved at the trial of any action shall be proved by written deposition and oral examination of witnesses in open Court.
 - (2) All agreed documents or other exhibits may be tendered from the Bar or by the party where he is not represented by a Legal Practitioner.
 - (3) Real evidence shall be tendered during the trial.
 - (4) The oral examination of a witness during his evidence in-chief shall be limited to confirming his written deposition and tendering in evidence all disputed documents or other evidence referred to in the deposition provided, that a Judge may allow a witness on subpoena to lead oral evidence in examination-in-chief without having sworn a written statement in appropriate cases.
2. (1) A Judge may, at or before the trial of an action, order or direct that evidence of any particular fact be given at the trial in such manner as may be specified by the order or direction.
 - (2) The power conferred by sub-rule (1) of this Rule extends in particular to ordering or directing that evidence of any particular fact be given at the trial:
 - (a) by statement on oath of information or belief;

(b) by the production of documents or entries in books;

(c) by copies of documents or entries in books; or

(d) in the case of a fact which is or was a matter of common knowledge either generally or in a particular district, by the production of a specified newspaper which contains a statement of that fact.

3. A Judge may, at or before the trial of an action order or direct that the number of medical or expert witnesses who may be called at the trial be limited as specified by the order or direction.
4. Unless, at or before trial, a Judge for special reasons otherwise orders or directs, no document, plan, photograph or model shall be receivable in evidence at the trial of an action unless it has been filed along with the Pleadings of the parties under these Rules.
5. Any Order or Direction under this Order may, on sufficient cause being shown, be revoked or varied by a subsequent Order or Direction of a Judge made or given at or before the trial.
6. Certified True Copies of all Writs, Processes, Records, Pleadings, and documents filed in the High Court shall be admissible in evidence in all matters to the same extent as the original would be admissible.
7. Where an Order is made for the issuance of a request to examine a witness or witnesses in any foreign country with which a Convention in that behalf has been made, the following procedure shall be adopted:
 - (a) the party obtaining such Order shall file in the Registry an Undertaking in the Form 23 which form may be varied as may be necessary to meet the circumstances of the particular case in which it is used;

(b) such Undertaking shall be accompanied by -

- (i) a Request in Form 24, with such modifications or variations as may be directed in the Order for its issue, together with a translation in the language of the Country in which it is to be executed (if not English);
- (ii) a copy of the Interrogatories (if any) to accompany the Requests, with a translation if necessary;
- (iii) a copy of the Cross-Interrogatories (if any) with a translation if necessary.

- 8.** Where an Order is made for the examination of a witness or witnesses before the Nigerian Diplomatic Agent in any foreign country with which a Convention in that behalf has been made, the Order shall be in Form 25, with such modification and variation as may be necessary to meet the circumstances of the particular case in which it is used.
- 9.** The Judge may at any stage of any proceedings order the attendance of any person for the purpose of producing any writings or other document named in the Order:

Provided that no person shall be compelled to produce under any such Order any writing or other document which he could not be compelled to produce at the hearing or trial.

- 10.** Any person wilfully disobeying any Order requiring his attendance for the purpose of being examined or producing any document shall be in contempt of Court, and may be dealt with accordingly.
- 11.** Any person required to attend for the purpose of being examined or of producing any document, shall be entitled to payment for expenses and loss of time occasioned by his attendance.

12. If any person duly summoned by subpoena to attend for examination shall refuse to attend or if having attended, he refuses to be sworn or to answer any lawful question he shall be in contempt of Court and may be dealt with accordingly by the Judge.
13. When the examination of any witness before any examiner under Rule 7 above shall have been conducted, the original depositions authenticated by the signature of the examiner, shall be transmitted by him to the Registry and filed.
14. Except where by this Order otherwise provided or directed by a Judge, no deposition shall be given in evidence at the hearing or trial of the cause or matter without the consent of the party against whom the same may be offered, unless the Judge is satisfied that the deponent is dead or beyond the jurisdiction of the Court or unable from sickness or other infirmity to attend the hearing or trial, in any of which case the depositions certified under the hand of the person taking the examination shall be admissible in evidence, saving all just exceptions, without proof of the signature to such certificate.
15. Any Officer of the Court or other person directed to take the examination of any witness or person or any person nominated or appointed to take the examination of any witness or person pursuant to the provisions of any Convention made with any foreign country, may administer oaths.
16. A party may by subpoena ad testificandum or duces tecum require the attendance of any witness before an Officer of the Court or other person appointed to take the examination, for the purpose of using his evidence upon any preceding in the cause or matter in like manner as such witness would be bound to attend and be examined at the hearing or trial; and any party or witness having made an affidavit to be used in any proceeding in the cause or matter shall be bound on being so subpoenaed to attend before the Court for cross-examination.
17. The practice with reference to the examination, cross examination and re-examination of witnesses at a trial shall extend and be applicable to evidence taken in any cause or matter at any stage.

18. The practice of the Court with respect to evidence at a trial, when applied to evidence to be taken before an Officer of the Court or other person in any cause or matter after the hearing or trial, shall be subject to any special directions which may be given in any case.
19. Subject to the provisions of Section 34 of the Evidence Act, all evidence taken at the hearing or trial of any cause or matter may be used in any subsequent proceedings in the same cause or matter.
20. Where it is intended to issue out a Subpoena, a praecipe for that purpose in Form 26 containing the name or Firm and the place of business or residence of the Legal Practitioner intending to issue out the same, and where such Legal Practitioner is an agent only, then also the name or Firm and place of business or residence of the Principal Legal Practitioner, shall in all cases be delivered and filed at the Registry. No Subpoena shall be issued unless all Court fees have been paid (including fee for service) and unless sufficient conduct money on the prescribed scale is deposited to cover the first day's attendance.
21. A Subpoena shall be in one of Forms 27,28, or 29 with such variations as circumstances may require.
22. Where a Subpoena is required for the attendance of a witness for the purpose of proceedings in Chambers, such Subpoena shall issue from the Registry upon the Judge's directive.
23. In the interval between the issue and service of any Subpoena the Legal Practitioner issuing it may correct any error in the names of parties or witnesses, and may have the Writ resealed upon leaving a corrected praecipe of the Subpoena marked with the words "altered and resealed", with the signature name and address of the Legal Practitioner.
24. A Subpoena shall be served personally unless substituted service has been ordered by a Judge in a case where a person persistently evades service. The provisions of Order 7 shall so far as possible apply to service and proof of service of a Subpoena.

25. A Subpoena shall remain in force from the date of issue until the trial of the action or matter in which it is issued.
26. Any person who would under the circumstances alleged by him to exist become entitled, upon the happening of any future event, to any honour, title, dignity or office, or to any estate or interest in any property, real or personal the right or claim to which cannot be brought to trial by him before the happening of such event, may commence an action to perpetuate any testimony which may be material for establishing such right or claim.
27. A witness shall not be examined to perpetuate his testimony unless an action has been commenced for that purpose.
28. No action to perpetuate the testimony of a witness shall be set down for trial.

ORDER 33 - AFFIDAVITS

1. Upon any Motion, Petition, Summons or other application, evidence may be given by Affidavit, but the Judge may, suo motu or on application, order the attendance for cross-examination of the deponent and where, after such an Order has been made the person in question does not attend, his Affidavit shall not be used as evidence save by special leave
2. Every Affidavit shall bear the title in the cause or matter in which it is sworn but in every case in which there is more than one Claimant or Defendant, it shall be sufficient to state the full name of the first Claimant or Defendant respectively, and that there are other Claimants or Defendants, as the case may be.
3. The Judge may receive any Affidavit sworn for the purpose of being used in any cause or matter, notwithstanding any defect by misdescription of parties or otherwise in the title or jurat, or any other irregularity in the form thereof, and may direct a Memorandum to be made on the document that it has been so received.

4. Where a special time is limited for filing Affidavits, no Affidavit filed after that time shall be used, unless by leave of the Judge.
5. Except by leave of the Judge no order made ex-parte in Court founded on any Affidavit shall be of any force unless the Affidavit on which the application was based was made before the order was applied for, and produced or filed at the time of making the application.
6. The party intending to use any Affidavit in support of any application made by him shall give notice to the other parties concerned
7. Every alteration in any Account verified by Affidavit shall be marked with the initials of the Commissioner before whom the Affidavit is sworn and such alterations shall not be made by erasure.
8. Accounts, extracts from registers, particulars of creditors' debt and other documents referred to by Affidavit, shall not be annexed to the Affidavit or referred to as annexed, but shall be referred to as exhibits.
9. Every certificate on an exhibit referred to in an Affidavit signed by the Commissioner before whom the Affidavit is sworn shall be marked with the short title of the cause or matter.
10. The provisions of Sections 07 to 120 of the Evidence Act which set out provisions governing Affidavits shall be applicable under these Rules.

ORDER 34 - NON-SUIT

1. Where satisfactory evidence is not given entitling the Claimant or Defendant to the Judgment of the Court, the Judge may suo motu or on application non- suit the Claimant, but the parties' Legal Practitioners shall have the right to make submissions about the propriety or otherwise of making such Order.
2. The Judge may upon a motion for a new trial or review of Judgment, Order a non-suit or Judgment to be entered, although no leave has been reserved at the trial.

ORDER 35 - JUDGMENT, ENTRY OF JUDGMENT

1. The Judge shall, at the Case Management Conference or after trial, deliver Judgment in open Court, and shall direct Judgment to be entered.
2. Where any Judgment is pronounced by a Judge the Judgment shall be dated as of the day on which such Judgment is pronounced and shall take effect from that date unless the Judge otherwise orders.
3. When any judgment is directed to be entered by an Order made on application for judgment, the judgment shall, unless the Judge otherwise orders, be dated as of the day on which the order is made and take effect from that date:

Provided that the Order may direct that the judgment shall not be entered until a given date, in which case it shall take effect from that date.
4. The Judge at the time of making any Judgment or Order or at any time afterwards, may direct the time within which the payment is to be made or other act is to be done, reckoned from the date of the Judgment or Order, or from some other point of time, as the Judge deems fit and may order interest at a rate not less than 10% per annum to be paid upon judgment
5. Every Judgment or Order made in any cause or matter requiring any person to do an act shall state the time or the time after service of the Judgment or Order, within which the act is to be done; there shall be indorsed on the Judgment or Order a Memorandum by the Registrar in the following words, viz:

" If you, the within named A.B, neglect to obey this Judgment (or Order) by the time therein limited, you will be liable to the process of execution for the purpose of compelling you to obey the said Judgment (or Order)" and same shall be served upon the person required to obey the Judgment or Order.
6. In any cause or matter where the Defendant has appeared by Legal Practitioner, no order for entering judgment shall be made by consent unless the consent of the Defendant is given by his Legal Practitioner.

7. Where the Defendant has no Legal Practitioner such order shall not be made unless the Defendant gives his consent in person in open Court

ORDER 36 - DRAWING UP OF ORDERS

1. Every Order shall bear the date on which it was made, unless the Judge otherwise directs and shall take effect accordingly.
2. Where an Order has been made not embodying any special terms, nor including any special directions, but simply enlarging time for taking any proceeding or doing any act or giving leave -
 - (a) for the issuance of any Writ other than a Writ of attachment;
 - (b) for the amendment of any Writ or Pleading;
 - (c) for the filing of any document; or
 - (d) for any act to be done by any Officer of the Court other than a Legal Practitioner;

it shall not be necessary to draw up such Order unless the Judge otherwise directs; but the production of a note or memorandum of such Order signed by a Judge shall be sufficient authority for such enlargement of time, issuance, amendment, filing or other act. A direction that the costs of such Order shall be costs in any cause or matter shall not be deemed to be a special direction within the meaning of this Rule.

3. An Order shall be sealed and shall be marked with the name of the Judge by whom it is made.

ORDER 37 - TRANSFERS AND CONSOLIDATION **I TRANSFER.**

1. Where the Chief Judge has in exercise of any powers conferred on him by any relevant law, ordered the transfer of any action or matter from a lower Court to the High Court, a copy of the Order duly certified by the Registrar shall forthwith be sent to the Registrar of the lower Court and the latter shall forthwith transmit to the High Court the documents referred to in the relevant law and other necessary documents and processes.
2.
 - (1) On receipt by the Court of the relevant documents and processes, the Registrar shall notify the party who applied for the transfer, or where the transfer was not made on the application of any party, the Claimant, to attend at the Registry and pay the fees for filing the documents. Such payment shall be without prejudice to the question of how the costs shall ultimately be borne.
 - (2) Such notification shall be effected by serving a notice personally on the party concerned, or, where an address for service has been given by such party, at that address.
3.
 - (1) The Registrar shall on payment of the prescribed fees, in any case not later than seven (7) days:
 - (a) file the documents received from the Lower Court;
 - (b) make an entry of the filing in the Cause Book; and
 - (c) transmit the documents to the Chief Judge or such other Judge appointed by the Chief Judge.
 - (2) The Registrar shall then give notice to the parties to attend in person or by Counsel before a named Judge on the day and at the time specified in the notice. The fees for the service of this notice shall be borne in the first instance by the party who has paid the fees for filing as provided by Rule 2 of this Order.

4. (1) The Chief Judge or such other Judge appointed by him shall, not later than fourteen (14) days after receiving the documents referred to in Rule 3 of this Order:
 - (a) hear the parties or their Legal Practitioners;
 - (b) take cognizance of the documents; and thereafter;
 - (c) give directions for the trial or hearing of the action or matter.
- (2) Directions given under this Rule may include directions for the filing and service of Pleadings.
5. (1) If the Claimant fails to attend in compliance with a notice given under sub-rule (2) of Rule 3 of this Order, the Judge shall record his default and may, suo motu or on application, dismiss the action or matter. Upon an application by a Defendant to dismiss the action or matter, the Judge may either dismiss the action or matter upon such terms as may be just or make such other Order on such terms as he deems just.
- (2) If the Defendant fails or all of several Defendants fail to attend in compliance with a notice given under sub-rule (2) of Rule 3, the Claimant may enter judgment with costs or obtain the Order prayed for in the transferred proceedings.
6. In the preceding Rule of this Order, the references to the Claimant and the Defendant shall, in relation to proceedings commenced otherwise than by Writ, be construed as references to the Applicant and the Respondent.

II CONSOLIDATION.

7. (1) The Judge may on application consolidate several actions pending before him where it appears that the issues are the same in all the actions, and can therefore be properly tried and determined at the same time.

- (2) Where actions are pending before different Judges, a party desiring consolidation shall first apply to the Chief Judge for transfer of the matter to a Judge before whom one or more of the matters is pending.
- (3) An order to consolidate may be made where two or more actions are pending between the same Claimant and the same Defendant or between the same Claimant and different Defendants or between different Claimants and the same Defendant or between different Claimants and different Defendants:

Provided that where the same Claimant brings actions against different Defendants, they will not be consolidated without the consent of all parties unless the issues to be tried are identical.

- (4) Where an Order for consolidation has been made, it shall be drawn up at the expense of the party or parties who applied for consolidation and shall be recorded in the Cause Book.

5. (1) If the Claimant fails to attend in compliance with a notice given under sub-rule (2) of Rule 3 of this Order, the Judge shall record his default and may, suo motu or on application, dismiss the action or matter. Upon an application by a Defendant to dismiss the action or matter, the Judge may either dismiss the action or matter upon such terms as may be just or make such other Order on such terms as he deems just.

- (2) If the Defendant fails or all of several Defendants fail to attend in compliance with a notice given under sub-rule (2) of Rule 3, the Claimant may enter judgment with costs or obtain the Order prayed for in the transferred proceedings.

- (3) In the preceding Rule of this Order, the references to the Claimant and the Defendant shall, in relation to proceedings commenced otherwise than by Writ, be construed as references to the Applicant and the Respondent.

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7. (1) The Judge may on application consolidate several actions pending before him where it appears that the issues are the same in all the actions, and can therefore be properly tried and determined at the same time.
- (2) Where actions are pending before different Judges, a party desiring consolidation shall first apply to the Chief Judge for transfer of the matter to a Judge before whom one or more of the matters is pending.
- (3) An order to consolidate may be made where two or more actions are pending between the same Claimant and the same Defendant or between the same Claimant and different Defendants or between different Claimants and the same Defendant or between different Claimants and different Defendants:

Provided that where the same Claimant brings actions against different Defendants, they will not be consolidated without the consent of all parties unless the issues to be tried are identical.

- (4) Where an Order for consolidation has been made, it shall be drawn up at the expense of the party or parties who applied for consolidation and shall be recorded in the Cause Book.

ORDER 38 - INTERLOCUTORY ORDERS, ETC.

1. (1) When by any contract a prima facie case of liability is established and there is alleged as a matter of defence a right to be relieved wholly or partially from such liability, a Judge may make an order for the preservation or interim custody of the subject - matter of the litigation or may order that the amount in dispute be brought into Court or otherwise secured.

- (2) An application for an order under Rule 1 sub-rule (1) of this Order may be made by the Claimant at any time after his right thereto appears from the Pleadings.
2. Whenever an application is made before trial for an injunction or other Order and on the opening of such application, or at any time during the hearing thereof, it shall appear to the Judge that the matter in controversy in the cause or matter is one which can be most conveniently dealt with by an early trial, without first going into the whole merits on affidavit or other evidence for the purposes of the application, it shall be lawful for the Judge to make an order for such trial accordingly and in the meantime to make such order as the justice of the case may require.
3. The Judge may upon the application of any party make any order for the sale by any person or persons named in such order and in such manner and on such terms as the Judge may deem desirable, of any goods, wares, or merchandise which may be of a perishable nature, or likely to inure from keeping, or which for any other just and sufficient reason it may be desirable to sell at once.
4. (1) A Judge may upon the application of any party to an action or matter and upon such terms as may be just, make any order for the detention, preservation or inspection of any property or thing, being the subject of such action or matter or as to which any question may arise therein, and for all or any of the purposes aforesaid authorise any persons to enter upon or into any land or building in the possession of any party to such action or matter, and for all or any of the purposes aforesaid authorise any samples to be taken or any observation to be made or experiment to be tried, which may be necessary or expedient for the purpose of obtaining full information or evidence.
- (2) Where an Order for the inspection of any property or thing is made on an application under this Rule (including an application made before any Pleadings have been delivered in the action or matter), it appears that inspection was requested in writing by the Applicant and was not given, then, unless the Judge is satisfied that the

- (3) The Judge by whom any action or matter may be heard or tried, may inspect any property or thing concerning which any question may arise therein.
5. (1) Where any property is in possession of the Court either before or after judgment and it has remained so for a period of twelve (12) months, a Judge may suo motu make an Order for the sale of that property and the proceeds thereof to be paid into an interest yielding account in a commercial bank directed by the Judge for the benefit of the person that succeeds at the trial or on appeal.
- (2) The money paid after disposal of any goods or chattels shall be withdrawn from the bank by the successful party who shall present to the Chief Registrar a certified true copy of the enrolment of the judgment
6. Where an action or Counter-Claim is filed to recover specific property and the party from whom such recovery is sought does not dispute title but claims to retain the property by virtue of a lien or otherwise as security for any sum of money, the Judge may at the Case Management Conference order that the party claiming to recover the property be at liberty to pay into Court, to abide the event of the action, the amount of money in respect of which the lien or security is claimed and such further sum, if any, for interest and costs as the Judge may direct and that upon such payment into Court being made, the property claimed be given up to the party claiming it
7. Where any real or personal estate or property forms the subject of any proceedings and the Judge is satisfied that the same will be more than sufficient to answer all the claims thereon which ought to be provided for in such proceedings, the Judge may at any time after the commencement of the proceedings, allow the parties interested therein or any one or more of them, the whole or part of the annual income of the real estate or a part of the personal estate or property or the whole or part of the income thereof, up to such time as the Judge shall direct.
8. In any action or matter in which an injunction has been or might have been claimed, the Claimant may, before or after judgement, apply for an injunction to restrain the Defendant or Respondent from the repetition or continuance of the wrongful act or breach of contract complained of or from the commission of any injury relating to

the same property or right or arising out of the same contract and the Judge may grant the injunction either upon or without terms as may be just.

9. In every case in which an application is made for the appointment of a Receiver by way of equitable execution, the Judge, in determining whether it is just or convenient that such appointment should be made, shall have regard to the amount of the debt claimed by the Applicant, to the amount which may probably be obtained by the Receiver and to the probable costs of his appointment and may if the Judge shall deem fit, direct any inquiries on these or other matters before making the appointment.
10. Where an Order is made directing a Receiver to be appointed, unless otherwise ordered, the person to be appointed shall first give security, to be approved by the Judge, duly to account for what he shall receive as such Receiver, and to pay the same as the Judge shall direct and the person so to be appointed shall, unless otherwise ordered be allowed a proper salary or allowance. The security to be given shall be by Guarantee or by an Undertaking in Forms 30 and 31 with such variations as circumstances may require. The Undertaking shall be filed in the Registry and form part of the record of proceedings until it has been duly vacated.
11. Where any Judgment or Order is pronounced or made in Court appointing a person therein named to be Receiver, the Court may adjourn the proceedings then pending in order that the person named as Receiver may give security as in the last preceding Rule mentioned, and may thereupon direct such Judgment or Order to be drawn up.
12. When a Receiver is appointed with a direction that he shall pass Accounts, the Judge shall fix the days upon which he shall (quarterly or at shorter periods) leave and pass such Accounts, and also the days upon which he shall pay the balances appearing due on the Accounts so left, or such part of them as shall be certified as proper to be paid by him. With respect to any such Receiver as neglects to leave and pass his Accounts and pay the balances at the times fixed for the purpose as aforesaid, the Judge may from time to time, when his subsequent Accounts are produced to be examined and passed, disallow the salary claimed by such Receiver and may also charge him with interest at a rate not exceeding twenty-five per cent (25 %) per annum upon the balances so neglected to be paid by him during the time the same appears to have remained in his hands.

13. Receivers' Accounts shall be in Form 32 with such variations as circumstances may require.
14. Every Receiver shall deliver to the Registrar his Account, together with an Affidavit verifying the same in Form 33 with such variations as circumstances may require. An appointment shall thereupon be obtained by the Claimant or person having the conduct of the action for the purpose of passing such Account.
15. Where any Receiver fails to deliver any Account or Affidavit or to pass such Account or to make any payment or otherwise, the Receiver or the parties or any of them, may be required to show cause why such Account was not passed or such payment was not made or any other proper proceedings taken and thereupon such directions as shall be proper may be given, including the discharge of any Receiver and appointment of another and payment of costs.
16. The Accounts of guardians shall be passed and verified in the same manner as is by this Order directed as to Receivers' Accounts.

ORDER 39 - MOTIONS AND OTHER APPLICATIONS

- l. (1) Where by these Rules any application is authorised to be made to a Judge, such application shall be made by motion which may be supported by affidavit and shall state under what Rule of Court or Law the application is brought.
- (2) Every such application shall be accompanied by a written address in support of the relief sought.
- (3) Every application shall be served within five (5) days of filing and where the application is not served within the stipulated period, the Judge may strike out the application.
- (4) Where the other party intends to oppose the application, he shall within seven (7) days of the service on him of such application, file his written address and may accompany it with a counter affidavit.

- (5) The Applicant may on being served with the written address of the opposing party, file and serve an Address in reply on point of law within seven (7) days of being served. Where a Counter Affidavit is served on the Applicant, he may file Further Affidavit with his Reply.
2. No motion or application for a Rule nisi or order to show cause shall be and order to show cause made in any action.
3. (1) Except where an application *ex-parte* is required or permitted under should be given any law or Rules, every motion shall be on notice to the other party.
- (2) No application for an injunction shall be made *ex-parte* unless the applicant files with it, a motion on notice in respect of the application.
- (3) n order of injunction made upon an application *ex-parte* shall abate after seven (7) days.
- (4) A Judge may upon application extend the effective period of an order made *ex parte* if he is satisfied that the motion on notice has been served and that such extension is necessary in the interest of justice or to prevent an irreparable or serious mischief. The application for such an extension shall be made before abatement of the order and the extension shall not be for a period exceeding seven (7) days from the day the extension is granted.
- 4 (1) Every motion on notice to set aside, remit or enforce an arbitral award shall state in general terms the grounds of the application and where any such motion is founded on evidence by Affidavit, a copy of any Affidavit intended to be used shall be served with the notice of motion.
- (2) The party relying on an award, on applying for its enforcement, shall supply:
- (a) the duly authenticated original award or a duly certified copy thereof;

(b) the original arbitration agreement or a duly certified copy thereof.

- (3) An award made by an arbitrator or a decision reached at the Multi-Door Court House may by leave of a Judge be enforced in the same manner as a judgment or Order of Court.
- (4) An application to set aside or remit any award may be made at any time within six (6) weeks after such award has been made, and published to the parties:

Provided that a Judge may by order extend the said time either before or after the same has elapsed.

- 5. Unless a Judge grants special leave to the contrary, there must be at least two (2) clear days between the service of all processes in respect of a motion and the day named in the notice for hearing the motion.
- 6. If on the hearing of a motion or other application the Judge shall be of the opinion that any person to whom notice has not been given ought to have had such notice, the Judge may either strike out the motion or application or adjourn the hearing thereof in order that such notice may be given upon such terms, if any, as the Judge may deem it fit to impose.
- 7. The hearing of any motion or application may from time to time be adjourned upon such terms, if any, as the Judge shall deem fit:

Provided that an application for an adjournment at the request of a party shall not be made more than twice.

- 8. A Claimant may file any application along with an Originating Process and may serve both on any Defendant simultaneously.

9. Where the relationship of Legal Practitioner and client exists or has existed, a summons may be issued by the client or his representative for the delivery of a cash Account or the payment of moneys or the delivery of securities, and a Judge may from time to time order the Respondent to deliver to the Applicant a list of the moneys or securities which he has in his custody or control on behalf of the Applicant or to bring into Court the whole or any part of the same, within such time as the Judge may order. In the event of the Respondent alleging that he has a claim for costs, the Judge may make such provision for the taxation and the payment or security thereof or the protection of the Respondent's lien (if any) as he may deem fit.
10. If during the taxation of any bill of costs or the taking of any Account between Legal Practitioner and client, it shall appear to the Taxing Officer that there must, in any event be moneys due from the Legal Practitioner to the client, the Taxing Officer may from time to time make an interim certificate as to the amount so payable by the Legal Practitioner. Upon the filing of such certificate, a Judge may order the moneys so certified to be forthwith paid to the client or brought into Court.

ORDER 40 - APPLICATION FOR JUDICIAL REVIEW

1. (1) An application for:
 - (a) an Order of *mandamus*, prohibition or *certiorari*; or
 - (b) an injunction restraining a person from acting in any office in which he is not entitled to act:shall be made by way of an application for judicial review in accordance with the provisions of this Order.
- (2) An application for a declaration or an injunction (not being an injunction in Rule (1) (b) of this Rule) may be made by way of an application for judicial review and the Court may grant the declaration or injunction if it deems it just and convenient to grant it by way of judicial review, having regard to:
 - (a) the nature of the matters in respect of which relief may be granted by way of an Order of *mandamus*, prohibition or *certiorari*;
 - (b) the nature of the persons and bodies against whom relief may be granted by way of such an Order;
 - (c) all the circumstances of the case.

2. On an application for judicial review any relief mentioned in Rule 1 may be claimed as an alternative or in addition to any other relief so mentioned if it arises out of, relates to or is connected with the same matter
3.
 - (1) No application for judicial review shall be made unless the leave of the Court has been obtained in accordance with this Rule.
 - (2) An application for leave shall be made ex-parte to the Judge and shall be supported by:
 - (a) a Statement setting out the name and description of the Applicant, the reliefs sought and the grounds on which they are sought;
 - (b) an affidavit verifying the facts relied on; and
 - (c) a written address in support of application for leave.
 - (3) The Judge hearing an application for leave may allow the Applicant's Statement to be amended, whether by specifying different or additional grounds of relief or otherwise on such terms, if any, as he deems fit.
 - (4) The Judge shall not grant leave unless he considers that the Applicant has a sufficient interest in the matter to which the application relates.
 - (5) Where leave is sought to apply for an order of certiorari to remove for the purpose of its being quashed any judgment, order, conviction or other proceedings which is subject to appeal and a time is limited for the bringing of the appeal, the Judge may adjourn the application for leave until the appeal is determined or the time for appealing has expired.
 - (6) Where leave to apply for judicial review is granted, then;

- (a) if the relief sought is an order of prohibition or certiorari and the Judge so directs, the grant shall operate as a stay of the proceedings to which the application relates until the determination of the application or until the Judge otherwise orders;
 - (b) if any other relief is sought, the Judge may at any time grant in the proceedings such interim relief as could be granted in an action begun by Writ;
 - (c) the Judge may impose such terms as to costs and as to giving security as he deems fit.
- 4. An application for judicial review shall be brought within three (3) months of the date of occurrence of the subject of the application.
- 5.
 - (1) When leave has been granted, the application for judicial review shall be made by Motion or by Originating Summons.
 - (2) The Notice of Motion or Summons, shall be served on all persons directly affected and where it relates to any proceedings before a Judge and the object of the application is either to compel the Judge or an Officer of the Court to do any act in relation to the proceedings, or to quash them or any order made therein, the Notice or Summons shall also be served on the Clerk or Registrar of the Court and where any objection to the conduct of the Judge is to be made, on the Judge.
 - (3) Unless the Judge granting leave has otherwise directed, there shall be at least seven (7) days between the service of the Notice of Motion or Summons and the day named therein for the hearing.
 - (4) A Motion shall be entered for hearing within fourteen (14) days after the grant of leave.

- (5) An affidavit giving the names and addresses of and the places and dates of service on all persons who have been served with the Notice of Motion or Summons shall be filed before the Motion or

Summons is entered for hearing and if any person who ought to be served under this Rule has not been served, the Affidavit shall state that fact and the reason for it and the Affidavit shall be before the Judge on the hearing of the Motion or Summons.

- (6) If on the hearing of the Motion or Summons the Judge is of the opinion that any person who ought, whether under this Rule or otherwise, to have been served has not been served, the Judge may adjourn the hearing on such terms, if any, as he may direct in Order that the Notice or Summons may be served on that person.

- 6. (1) Copies of the Statement in support of an application for leave under Rule 3 shall be served with the Notice of Motion or Summons and subject to sub-rule (2), no grounds shall be relied upon or any relief sought at the hearing except the grounds and relief set out in the Statement.

- (2) The Judge may on the hearing of the Motion or Summons allow the Applicant to amend his Statement whether by specifying different or additional grounds of relief or otherwise, on such terms, if any, as he deems fit and may allow further Affidavits to be used if they deal with new matters arising out of an Affidavit of any other party to the application.

- (3) Where the Applicant intends to ask to be allowed to amend his Statement or to use further Affidavits, he shall give notice of his intention and of any proposed amendment to every other party.

- (4) Each party to the application shall supply to every other party a copy of every Affidavit which he proposes to use at the hearing including, in the case of the Applicant, the Affidavit in support of the application for leave under Rule 3.

7. On an application for judicial review the Judge may, subject to Rule 2, award damages to the Applicant if:

- (a) he has included in the Statement in support of his application for leave under Rule 2 a claim for damages arising from any matter to which the application relates and
- (b) the Judge is satisfied that if the claim had been made in an action begun by the Applicant at the time of making his application, he could have been awarded damages.

8. Any interlocutory application in proceedings on an application for judicial review may be made to the Judge.

9. (1) On the hearing of any Motion or Summons under Rule 5, any person who desires to be heard on the Motion or Summons, and appears to the Judge to be a proper person to be heard, shall be heard notwithstanding that he has not been served with Notice of the Motion or the Summons.
- (2) Where the relief sought is or includes an order of certiorari to remove any proceedings for the purpose of quashing them, the Applicant may not question the validity of any order, warrant, commitment, conviction, inquisition or record, unless before the hearing of the Motion or Summons he has filed a copy thereof verified by Affidavit or accounts for his failure to do so to the satisfaction of the Judge hearing the Motion or Summons.
- (3) Where an Order of certiorari is made in any such case as is referred to in sub-rule (2), the Order shall, subject to sub-rule (4), direct that the proceedings shall be quashed forthwith on their removal into Court.
- (4) Where the relief sought is an order of certiorari and the Judge is satisfied that there are grounds for quashing the decision to which the application relates, the Judge may, in addition to quashing it, remit the matter to the Court, tribunal or authority concerned with a direction to reconsider it and reach a decision in accordance with the findings of the Judge.

- (5) Where the relief sought is a declaration, an injunction or damages and the Judge considers that it should not be granted on an application for judicial review but might have been granted if it has been sought in an action begun by Writ by the Applicant at the time of making his application, the Judge may, instead of refusing the application, order the proceedings to continue as if they had been begun by Writ.
10. No action or proceeding shall be brought or prosecuted against any person in respect of any thing done in obedience to an order of *mandamus*.
11. Where there is more than one application pending against several persons in respect of the same matter and on the same grounds, the Judge may order the applications to be consolidated.

ORDER 41 - JURISDICTION OF CHIEF REGISTRAR

1. In this Order, any reference to the Chief Registrar means the Chief Registrar of the High Court and includes the Deputy Chief Registrar.
2. The Chief Registrar may transact all such business and exercise all such authority and jurisdiction as may be transacted or exercised by a Judge in respect of the following matters:
- (a) applications for the taxation and delivery of bills of costs and applications for the delivery by any Legal Practitioner of deeds, documents and papers;
 - (b) the taking of an Account in any case where a Judge has ordered that the Account be taken by the Chief Registrar;
 - (c) the taxation of bills of costs;

- (d) applications leading to the issue of the grant of probate of the Wills or Letters of Administration of the estates of deceased persons.
3. If any matter appears to the Chief Registrar proper for the decision of a Judge, he may refer the same to the Chief Judge or the Judge who Referred the matter to the Chief Registrar. The Chief Judge or the Judge may either dispose of the matter or refer the same back to the Chief Registrar with such directions as he may deem fit.
 4. Any person affected by an order or decision of the Chief Registrar in the exercise of the jurisdiction conferred upon him by this Order may appeal therefrom to a Judge. Such appeal shall be by notice in writing to attend before the Judge without a fresh Summons within five (5) days after the decision complained of or such further time as may be allowed by the Judge. Unless otherwise ordered, there shall be at least two (2) clear days between service of the Notice of Appeal and the day of hearing. An appeal from the decision of the Chief Registrar shall not operate as a stay of proceedings unless so ordered by the Judge.
 5. Lists of matters to be heard by the Chief Registrar shall be made out and published by being posted on the Court's notice boards.
 6. In any proceedings before the Chief Registrar under the jurisdiction vested in him by this Order, a Legal Practitioner may represent any party.
 7. Except as otherwise provided for in these Rules, the directions to be given for or concerning any proceedings before the Chief Registrar shall require no particular form, but the result of such proceedings shall be stated in a concise certificate.
 8. The certificate of the Chief Registrar regarding accounts and inquiries shall not, unless the circumstances of the case render it necessary, set out the judgment or order or any documents or evidence or reasons but shall refer to the judgment or order, documents and evidence or particular paragraphs thereof, so that it may appear upon what the result stated in the certificate is founded.
 9. (1) In case of Accounts and Inquiries, the certificate of the Chief Registrar shall be in Form 34 with such variations as the circumstances may require. The certificate shall:

- (a) state the result of the account and not set same out by way of schedule;
- (b) refer to the account verified by the affidavit filed;
- (c) specify by the numbers attached to the terms in the Account which (if any) of such items have been disallowed or varied;
- (d) state what additions if any have been made by way of surcharge or otherwise;
- (e) where the Account verified by the Affidavit has been so altered that it is necessary to have a fair transcript of the Account so altered, such transcript may be required to be made by the party prosecuting the Judgment or Order and shall then be referred to by the certificate;
- (f) the Accounts and transcripts (if any) referred to by certificates shall be filed therewith.

10. Every certificate with the accounts (if any) to be filed therewith shall be transmitted by the Chief Registrar to the Registry for filing and shall thenceforth be binding on all the parties to the proceedings unless discharged or varied upon an application made to a Judge before the expiration of eight (8) clear days after the filing of the certificate.

11. When taxing a bill of costs, the Chief Registrar shall insert in red ink against every item disallowed, reduced or altered by him, the substance of the modification made by him and at the bottom of the bill of costs he shall certify the net result of the taxation. The bill of costs shall then be transmitted by the Chief Registrar to the Registry for filing and the provisions of Rule 10 of this Order shall apply in respect of such certificate.

12. The Judge may, if the special circumstances of the case require, upon an application, direct a certificate to be discharged or varied at any time after the same has become binding on the parties.

ORDER 42 - *HABEAS CORPUS*, ATTACHMENT FOR CONTEMPT

I HABEAS CORPUS

1. An application for an Order of Habeas Corpus Ad Subjiciendum shall be made to the Court, except that:
 - (a) in vacation or at anytime when no Judge is sitting in Court, it may be made to a Judge sitting otherwise than in Court;
 - (b) in cases where the application is made on behalf of a child, it shall be made in the first instance to a Judge sitting otherwise than in Court.
2.
 - (1) The application may be made ex-parte and shall be accompanied by an Affidavit by the person restrained showing that it is made at his instance and setting out the nature of the restraint.
 - (2) Where the person restrained is unable owing to the restraint to make the Affidavit, the application shall be accompanied by an Affidavit to the like effect made by some other person which shall state that the person restrained is unable to make the Affidavit himself.
3.
 - (1) A Judge to whom the application is made may make the order forthwith.
 - (2) Where the application is made to a Judge sitting otherwise than in Court, he may direct the Order to issue or that an application therefore be made by Notice of Motion to the Judge or to any other Judge.

- (3) A Judge to whom the application is made may adjourn it so that notice thereof may be given to the jailer.
 - (4) Where the person detained is produced before a Judge, he may discharge him immediately with or without conditions.
- 4.
 - (1) The Notice of Motion aforesaid shall be served on the person against whom the order is sought and on such other persons as the Judge may direct.
 - (2) Unless the Judge otherwise directs, there shall be at least two (2) clear days between the service of the Notice and the date named for the hearing of the application.
- 5. Every party to the application shall supply to the other party or parties copies of the Affidavits which he proposes to use at the hearing of the application.
- 6.
 - (1) The Order or Notice of Motion may be served personally or by courier on a jailer where the person is confined or restrained or on any other public official and copies of the Order or Motion may be served in like manner on each person connected with or having authority over the place of confinement or restraint.
 - (2) The Order shall contain the date on which the person restrained is to be brought before a Judge and that in default of obedience, proceedings for attachment of the party disobeying will be taken.
- 7. Upon service of the Order or Notice of Motion on the jailer, he shall within two (2) days file a statement stating the reasons for the detention, the period of the detention and any other matter that may be directed by the Judge. The statement shall be verified by an Affidavit deposed to by the jailer.

8. (1) Where the prisoner is brought up in accordance with the Order, his Legal Practitioner shall be heard first, then the Legal Practitioner for the State and then the Legal Practitioner for the prisoner in reply.
- (2) Where the prisoner is not brought in accordance with the Order, a Judge may, upon the application of his Legal Practitioner, order that he be discharged or make any other Order.

II ATTACHMENT FOR CONTEMPT

9. (1) The procedure in applications for attachment for contempt of Court attachment. in cases to which this Rule applies shall be the same as for applications for an order for judicial review under Order 40 so far as may be applicable.
- (2) The Notice of Motion shall be personally served unless the Judge dispenses with such service.
- (3) This Rule applies to cases where the contempt is committed:
- (a) in connection with proceedings to which this Order relates;
 - (b) in connection with criminal proceedings;
 - (c) subject to the provisions of the Sheriff and Civil Process Act, any proceedings in the High Court or where the contempt consists of disobedience to an Order of the Court;
 - (d) in connection with the proceedings in an inferior Court.

Provided that this Rule shall not apply where the contempt is committed in facie curiae.

10. When an Order enforceable by committal has been made against a judgment debtor, and if the Order is for delivery of goods without the option of paying their value or is in the nature of an injunction, the Registrar shall when the order is drawn up immediately endorse it as follow s:

Notice of Consequence of Disobedience to Court Order.

To.....of.....

TAKE NOTICE that unless you obey the direction(s) contained in this Order you will be guilty of contempt of Court and will be liable to be committed to prison.

Dated this.....day of.....20.....

.....

Registrar

11. Upon service of the application for committal issued in a case to which Rule 9 of this Order applies, the Respondent shall before the return date stated in the application, file an Affidavit stating the reasons why an Order for attachment should not be issued.
12. Every Order of attachment issued in a case to which Rule 9 of this Order applies shall be made returnable before the Judge. If a return of *non est inventus* (not found) is made, a subsequent Order or Orders may be issued on the return of the previous Order.

ORDER 43 - INTERPLEADER

1. Relief by way of Interpleader may be granted where the person seeking relief (" the Applicant") is under liability for any debt, money, goods, or chattels, for or in respect of which he is, or expects to be sued by two or more parties (" the Claimants") making adverse claims thereto:

Provided that where the Applicant is a Sheriff or other officer charged with the execution of process by or under the authority of the High Court, the provisions of Section 34 of the Sheriffs and Civil Process Act and the Rules made under it shall apply.

2. (1) An Applicant seeking relief by way of interpleader shall file an Interpleader Summons supported by an Affidavit calling on the Claimants to appear and state the nature and particulars of their claims, and either to maintain or relinquish them.
- (2) The Applicant must satisfy the Judge by the Affidavit or otherwise that he:
 - (a) claims no interest in the subject matter in dispute other than for charges or costs;
 - (b) does not collude with any of the Claimants; and
 - (c) is willing to pay or transfer the subject matter into court or to dispose of it as the Judge may direct.
3. The Applicant shall not be disentitled to relief by reason only that the titles of the Claimants have not a common origin, but are adverse to and independent of one another.
4. Where the Applicant is a Defendant, application for relief may be made at any time after service of the Originating Process.
5. If the application is made by a Defendant in an action, the Judge may stay all further proceedings in the action.

6. If the Claimants appear in pursuance of the Summons, the Judge may order either that any Claimant be made a Defendant in any action already commenced in respect of the subject matter in dispute in lieu of or in addition to the Applicant or that an issue between the Claimants be stated and tried, and in the latter case may direct which of the Claimants is to be Claimant and which is to be Defendant.
7. Where the question is a question of law and the facts are not in dispute, the Judge may either decide the questions without directing the trial of an issue or order that a special case be stated for the opinion of the Judge. If a special case is stated, Order 28 shall as far as applicable apply thereto.

ORDER 43 - INTERPLEADER

1. Relief by way of Interpleader may be granted where the person seeking relief (" the Applicant") is under liability for any debt, money, goods, or chattels, for or in respect of which he is, or expects to be sued by two or more parties (" the Claimants") making adverse claims thereto:

Provided that where the Applicant is a Sheriff or other officer charged with the execution of process by or under the authority of the High Court, the provisions of Section 34 of the Sheriffs and Civil Process Act and the Rules made under it shall apply.

2. (1) An Applicant seeking relief by way of interpleader shall file an Interpleader Summons supported by an Affidavit calling on the Claimants to appear and state the nature and particulars of their claims, and either to maintain or relinquish them.
 - (2) The Applicant must satisfy the Judge by the Affidavit or otherwise that he:
 - (a) claims no interest in the subject matter in dispute other than for charges or costs;
 - (b) does not collude with any of the Claimants; and

(c) is willing to pay or transfer the subject matter into court or to dispose of it as the Judge may direct.

3. The Applicant shall not be disentitled to relief by reason only that the titles of the Claimants have not a common origin, but are adverse to and independent of one another.
4. Where the Applicant is a Defendant, application for relief may be made at any time after service of the Originating Process.
5. If the application is made by a Defendant in an action, the Judge may stay all further proceedings in the action.
6. If the Claimants appear in pursuance of the Summons, the Judge may order either that any Claimant be made a Defendant in any action already commenced in respect of the subject matter in dispute in lieu of or in addition to the Applicant or that an issue between the Claimants be stated and tried, and in the latter case may direct which of the Claimants is to be Claimant and which is to be Defendant.
7. Where the question is a question of law and the facts are not in dispute, the Judge may either decide the questions without directing the trial of an issue or order that a special case be stated for the opinion of the Judge. If a special case is stated, Order 28 shall as far as applicable apply thereto.
8. If a Claimant, having been duly served with a Summons calling on him to appear and maintain or relinquish his claim, does not appear in pursuance of the Summons or having appeared neglects or refuses to comply with any order made after his appearance, the Judge may make an order declaring him and all persons claiming under him, for ever barred against the Applicant and persons claiming under him but the order shall not affect the rights of the Claimants as between themselves.
9. The Judge may, in or for the purposes of any interpleader proceedings, make all such Orders as to costs and all other matters as may be just.

ORDER 44 - COMPUTATION OF TIME

1. Where by any law or Order made by a Judge a time is appointed or limited for the doing of any act, the period shall be reckoned:
 - (a) as excluding the day on which the Order is made or on which the event occurs;
 - (b) where the last day of the period is a holiday the time shall continue until the end of the next day following which is not a public holiday;
 - (c) where the act is required to be done within a period which does not exceed six (6) days, holidays shall be left out of account in computing the period.
2. In this Order holiday means a day which is a Sunday or a public holiday.
3. No Pleadings, Summons, Motions, Orders, Originating Process, documents and other processes shall be served before 6.00 a.m. or after 6.00 p.m. Service effected after 6.00 p.m. shall be deemed to have been effected the following day, provided that service effected after 6.00 p.m. on a Saturday shall be deemed to have been effected on the following Monday.
4. The Judge may, as often as he deems fit, and either before or after the expiration of the time appointed by these Rules or by any judgment or order of the Court, extend or adjourn the time for doing any act or taking any proceedings:

Provided that any party who defaults in performing an act within the time authorised by the Judge or under these Rules, shall pay to the Court a fee of Two Hundred Naira (N200.00) for each day of such default at the time of compliance.

ORDER 45 - MISCELLANEOUS PROVISIONS

1 COURT SITTINGS AND VACATION

1. Subject to the provision of the Law, the Judge may, in his discretion, appoint any day or days and any place or places from time to time for the hearing of causes as circumstances require.

2. The sittings of the Judge for the hearing of causes shall ordinarily be public but subject to the provisions of the Constitution of Federal Republic of Nigeria, the Judge may for special reasons, hear any particular cause or matter in the presence only of the parties, with their Legal Practitioners if any, and the officers of Court.
3. The several offices of the Court shall be open at such times as the Chief Judge shall direct.
4. Subject to the directions of the Chief Judge, sittings of the High Court for the dispatch of civil matters will be held on every week day except:
 - (a) on any public holidays;
 - (b) during the week beginning with Easter Monday;
 - (c) during the period beginning on Christmas eve and ending on the 2nd January next following;
 - (d) during the long vacation i.e. the period beginning middle of July and ending on a date not more than 42 working days later as the Chief Judge may by notification in a Public Notice appoint.
5. (1) Notwithstanding the provisions of Rule 4, any cause or matter may be heard by a Judge during any of the periods mentioned in paragraphs (b),(c) or(d) of Rule 4 (except on a Sunday or public holiday) where such cause or matter is urgent or a Judge, at the request of all the parties concerned, agrees to hear a cause or matter.
 - (2) An application for an urgent hearing shall be made by motion *ex-parte* and the decision of the Judge on such an application shall be final.

6. The time for filing and service of pleadings shall not run during the long vacation unless otherwise directed by the Judge.

II GENERAL

7. All fines, forfeitures, pecuniary penalties and costs ordered to be paid may be levied by distress, seizure and sale of the movable and immovable property of the person making default in payment.
8. When the publication of any notice is required the same may be made by advertisement in the Gazette, unless otherwise provided in any particular case by any Rule of Court or otherwise ordered by the Judge.
9. A document shall not be filed unless it has indorsed on it the name and number of the cause, the date of filing and whether filed by Claimant or Defendant and on being filed such indorsement shall be initialed by the Registrar and recorded in the Process Register.
10. All warrants and orders of whatever description shall be sufficiently addressed for execution by being directed to the Sheriff; but this provision shall not prevent any order or warrant from being addressed to a person by name or to a person named and to officers of Court generally or to a Local Government Authority.
11. No fees are to be taken in respect of any proceedings where such fees would be payable by any Government Department:

Provided however that when any person is ordered to pay the costs of the State or of any Government Department in any case, whether criminal or civil, all fees which would have been payable but for the provisions of this Rule shall be taken as paid and shall be recoverable from such person.

12. The Regulations regarding fees shall govern the payment and disposal of fees and the duties of Court officers in regard thereto.

13. Where no provision is made by these Rules or by any other written law, the Court shall adopt such procedure as will in its view do substantial justice between the parties concerned.

ORDER 46 - ARREST OF ABSCONDING DEFENDANT

1. The following Rules shall apply to proceedings under Section 77 of the Law.
2. If in any action the Defendant is about to leave Nigeria, the Claimant may, either at the institution of the suit or at any time thereafter until final judgment, apply by ex-parte motion to the Judge for an order that the Defendant do show cause why security should not be taken for his appearance to answer and satisfy any judgment that may be passed against him in the suit.
3. (1) If the Judge after making such investigation as he may consider necessary shall be of the opinion that there is probable cause for believing that the Defendant is about to leave Nigeria and that by reason thereof the execution of any judgment which may be made against him is likely to be obstructed or delayed, the Judge shall issue a warrant to bring the Defendant before him, that he may show cause why he should not give good and sufficient bail for his appearance.
- (2) The Defendant shall be brought to court within two (2) days of the execution of the warrant.
4. If the Defendant fails to show cause, the Judge shall order him to give bail for his appearance at any time when called upon while the suit is pending and until execution or satisfaction of any judgment that may be passed against him in the suit or give bail for the satisfaction of such judgment and the surety or sureties shall undertake in default of such appearance or satisfaction to pay any sum of money that may be adjudged against the Defendant in the suit with costs.
5. (1) Where a Defendant offers to deposit a sum of money in lieu of bail for his appearance, sufficient to answer the claim against him, with costs of the suit, the Judge may accept such deposit and direct that the deposit be paid into an interest yielding account in a bank.

- (2) Where a Defendant offers security other than money in lieu of bail for his appearance, sufficient to answer the claim against him, the Judge may accept such security and make such order as he may deem fit in the circumstance.
- 6.
 - (1) If the Defendant fails to furnish security or offer a sufficient deposit, the Judge may commit him into custody until the decision of the suit or if judgment has been given against the Defendant, until the execution of the judgment.
 - (2) Committal to custody under this Rule shall not exceed a period of six (6) months.
 - (3) The Judge may at any time upon reasonable cause being shown and upon such terms as to security or otherwise as may seem just, release the Defendant.
- 7. The expenses incurred for the subsistence in prison of the person so arrested shall be paid by the Claimant in the action in advance, and the amount so disbursed may be recovered by the Claimant in the suit, unless the Judge shall otherwise order. The Judge may release the person so imprisoned on failure by the Claimant to pay the subsistence money, or in case of serious illness, order his removal to hospital.

ORDER 47 - PROCEEDINGS IN FORMA PAUPERIS

- 1. This Order shall apply to proceedings in respect of which there is no statutory provision for Legal Aid.
- 2. The Chief Judge may admit a person to sue or defend in forma pauperis if satisfied that his means do not permit him to employ legal representation in the prosecution of his case and that he has reasonable grounds for suing or defending as the case may be.
- 3.
 - (1) A person seeking relief under this Order shall write an application to the Chief Judge accompanied by an Affidavit, signed and sworn to by the

Applicant himself, stating that by reason of poverty he is unable to afford the services of a Legal Practitioner.

- (2) If in the opinion of the Chief Judge the application is worthy of consideration the Chief Judge shall appoint a Legal Practitioner to act for the Applicant.
 - (3) Where a Legal Practitioner is so appointed the Applicant shall not discharge the Legal Practitioner except with the leave of the Chief Judge.
4. Court fees payable by a person admitted to sue or defend in *forma pauperis* may be remitted either in whole or in part as a Judge may deem fit and a person so admitted to sue or defend shall not, unless the Judge otherwise orders, be liable to pay or be entitled to receive any costs.
5.
 - (1) The Legal Practitioner shall not, except by leave of the Chief Judge, take or agree to take any payment whatsoever from the Applicant or any other person connected with the Applicant or the action taken or defended thereunder.
 - (2) If the Applicant pays or agrees to pay any money to any person whatsoever either in connection with his application or the action taken or defended thereunder, the order appointing the Legal Practitioner shall be revoked.
 - (3) If the Legal Practitioner assigned to the Applicant discovers that the Applicant is possessed of means beyond those stated in the Affidavit, if any, he shall at once report in writing to the Registrar.
6.
 - (1) The Chief Judge may at any time revoke the order granting the application and thereupon the Applicant shall not be entitled to the benefit of this Order in any proceedings to which the application relates unless otherwise ordered.
 - (2) Neither the Applicant nor the Legal Practitioner assigned to him shall discontinue, settle or compromise the action without the leave of the Judge.

7. The Judge may order payment to be made to the Legal Practitioner out of any money recovered by the Applicant or may charge in favour of the Legal Practitioner upon any property recovered by the Applicant, such sum as in all the circumstances he may deem fit.
8. Every Order, notice or application on behalf of the Applicant, except an application for the discharge of his Legal Practitioner, shall be signed by his Legal Practitioner, who shall take care that no application or notice is made or given without reasonable cause.
9. No person shall be permitted to appeal in *forma pauperis* except by leave of the trial or the appellate Court and then only on grounds of law; but if so permitted the provisions of this Order shall apply *mutatis mutandis* to all proceedings in the appeal.

ORDER 48 - CHANGE OF LEGAL PRACTITIONER

1. Every Legal Practitioner who shall be engaged in any cause or matter shall be bound to conduct same on behalf of the Claimant or Defendant as the case may be, by or for whom he shall have been so engaged until final judgment, unless allowed for any special reason to cease acting therein.
2. An application for a change of Legal Practitioner or withdrawal may be made by the Claimant or Defendant or the Legal Practitioner as the case may be, not less than three (3) clear days before the date fixed for hearing.
3. Where the application is made by a Legal Practitioner, it shall be served on all parties to the cause or matter and where applicable also on the outgoing Legal Practitioner if he is not the Applicant.

ORDER 49 - COSTS

1. (1) In fixing the amount of costs, the principle to be observed is that the party who is in the right is to be indemnified for the expenses to which he has been necessarily put

in the course of proceedings, as well as compensated for his time and effort in coming to Court. Such expenses shall include:

- (a) the cost of legal representation and assistance of the successful party to the extent that the Judge determines that the amount of such cost is reasonable;
 - (b) the travel and other expenses of parties and witnesses to the extent that the Judge determines that the amount of such expenses is reasonable, and such other expenses that the Judge determines ought to be recovered, having regard to the circumstances of the case.
- (2) When costs are ordered to be paid, the amount of such costs shall, if practicable, be summarily determined by the Judge at the time of delivering the judgment or making the order.
 - (3) When the Judge deems it to be impracticable to determine summarily the amount of any costs which he has adjudged or ordered to be paid, all questions relating thereto shall be referred by the Judge to a Taxing Officer for taxation.
- 2. Where an offer of settlement made in the course of Case Management or ADR is rejected by a party and the said party eventually succeeds at trial but is awarded orders not in excess of the offer of settlement earlier made, the winning party shall pay the costs of the losing party from the time of the offer of settlement up to judgment.
 - 3. In any cause or matter in which security for costs is required, the security shall be of such amount and be given at such times and in such manner and form as the Judge shall direct.
 - 4. A Claimant ordinarily resident out of the jurisdiction may be ordered to give security for costs, though he may be temporarily resident within the jurisdiction.

5. In actions brought by persons resident out of the jurisdiction, when the Claimant's claim is founded on a judgment or order or on a bill of exchange or other negotiable instrument, the power to require the Claimant to give security for costs shall be exercised at the Judge's discretion.
6. Where a bond is to be given as security for costs, it shall, unless the Judge otherwise directs, be given to the party or person requiring the security and not to an officer of the Court.
7. Subject to the provisions of any applicable law and these Rules, the costs of and incidental to all proceedings in the High Court, including the administration of estates and trusts, shall be at the discretion of the Judge, and the Judge shall have full power to determine by whom and to what extent the costs are to be paid.
8. The Judge may order any costs to be paid out of any fund or property to which a suit or proceedings relates.
9. Where the Judge orders costs to be paid or security to be given for costs by any party, the Judge may order all proceedings by or on behalf of that party in the same suit or proceeding or connected with it, to be stayed until the costs are paid or security given accordingly, but such order shall not supersede the use of any other lawful method of enforcing payment.
10.
 - (1) Costs may be dealt with by the Judge at any stage of the proceedings.
 - (2) Costs when ordered become payable forthwith, and shall be paid within seven (7) days of the Order, otherwise the defaulting party or his Legal Practitioner may be denied further audience in the proceedings.

11. In addition to any penalty payable for default under these Rules, the costs of and occasioned by any application to extend the time fixed by the Rules or any direction or order thereunder, for delivering or filing any document or doing any other act, including the costs of any order made on the application, shall be borne by the party making the application unless the Judge otherwise orders.
12. The Judge in exercising his discretion as to costs shall take into account any offer or contribution made by any of the parties and any payment into Court and the amount of such payment.
13. (1) Where in any cause or matter anything is done or omission is made improperly or unnecessarily by or on behalf of a party, the Judge may direct that any costs to that party in respect of it shall not be allowed to him and that any costs occasioned by it to other parties shall be paid by him to them.

(2) Without prejudice to the generality of sub-rule (1) of this Rule, the Judge, shall for the purpose of that sub-rule have regard in particular to the following matters:
 - (a) The omission to do anything the doing of which would have been calculated to save costs;
 - (b) The doing of anything calculated to occasion or in a manner or at a time calculated to occasion unnecessary costs:
 - (c) Any unnecessary delay in the proceedings.
(3) The Judge may, instead of giving a direction under sub-rule (1) of this Rule in relation to anything done or any omission made, direct the Taxing Officer to inquire into it and if it appears to him that such a direction as aforesaid

should have been given in relation to it, to act as if the appropriate direction had been given.

14. (1) Subject to the following provisions of this Rule, where in any proceedings costs are incurred improperly or without reasonable cause or are wasted by undue delay or by any other misconduct or default, the Judge may make against any Legal Practitioner whom he considers to be responsible, whether personally or through a servant or agent, an order:
 - (a) disallowing the costs as between the Legal Practitioner and his client; and
 - (b) directing the Legal Practitioner to pay to his client costs which the client has been ordered to pay to other parties to the proceedings; or
 - (c) directing the Legal Practitioner personally to indemnify such other parties against costs payable by them.
- (2) The provisions of Rule 13 sub-rule (1) shall apply where proceedings in Court cannot conveniently proceed or fails or are adjourned without useful progress being made:
 - (a) because of the failure of the Legal Practitioner to attend in person or by a proper representative; or
 - (b) because of the failure of the Legal Practitioner to deliver any document for the use of the Court which ought to have been delivered or to be prepared with any proper evidence or account or otherwise to proceed.

- (3) No order under this Rule shall be made against a Legal Practitioner unless he has been given a reasonable opportunity to appear before the Judge to show cause why the order should not be made.
 - (4) The Judge may direct that notice of any proceedings or order against a Legal Practitioner under this Rule shall be given to his client in such manner as may be specified in the direction.
 - (5) If, on the taxation of costs to be paid out of a fund, one sixth or more of the amount of the bill for those costs is taxed off, the Legal Practitioner whose bill it is shall not be allowed the fees to which he would otherwise be entitled for drawing the bill and for attending the taxation.
- 15. Every bill of costs (other than a bill delivered by a Legal Practitioner to his client which falls to be taxed under the Legal Practitioners Act) shall be referred to the Registrar for taxation and may be taxed by him or such other Taxing Officer as the Chief Judge may appoint.
- 16. The party applying for taxation shall file the bill and give notice to any other party entitled to be heard on the taxation, and shall at the same time, if he has not already done so, supply the party with a copy of the bill.
- 17. A Taxing Officer shall have power to tax any costs, the taxation of which is required by any law or directed by order of a Judge.
- 18. A Taxing Officer may, in the discharge of his functions with respect to the taxation of costs:
 - (a) take an account of any dealings in money made in connection with the payment of the costs being taxed, if the Judge so directs;

- (b) require any party represented jointly with any other party in any proceedings before him to be separately represented;
- (c) examine any witness in those proceedings;
- (d) direct the production of any document which may be relevant in connection with those proceedings.

19. (1) A Taxing Officer may:

- (a) extend the period within which a party is required by or under these Rules to begin proceedings for taxation or to do anything in or in connection with proceedings before that Officer;
- (b) Where no period is specified by or under these Rules or by the Judge for the doing of anything in or in connection with such proceedings, specify the period within which the thing is to be done.

(2) Where an Order of the Court specifies a period within which anything is to be done by or before a Taxing Officer, then unless the Judge otherwise directs, the Taxing Officer may from time to time extend the period so specified on such terms as he deems fit.

(3) A Taxing Officer may extend any such period as is referred to in the foregoing provisions of this Rule although the application for extension is not made until after the expiration of that period.

20. Where a party entitled to be paid costs is also liable to pay costs, the Taxing Officer may:

- (a) tax the costs which that party is liable to pay and set off the amount allowed
 - (b) delay the issue of a certificate for the costs he is entitled to be paid until he has paid or tendered the amount he is liable to pay.
- 21.
 - (1) A party entitled to require any costs to be taxed shall begin proceedings for the

taxation of those costs by filing in the Registry a bill of costs and obtain a day and time for the taxation thereof. Such party shall give at least seven (7) days notice to every other party of the day and time appointed for taxation proceedings and at the same time serve a copy of his bill of costs on the other party if he has not already done so.
 - (2) A notice under sub-rule (1) of this Rule need not be given to any party who has not entered an appearance or taken any part in the proceedings which gave rise to the taxation proceedings.
- 22.
 - (1) In any bill of costs, the professional charge and the disbursements shall be entered

in separate columns and every column shall be cast before the bill is left for taxation.
 - (2) Before a bill of costs is left for taxation it shall be indorsed with:
 - (a) the name or firm and business address, e-mail and telephone number of the Legal Practitioner whose bill it is; and
 - (b) if the Legal Practitioner is the agent of another, with the name or firm and business address, e-mail and telephone number of that other Legal Practitioner.

23. (1) If any party entitled to be heard in any taxation proceedings does not attend within
- a reasonable time after the time appointed for the taxation, the Taxing Officer, if satisfied by Affidavit or otherwise that the party had due notice of the time appointed, may proceed with the taxation.
- (2) The Taxing Officer by whom any taxation proceedings are being conducted may, if he deems it necessary, adjourn those proceedings from time to time.
24. (1) Subject to Rule 21, and the following provisions of this Rule, the scale of costs contained in the High Court of Lagos State (Fees) Law for the time being in force together with the notes and general provisions contained therein, shall apply to the taxation of all costs incurred in relation to contentious business done after the commencement of these Rules.
- (2) Where the amount of a Legal Practitioner's remuneration in respect of non-contentious business connected with sales, purchases, leases, mortgages and other matters of conveyancing or in respect of any other non-contentious business is regulated, in the absence of agreement to the contrary, the amount of the costs to be allowed on taxation in respect of the like contentious business shall be the same, notwithstanding anything in the scale contained in the High Court of Lagos State (Fees) Law.
25. Upon the completion of the taxation of any bill of costs, the Taxing Officer shall certify the result of his taxation including the costs thereof.
26. The fees payable on taxation shall be paid by the party on whose application the bill is taxed and shall be allowed as part of the bill.

27. Any party to any taxation proceedings who is dissatisfied with the allowance or disallowance in whole or in part of any item by a Taxing Officer or with the amount allowed by a Taxing Officer in respect of any item, may apply to a Judge for an order to review the taxation as to that item.
28. (1) An application under the preceding Rule shall be made by Summons at any time
- within fourteen (14) days after the Taxing Officer's certificate.
- (2) Unless the Judge otherwise directs, no further evidence shall be received on the hearing of an application under this Rule, and no ground of objection shall be raised which was not raised on taxation but, save as aforesaid, on the hearing of any such application the Judge may exercise all such powers and discretion as are vested in the Taxing Officer in relation to the subject matter of the application.
- (3) On an application under this Rule, the Judge may make such order as the circumstances require and in particular may order the Taxing Officer's decision to be amended or, except where the dispute as to the item under review is as to amount only, order the item to be remitted to the same or another Taxing Officer for taxation.

ORDER 50 - I BUSINESS IN CHAMBERS

1. In any proceeding before a Judge in Chambers, any party may, if he so desires, be represented by a Legal Practitioner.
2. Unless the opposite party or his Counsel objects, the Judge may, on application, conduct any proceeding, except actual trial, in Chambers, and may also on application, adjourn any such proceeding from Court to Chambers or vice versa.

II Proceeding Relating to Persons under Legal Disability

3. Upon application for the appointment of guardians of infants and allowance for maintenance, the evidence shall show:
 - (a) the ages of the infants;
 - (b) the nature and amount of the infants' fortunes and incomes; and
 - (c) what relations the infants have.
4. At any time during the proceeding under any Judgment or Order, the Judge may, if he deems fit, require a guardian to be appointed for any person under legal disability not adjudged a lunatic, who has been served with notice of such judgment or order.

III Further Consideration

5. Where any matter originating in Chambers shall, at the original or any subsequent hearing have been adjourned for further consideration in Chambers, such matter may, after the expiration of 8 days and within 14 days from the date of the adjournment, be brought on for further consideration by a Summons to be taken out by the party having the conduct of the matter, and after the expiration of such 14 days by a Summons to be taken out by any other party. Such Summons shall be in the form following:

"That this matter, the further consideration whereof was adjourned by the Order of the Hon. Justice.....made on the.....day of20.....may be further considered," and shall be served seven (7) clear days before the return:

Provided that this Rule shall not apply to any matter, the further consideration whereof shall, at the original or any subsequent hearing, have been adjourned in Court.

IV Registering and Drawing up of Orders in Chambers and Costs

6. Notes shall be kept of all proceedings in the Judges' Chambers with proper dates, so that all such proceedings in such cause or matter may appear consecutively and in chronological order, with a short statement of the question or points decided or ruled at every hearing.
7. Orders made in Chambers shall, unless the Judge otherwise directs, be drawn up by the Registrar and signed by the Judge. Such Orders shall be entered in the same manner as Orders made in Court.
8. Subject to the provisions of the Law and of these Rules, the costs of, and incidental to all proceedings in Chambers shall be at the discretion of the Judge.
9.
 - (1) Where a party to any proceedings in Chambers does not intend to accept the decision of the Judge in Chambers as final, he shall forthwith request to have the Summons adjourned into Court for argument. If such request is refused, the party may proceed by way of Motion on Notice in Court to discharge, set aside or vary the Order made or the Judgment given or Order made in Chambers.
 - (2) The Motion on Notice shall be filed not later than seven (7) days after the drawing up of the Order made in Chambers unless the Court grants an extension of time on good and sufficient reason being shown, and the Motion shall be heard and determined by the Judge who has dealt with the matter in Chambers, unless this proves impossible or inconvenient owing to such Judge's death or retirement or prolonged absence from Lagos State.
 - (3) This Rule shall apply to decisions given by a Judge in Chambers on appeal from the Chief Registrar under Rule 4 of Order 41.

ORDER 51 - FORECLOSURE AND REDEMPTION

1. Any mortgagee or mortgagor, whether legal or equitable, or any person entitled to or having property subject to a legal or equitable charge, or any person having the right to foreclose or redeem any mortgage, whether legal or equitable, may take out an Originating Summons, for such relief of the nature or kind following as may by the Summons be specified, and as the circumstances of the case may require; that is:
 - (a) payment of money secured by the mortgage or charge;
 - (b) sale;
 - (c) foreclosure;
 - (d) delivery of possession, whether before or after foreclosure, to the mortgage or person entitled to the charge, by the mortgagor or person having the property subject to the charge, or by any other person in, or alleged to be in possession of the property;
 - (e) redemption;
 - (f) reconveyance;
 - (g) delivery of possession by the mortgagee.
2. Orders for payment and for possession shall be in Forms 35,36 and 37 of these Rules with such variations as the circumstances of the case may require, and the like forms shall be used under corresponding circumstances in actions for the like relief commenced by Writ.
3. The Judge may give any special directions concerning the execution of the Judgment, or the service thereof upon persons not parties to the cause or matter as he deems fit.

ORDER 52 - I SUMMONS TO PROCEED WITH ACCOUNT AND INQUIRIES AFTER JUDGMENT.

1. Every Judgment or Order directing Accounts or Inquiries to be taken or made shall be brought to a Judge by the party entitled to prosecute the same within 10 days after such Judgment or Order shall have been entered or filed, and in default thereof any other party to the cause or matter shall be at liberty to bring in the same, and such party shall have the prosecution of such Judgment or Order unless the Judge shall otherwise direct.
2. Upon a copy of the Judgment or Order being left, a Summons shall be issued to proceed with the Accounts or Inquiries directed, and upon the returns of such

Summons the Judge, if satisfied by proper evidence that all necessary parties have been served with notice of the Judgment or Order, shall thereupon give directions as to:

- (a) the manner in which each of the Accounts and Inquiries is to be prosecuted.
 - (b) the evidence to be adduced in support thereof;
 - (c) the parties who are to attend on the several Accounts and Inquiries; and
 - (d) the time within which each proceeding is to be taken and a day or days as may be appointed for the further attendance of the parties, and all such directions may afterwards be varied by addition thereto or otherwise, as may be found necessary.
3. Where by a Judgment or Order a deed is directed to be settled by a parties differ. Judge in case the parties differ, a Summons to proceed shall be issued, and upon the return of the summons the party entitled to prepare the draft deed shall be directed to deliver a copy thereof, within such time as the Judge shall deem fit, to the party entitled to object thereto, and the party so entitled to object shall be directed to deliver to the other party a statement in writing of his objections within 8 days after the delivery of such copy, and the proceeding shall be adjourned until after the expiration of the said period of 8 days.
4. Where, upon the hearing of the Summons to proceed, it appears to the Judge that by reason of absence, or for any other notice of sufficient cause, the service of notice of the Judgment or Order upon any party cannot be made, the Judge may if he shall deem fit, order any substituted service or notice by advertisement or otherwise in lieu of such service.
5. If on the hearing of the Summons to proceed it shall appear that all necessary parties are not parties to the action or have not been served with notice of the Judgment or Order, directions may be given for advertisement for creditors, and for leaving the Accounts in Chambers. Adjudication on creditors' claims and the Accounts are not to be proceeded with, and no other proceeding is to be taken, except for the purpose of ascertaining notice of the parties to be served, until all necessary parties shall have been served and until directions shall have been given as to the parties who are to attend the proceedings.
6. Copies, abstracts, extracts of or from Accounts, deeds or other documents and pedigrees and concise statements shall, if directed, be supplied for the use of the Judge, and where so directed, copies shall be handed over to the other parties:

Provided that no copies shall be made of deeds or documents where the originals can be brought in unless the Judge shall otherwise direct.

II Summons Book

7. At the time any Summons to proceed is obtained, an entry thereof shall be made in the Summons Book, stating the date on which the Summons issued, the name of the cause or matter, and by what party and for what purpose such Summons is obtained, and at what time such Summons is returnable.

ORDER 53 - SUMMARY PROCEEDINGS FOR POSSESSION OF LANDED PROPERTY OCCUPIED BY SQUATTERS OR WITHOUT THE OWNER'S CONSENT

1.
 - (1) This Order shall not apply where the person in occupation of land is:
 - (a) a tenant; or
 - (b) a tenant holding over after termination of his tenancy; or
 - (c) a licensee of the owner or person entitled to possession; or
 - (d) a person who had the consent of the predecessor in title of the person who is entitled to possession.
 - (2) Where a person claims possession of land which he alleges is occupied solely by a person not listed in sub-rule (1) above, proceedings may be brought by Originating Summons in accordance with the provisions of this Order.
2. The Originating Summons shall be in Form 38 and no acknowledgement of service shall be required.
3. The Claimant shall file in support of the Originating Summons an Affidavit stating:
 - (a) his interest in the land;
 - (b) the circumstances in which the land has been occupied without licence or consent and in which his claim to possession arises; and
 - (c) that he does not know the name of any person occupying the land who is not named in the Summons.
4.
 - (1) Where any person in occupation of the land is named in the Originating Summons, the Summons together with a copy of the Affidavit in support shall be served on him:

- (a) personally or in accordance with Order 7 Rule 1 sub-rule (2); or
 - (b) by leaving a copy of the Summons and of the Affidavit or sending them to him at the premises; or
 - (c) in such other manner as the Judge may direct.
 - (2) The Summons shall, in addition to being served on the named Defendants, if any, in accordance with sub-rule (1) of this Rule be served, unless the Judge otherwise directs by:
 - (a) affixing a copy of the Summons and a copy of the Affidavit to the main door or other conspicuous part of the premises; and if practicable, inserting, through the letter box at the premises, a copy of the Summons and a copy of the Affidavit enclosed in a sealed envelope addressed to " the Occupiers";
 - (b) placing stakes in the ground at conspicuous parts of the occupiers land, to each of which shall be affixed a sealed transparent envelope addressed to "the occupiers" and containing a copy of the Summons and a copy of the Affidavit.
 - (3) Every copy of an Originating Summons for service under sub-rule (1) or (2) of this Rule shall be sealed with the seal of the Court out of which the Summons was issued.
5. Without prejudice to Rule 16 of Order 13, any person not named as a Defendant who is in occupation of the land and wishes to be heard on the question whether an order for possession should be made, may apply at any stage of the proceedings to be joined as a Defendant.
6. (1) An order for possession in proceedings under this Order shall be in Form 39 with
- such variations as circumstances may require.
- (2) The Judge may forthwith order a Writ of possession to issue.
- (3) Nothing in this Order shall prevent the Judge from ordering possession to be given on a specified date, in the exercise of any power which could have been exercised if possession had been claimed in an action begun by Writ
7. (1) No Writ of possession to enforce an Order for possession under this Order shall

be issued after the expiration of 3 (three) months from the date of the Order without the leave of the Judge.

(2) The application for leave may be made ex- parte unless the Judge otherwise directs.

8. (1) The Judge may, on such terms as he deems fit, set aside or vary any Order made

in proceedings under this Order.

(2) In this Order "landed property" means land with or without a building thereon.

ORDER 54 - STAY OF EXECUTION OR PROCEEDINGS PENDING APPEAL

1. Where any application is made to a Judge for a stay of execution or of proceedings in respect of any Judgment or decision appealed from, such application shall be made by Notice of Motion supported by Affidavit setting forth the grounds upon which a stay of execution or of proceedings is sought.

2. An Applicant for stay of execution of a Judgment or stay of proceedings shall compile the Record of Appeal within 90 days from the date of filing a Notice of Appeal and where the record is not so compiled, the Respondent may apply to strike out the application or discharge the Order if already granted.

3. (1) Application for stay of execution or of proceedings shall be regarded as an urgent

matter.

(2) Where a Judge has struck out an application for a stay of execution, no further application for a stay of execution shall be made in the same matter.

4. Where any application is made to the Judge under this Order, a formal Order shall be drawn up embodying the terms of the decision of the Judge and bearing the date upon which the Order is made.

ORDER 55 - PROCEEDINGS IN REVENUE MATTERS

1. This Order shall apply to the practice and procedure in all cases and proceedings relating to the revenue of the State Government in which the Government or any of its departments, agencies or parastatals is suing or is being sued.

2. The Chief Judge shall designate such number of Courts as may be sufficient as 'Revenue Courts' in each Division of the High Court of Lagos State for the purpose of hearing all cases brought under this Order.
3. (1) An action under this Order shall be commenced by filing a Petition which shall be

in Form 40 with such modifications and variations as the circumstances may require, setting out the name and description of the Petitioners) and the Respondents).
- (2) The Petition shall be accompanied by an Affidavit verifying the facts deposed to by the Petitioner(s), together with the Exhibits and a Written Address.
4. (1) A Petition under this Order shall refer to the enactment under which the payment,

account, information or the production of books is claimed or required;
- (2) Where information is required, the Petitioner shall show sufficient particulars of the information required.
5. (1) Where the Respondent is a tax payer and does not dispute the reliefs in the Petition, he shall, within fourteen (14) days of the service of the Petition on him, pay into Court, the amount alleged to be due from him as revenue to the Government.
- (2) Upon payment into Court as stated in sub-rule (1) of this Rule, the proceedings against the Respondent shall be discontinued.
6. (1) Where the Respondent disputes the reliefs in the Petition, he shall file his Answer

within twenty-one (21) days of the service of the Petition on him.
- (2) The Answer referred to in sub-rule (1) of this Rule shall be by way of an Affidavit

deposed to by the Respondent, setting out the facts relied upon in opposition to the Petition and accompanied by Exhibits and a Written Address.
7. Upon being served with the Answer, the Petitioner may, within seven (7) days of such service on him, file a Further Affidavit together with his Written Reply and same shall be served on the Respondent not later than five (5) days of filing.

8. (1) A Petition shall be heard within seven (7) days after the expiration of the time limited for filing and service of the Reply under this Order.
- (2) Where there is conflict in the Affidavits of the parties, the Court may either decide the matter upon the Affidavits or may direct that the matter be decided by oral evidence in Court.
9. The Court hearing a Petition under this Order may give directions for –
- (a) service of further particulars;
 - (b) discovery of documents; and
 - (c) service of interrogatories and answer thereto.
10. The hearing of a Petition shall as far as practicable be held from day to day.
11. Where the Respondent fails to file his Answer within the time provided for doing so in this Order, the Petitioner shall apply that Judgment be entered against the Respondent on such terms as the Court may deem fit in the circumstances.
12. When a Petition is called for hearing and the parties have been duly served with the Notice of Hearing, if any party or his Legal Practitioner does not appear, the Court shall proceed as it deems fit.
13. Nothing in this Order shall preclude any person from proceeding under any provision of these Rules or any law as may be appropriate.
14. In this Order, unless the context otherwise requires:
- "Government" means the Government of Lagos State or of a Local Government Council or any person who exercises power on its behalf. "Revenue" means any sum due or alleged due to the Government in form of levy, charge, tax, rate or dues under any law in force.

ORDER 56 - FAST TRACK PROCEDURE

1. The main objective of the Fast Track Court is to reduce the time spent on litigation to a period not exceeding nine (9) months from the commencement of the action till final Judgment.
2. (1) A suit shall qualify for the fast track where:

- (a) the action is commenced by Writ of Summons; and
 - (b) an application is made to the Registrar by a Claimant or Counter-Claimant; and
 - not (2) (a) the claim is for liquidated monetary claims or counterclaim in a sum less than One Hundred Million Naira (N 100,000,000.00); or
 - or (b) the claim involves a mortgage transaction, charge or other securities;
 - (c) the Claimant is suing for a liquidated monetary claim and is not a Nigerian national or resident in Nigeria and such facts are disclosed in the pleadings.
3. Where a case satisfies any of the criteria in Rule 2 above, the Deputy Chief Registrar or any other person in charge of the Litigation Section shall cause the Originating Process to be marked "QUALIFIED FOR FASTTRACK" and direct the Applicant to pay appropriate filing fees.
4. The Originating Process under this Order shall be served within fourteen (14) days of filing.
5. (1) Upon service of the Originating Process the Defendant shall file his Statement of Defence and other frontloaded processes within forty-two (42) days.
- (2) The Claimant shall be entitled to file a Reply within seven (7) days of service of the Statement of Defence.
6. (1) The Claimant shall apply for the Case Management Conference Notice as in Forms 17 and 18 within seven (7) days of the close of pleadings.
- (2) If the Claimant does not apply in accordance with sub-rule 1 of this Rule, the Defendant may do so or apply for an Order to dismiss the action.
7. (1) The Case Management Conference or series of Case Management Conferences shall be held from day to day and adjourned only for the purpose of compliance with Cases Management Conference Orders:
- Provided that the Case Management Conference or series of Case Management Conferences shall be completed within a period of 30 days.

- (2) Where the Judge determines that an extension is necessary or an application is made by either party, he may allow the Case Management Conference to continue for a further period of fourteen (14) days or such other period as he may deem fit.
- 8.
 - (1) Upon completion of the Case Management Conference and the issuance of the Case Management Report, the case file shall be forwarded to the Honourable Chief Judge or other designated Judge for assignment to a Trial Judge.
 - (2) At the first appearance of the parties before the Trial Judge, the Court shall give directions for trial including a trial time table which it considers appropriate.
- 9.
 - (1) Where there has been a change in circumstances since trial directions were issued,
 - the Court may set aside or vary any of the directions based on an application or suo motu.
 - (2) Where the parties agree about changes to be made to the trial directions given, they must immediately apply for an Order by consent, including an agreed statement of the reasons why the variation is sought.
 - (3) Where the Court varies any direction because of a defaulting party or his Legal Practitioner, it may impose costs and daily default fees as prescribed in the Rules.
 - (4) The Court may make an Order of variation without a hearing.
- 10.
 - (1) Where a party has failed to comply with a Court's direction, any other party may
 - apply for an Order to enforce compliance or for a sanction to be imposed or both.
 - (2) Failure to comply with directions will not lead to the adjournment of the trial unless the circumstances of the failure are exceptional.
- 11. Where a party needs to make any application which is not included in the trial time table, he must do so as soon as possible to minimize the need to change the time table.
- 12. Unless the trial Court otherwise directs, the trial will be conducted from day to day and in accordance with any Order previously made.

13. (1) The Court will regard the adjournment of a trial as an order of last resort.
(2) Where the Court has no option but to adjourn a trial, it will do so for the shortest possible time.
14. The entire trial period, including the final addresses of counsel, shall not be later than ninety (90) days from the date the trial directions are made. Provided that:-
 - (1) when the party beginning has concluded his evidence, the Judge shall ask the other party if he intends to call evidence;
 - (2) if the other party does not intend to call evidence, the party beginning shall within fourteen (14) days after close of evidence file a Written Address;
 - (3) upon being served with the Written Address, the other party shall within fourteen (14) days file his own Written Address;
 - (4) where the other party calls evidence he shall within 14 days after the close of evidence file a Written Address;
 - (5) upon being served with the other party's Written Address the party beginning shall within fourteen (14) days file his own Written Address;
 - (6) the party who files the first Address shall have a right of Reply on point of law only. The Reply shall be filed within seven (7) days after service of the other party's address.
15. In all Fast Track cases, the Judge shall endeavour to deliver Judgment within sixty (60) days of the completion of trial.

ORDER 57 - PROBATE AND ADMINISTRATION

GRANT OF PROBATE OR ADMINISTRATION IN GENERAL

1. (1) Subject to the provisions of Orders 57 to 59 when any person subject to the jurisdiction of the Court dies, all Petitions for the granting of any Letters of Administration of the estate of the deceased person, with or without a Will attached, and all applications on other matters connected therewith shall be made to the Probate Registrar of the Court.
(2) No grant of administration with the Will annexed shall issue within fourteen (14) days of the death of the deceased, and no grant of administration,

without the Will annexed, shall issue within twenty one (21) days of such death.

2. (1) The Judge shall, when the circumstances of the case appear so to require, forthwith, on the death of a person or as soon after as may be, appoint and authorize an officer of the Court, or some other fit person, to take possession of his property within its jurisdiction, or put it under seal and so keep it until it can be dealt with according to law.
- (2) The Judge may refuse to entertain any application under Rule 2(1) of this Order if he considers that there has been unreasonable delay by the Applicant in making the application.
3. (1) An Applicant for a grant may apply in person.
- (2) A personal Applicant may not apply through an agent, whether paid or unpaid, and may not be represented by any person acting or appearing to act as his adviser.
- (3) No personal application shall be received or proceeded with if:
 - (a) it becomes necessary to bring the matter before the Court by motion or by action;
 - (b) an application has already been made by a Legal Practitioner on behalf of the Applicant and has not been withdrawn;
 - (c) the Judge otherwise directs.
- (4) After a Will has been deposited in the Registry by a personal Applicant, it may not thereafter be delivered to the Applicant or to any other person unless, in special circumstances, the Judge so directs.
- (5) A personal Applicant shall produce a certificate of the death of the deceased or such other evidence of the death as the Judge may approve.
- (6) A personal Applicant shall supply all information necessary to enable the papers leading to the grant to be prepared in the Registry or may himself prepare such papers and lodge them unsworn.
- (7) Unless the Judge otherwise directs, every oath, affidavit or guarantee required of a personal application shall be sworn or executed by all the deponents or sureties before an authorized Officer.

4. Every Legal Practitioner through whom an application for a grant is made shall give his telephone number, e-mail address and address of his place of business within the jurisdiction of the Court.
5. (1) The Judge shall not allow any grant to issue until such enquiries which he may deem fit to make have been answered to his satisfaction.
(2) The Judge may require a proof of identity of the deceased or of the Applicant for the grant beyond those contained in the oath.
6. (1) Every application for a grant shall be supported by an oath in the form applicable to the circumstances of the case, which shall be contained in an Affidavit sworn by the Applicant and by such other documents as the Judge may require.
(2) Unless otherwise directed by the Judge, the oath shall state where the deceased was domiciled at the time of death.
7. Where it is necessary to describe the deceased in a grant by some name in addition to his true name, the Applicant shall state in the oath the true name of the deceased and shall depose that some part of the estate, specifying it, was held in the other name; or as to any other reason that there may be before the inclusion of the other name in the grant.
8. The Judge shall require evidence, in addition to that offered by the Applicant, where additional evidence in that behalf seems to the Judge necessary or desirable, for in regard to:-
 - (a) the identity of the deceased or of the Applicant;
 - (b) the relationship of the Applicant to the deceased;
 - (c) any person or persons in existence with a right equal or prior to that of the Applicant to the grant of probate or administration sought by the Applicant;
 - (d) any other matter which may be considered by the Judge relevant to the question whether the Applicant is the proper person to whom the grant should be made:

Provided that the Judge may refuse the grant unless the Applicant produces the required evidence on these points or any of them as required by the Judge.

9. Where it appears to the Judge that some person or persons other than the Applicant may have at least an equal right with the Applicant to the grant sought, the Judge may refuse the grant until due notice of the application has been given to such other person or persons and an opportunity given for such person or persons to be heard in respect of the application.
10. (1) Where the deceased was domiciled outside the State, the Judge may order that a grant should issue:
 - (a) to the person entrusted with the administration of the estate by the Court having jurisdiction at the place where the deceased died domiciled.
 - (b) to the person entitled to administer the estate by the law of the place where the deceased died domiciled.
 - (c) if there is no such person as is mentioned in paragraph (a) or (b) of this Rule or if in the opinion of the Judge the circumstances so require, to such person as the Judge may direct;
 - (d) if a grant required to be made to, or if the Judge in his discretion considers that a grant should be made to, not less than two Administrators, to such person as the Judge may direct jointly with any such person as is mentioned in paragraph (a) or (b) of this Rule or with any other person.
- (2) Where no Order has been made as stated in Rule 10(1) above:
 - (a) Probate of any Will which is admissible to proof may be granted:
 - (i) where the Will is in English or in an indigenous language, to the Executor named therein;
 - (ii) where the Will described the duties of a named person in terms sufficient to constitute him Executor according to the tenor of the Will, to that person.
 - (b) where the whole of the estate in the State consists of immovable property, a grant limited thereto may be made in accordance with the law that would have been applicable if the deceased had died domiciled in the State.
11. (1) Where a person entitled to a grant resides outside the State, a grant may be made

to his lawful attorney for his use and benefit, until such person shall obtain a grant or in such other way as the Judge may direct:

Provided that where the person so entitled is an Executor, Administration shall not be granted to his Attorney without notice to the other Executors, if any.

- (2) Where the Judge is satisfied by Affidavit that it is desirable for a grant to be made to the lawful Attorney of a person entitled to a grant and resident in the State, he may direct the grant to be made to the Attorney for the use and benefit of such person, until he obtains a grant or in such other way as the Judge may direct.
12.
 - (1) Where the person to whom a grant would otherwise be made is a minor, a grant

for his use and benefit until he attains the age of eighteen (18) years shall subject to sub-rules (3) and (5) of this Rule, be granted:
 - (a) to both parents of the minor jointly or to any Guardian appointed by a Judge; or
 - (b) where there is no such Guardian able and willing to act and the minor has attained the age of sixteen (16) years, to kin nominated by the minor, or where the minor is a married woman, to any such next of kin or to her spouse if nominated by her.
 - (2) Any person nominated under sub-rule 1 (b) of this Rule may represent any other minor whose next of kin he is, being a minor below the age of sixteen (16) years entitled in the same degree as the minor who made the nomination.
 - (3) Notwithstanding anything in this Rule, administration for the use and benefit of the minor until he attains the age of eighteen (18) years may be granted to any person assigned as is mentioned in sub-rule (1) of this Rule; and such an Order may be made on application by the intended Guardian, who shall file an affidavit in support of the application and, if required by the Court, an affidavit of fitness sworn by a responsible person.
 - (4) Where a grant is required to be made to not less than two persons and there is only one person competent and willing to take a grant under the foregoing provisions of this Rule, a grant may, unless the Judge otherwise directs, be made to such person jointly with any other person nominated by him as a fit and proper person to take the grant.

- (5) Where a minor who is sole Executor has no interest in the residuary estate of the deceased, administration with the Will attached for the use and benefit of the minor until he attains the age of eighteen (18) years shall, unless the Judge otherwise directs, be granted to the person entitled to the residuary estate.
 - (6) A minor's right to administration may be renounced only by a person assigned as a Guardian under sub-rule (3) of this Rule and authorized to renounce by the Judge.
- 13. (1) Where one of several Executors is a minor, Probate may be granted to the adult

Executors, with power reserved for making the like grant to the minor on his attaining the age of eighteen (18) years and administration for the use and benefit of the minor until he attains the age of eighteen (18) years may be granted under Rule 12 only if the adult Executors renounce or, on being cited to accept or refuse a grant, fail to make an effective application.
- (2) A minor Executor's right to probate on attaining the age of eighteen (18) years shall not be renounced by any person on his behalf.
- 14. (1) Where the Judge is satisfied that a person entitled to a grant is by reason of mental

or physical infirmity incapable of managing his affairs, a grant for his use and benefit, during his incapacity may be made:
 - (a) in the case of mental incapacity, to the person authorized by the Judge to apply for the grant;
 - (b) where there is no person so authorized or in the case of physical incapacity:
 - (i) if the person incapable is entitled as Executor and has no interest in the residuary estate of the deceased, to the person entitled to such residuary estate;
 - (ii) where the person incapable is entitled otherwise than as Executor or is an Executor having an interest in the residuary estate of the deceased, to the person who would be entitled to a grant in respect of his estate if he had died intestate or to such other person as the Judge may by Order direct.

- (2) Unless the Judge otherwise directs, no grant shall be made under this Rule unless all persons entitled in the same degree as the person incapable have been considered and excluded.
 - (3) Where legal disability arises out of unsoundness of mind or insanity, notice of intended application for a grant under this Rule shall, unless the Judge otherwise directs, be given to his Guardian.
 - (4) Where there is physical disability, notice of intended application for a grant under this Rule shall, unless the Judge otherwise directs, be given to the person alleged to be incapable.
15. Where the State is or may be beneficially interested in the estate of a deceased person, notice of intended application for a grant shall be given by the Applicant to the Lagos State Attorney-General and the Judge may direct that no grant shall issue within a specified time after the notice has been given.
16. (1) Every person to whom a grant of Probate or Letters of Administration shall have
- been made and every Administrator appointed by the Judge shall, file in Court the accounts of his Administration every twelve (12) months from the date of the grant or the appointment until the completion of the administration.
- (2) Any Executor or Administrator who fails to file his accounts within the prescribed period as aforesaid shall be liable to a penalty of two hundred naira (N 200.00) for every day of default. A fine for non-payment shall be enforceable by distress, and failing sufficient distress, by imprisonment for a term not exceeding six (6) months.
 - (3) When an account is filed in Court under this Rule, the Judge shall scrutinize such account and if it appears to the Judge that by reason of improper, unvouched or unjustifiable entries or otherwise such account is not a full and proper account, the Judge shall require the person filing the account to remedy such defect within such time as the Judge may deem reasonable for the purpose; and on failure to remedy such defect within such time, the person who filed such defective account shall be deemed to have failed to file an account within the meaning of this Rule and proceedings may be taken against such person accordingly.
 - (4) The Registrar shall bring to the notice of the Judge the fact that any Executor or Administrator has failed to file his accounts as required by this Rule.

- (5) The Judge may, on the motion of any party interested, or suo motu, summon any Executor or Administrator failing as aforesaid, to show cause why he should not be punished.
 - (6) The Judge may for good cause shown, extend the time for such filing of accounts.
 - (7) Any Executor or Administrator who shall have been granted an extension of time to file such accounts, and who fails within such extended time to do so shall be liable to the penalty set out in sub-rule (2) above, and the procedure for bringing him before the Court shall be as set out in sub-rule (5) above.
 - (8) The accounts shall be opened to the inspection of any person who satisfies the Registrar that he is interested in the administration.
 - (9) In this Rule, the word 'accounts' shall mean and include an inventory, an account of the administration, the vouchers in the hands of the Executor or Administrator relating thereto and an affidavit in verification.
- 17. If any person other than the named Executor or Administrator, or an officer of the Court, or person authorized by the Judge, takes possession of and administers or otherwise deals with the property of the deceased person, he shall, besides the other liabilities he may incur, be liable to a fine of not less than fifty thousand naira (N50,000.00) as the Judge, having regard to the condition of the person so interfering and the other circumstances of the case, may deem fit to impose.
 - 18. Where evidence of foreign law is required on any application for a grant, the Judge may accept an affidavit from any person who, having regard to the particulars of his knowledge or experience given in the affidavit, he regards as suitably qualified to give expert evidence of the law in question.
 - 19. If a Judge is satisfied that a grant should be amended or revoked he may make an Order accordingly: Provided that except in special circumstances no grant shall be amended or revoked under this Rule except on the application or with the consent of the person to whom the grant was made.
 - 20. All caveats, citations, warnings and appearances shall contain a telephone number, e-mail address and an address for service within jurisdiction.

ORDER 58 - GRANT OF PROBATE OR LETTERS OF ADMINISTRATION WITH WILL

- 1. Any person may deposit his Will for safe custody in the Probate Registry, sealed under his own seal and the seal of the Court.

2. Every original Will, of which probate or administration with Will annexed is granted, shall be filed and kept in the Probate Registry in such manner as to secure at once its due preservation and convenient inspection. A copy of every such Will and of the Probate or Administration shall be preserved in the Registry.
3. No original Will shall be given out for any purpose without the direction in writing of a Judge. A certified transcript under the seal of the Court of the Probate or Administration with the Will annexed may be obtained from the Court.
4. (1) On receiving an application for Administration with Will annexed, a Judge shall

inspect the Will, and see whether it appears to be signed by the testator or by some other person in his presence, and by his direction, and subscribed by two witnesses according to the applicable law, and shall not proceed further if the Will does not appear to be so signed and subscribed.

(2) If the Will appears to be so signed and subscribed, the Judge shall refer to the attestation clause and consider whether the wording thereof states the Will to have been in fact executed in accordance with those enactments.
5. (1) Where a Will contains no attestation clause or the attestation clause is insufficient

or where it appears to the Judge that there is some doubt about the due execution of the Will, he shall before admitting it to proof, require an Affidavit as to due execution from one or more of the attesting witnesses or, if no attesting witness is conveniently available, from any other person who was present at the time the Will was executed.

(2) If no Affidavit can be obtained in accordance with the foregoing paragraph, the Judge may, if he deems fit having regard to the desirability of protecting the interest of any person who may be prejudiced by the Will, accept evidence on affidavit from any person he may deem fit to show that the signature on the Will is the handwriting of the deceased, or of any other matter which may raise a presumption in favour of the due execution of the Will.

(3) If the Judge, after considering the evidence is satisfied that the Will was not duly executed, he shall refuse Probate and mark the Will accordingly.
6. Where both subscribing witnesses are dead or if from other circumstances such an affidavit cannot be obtained from either of them, resort shall be had to an affidavit sworn to by other persons present at the execution of the Will; but if no such affidavit can be obtained, proof shall be required of that fact, and of the handwriting

of the deceased and of the subscribing witnesses, and also of any circumstances raising a presumption in favour of the due execution of the Will.

7. (1) Where in a Will, there is any obliteration, interlineations or other alteration which

is not authenticated in the manner prescribed by law or by the re-execution of the Will or by the execution of a Codicil, the Judge shall require evidence to show whether the alteration was present at the time the Will was executed and shall give directions as to the form in which the Will is to be proved:

Provided that this sub-rule shall not apply to any alteration which appears to the Judge to be of no practical importance.

- (2) Where there is doubt as to the date on which a Will was executed, the Judge may require such evidence as he deems necessary to establish the date.
8. Any appearance of attempted revocation of a Will by burning, tearing or otherwise and every other circumstance leading to a presumption of revocation by the Testator, shall be accounted for to the Judge.
9. The Judge may require an affidavit from any person he may deem fit for the purpose of satisfying himself as to any of the matters referred to in Rules 5,7 and 8. In any such affidavit sworn by an attesting witness or other person present at the time of the execution of a Will, the deponent shall depose to the manner in which the Will was executed.
10. Where the Testator was blind or illiterate, the Judge shall not grant" administration with the Will annexed, unless the Judge is first satisfied, by proof or by what appears on the face of the Will, that the Will was read over to the deceased before its execution or that he had at that time knowledge of its contents.
11. (1) The Judge, on being satisfied that the Will was duly executed, shall inspect it to
- see whether there are any interlineations, alterations, erasures or obliterations appearing in it and requiring to be accounted for.
- (2) Interlineations, alterations, erasures and obliterations are invalid unless:
- (a) they existed in the Will at the time of its execution; or
- (b) if made afterwards, they have been executed and attested in the mode required by the applicable law; or

- (c) they have been made valid by the re-execution of the Will or by the subsequent execution of some Codicil thereto.
 - (3) Where interlineations, alterations, erasures or obliterations appear in the Will, unless duly executed or recited in or otherwise identified by the attestation clause, an affidavit in proof of their having existed in the Will before its execution shall be filed.
 - (4) Where no satisfactory evidence is adduced respecting the time when an erasure or obliteration was made and the words erased or obliterated are not entirely effaced, and can, on inspection of the Will, be ascertained, they shall form part of the Probate. Where any words have been erased which might have been of importance, an affidavit shall be required.
12. (1) Where a Will contains a reference to any document of such a nature as to raise the
- question whether it ought or ought not to form a constituent part of the Will, the Judge shall require the production of the document, with a view to ascertaining whether or not it is entitled to Probate; and if it is not produced, a satisfactory account for its non production shall be given. A document cannot form part of a Will unless it was in existence at the time when the Will was executed.
- (2) Where there are vestiges of sealing wax or wafers, or other marks on a Will, leading to the inference that some document has been at some time annexed or attached thereto, a satisfactory account of them shall be required, and if it is not produced, a satisfactory account for its non production shall be given.
13. Where a person appointed in a Will survives the Testator but either dies appearing to prove Will without having taken Probate or, having been called on by the Court to take Probate, does not appear, his right in respect of the executorship wholly ceases. No further renunciation by that Executor shall be necessary and the administration of the estate of the Testator shall go on as if that person had not been appointed Executor.
14. Every Will in respect of which an application for a grant is made shall be marked by the signatures of the Applicant and the person before whom the oath is sworn, and shall be exhibited to any affidavit which may be required under this Order as to the validity, terms, condition or date of execution of the Will: Provided that where the Judge is satisfied that compliance with this Rule might result in the loss of the Will, he may allow a photocopy to be marked or exhibited in lieu of the original document.

15. Any person having in his possession or under his control any paper or writing of any deceased person, being or purporting to be testamentary, shall forthwith deliver the original to the Probate Registrar of the Court. If any person fails to do so within 3 months after having had knowledge of the death of the deceased, he may be liable to a fine of Fifty Thousand Naira (N 50,000.00) as the Judge having regard to the condition of such person in default and other circumstances of the case may deem fit to impose.
16. Where it appears that any paper of the deceased, being or purporting to be testamentary is in the possession or under the control of any person, a Judge may upon an ex parte application, whether a suit or proceeding in respect of Probate or Administration is pending or not, order him to produce the paper and bring it into Court.
17. Where it appears that there are reasonable grounds for believing that any person had knowledge of any paper being or purporting to be testamentary, although it is not shown that the paper is in his possession or under his control, a Judge may upon an ex-parte application, whether a suit or proceedings in respect of Probate or Administration is pending or not, order that he be examined in respect of the same in Court, or on interrogatories, and that he attend for that purpose, and after examination, if satisfied, order him to produce the paper and bring it into Court.
18. The Judge may on the application of any person claiming an interest under a Will, give notice to the Executors therein named, to come in and prove the Will, or to renounce Probate, and they, or some or one of them, shall within twenty one (21) days after notice, come in and prove or renounce accordingly.
19. If any named Executor in the Will of the deceased takes possession and administers or otherwise deals with any part of the property of the deceased, and does not apply for Probate within three (3) months after the death, or after the termination of any suit for or dispute in respect of Probate or administration, he may, independent of any other liability be deemed to be in contempt of Court, and shall be liable to such fine of not less than Fifty Thousand Naira, (N50,000.00) as the Judge deems fit to impose.
20. (1) Where the Judge considers that in any particular case a photocopy of the original
Will would not be satisfactory for purposes of record, he may require that an engrossment suitable for photo reproduction be lodged.
(2) Where a Will contains traces of alterations which are not admissible to proof, there shall be lodged an engrossment of the Will in the form in which it is to be proved.

- (3) Any engrossment lodged under this Rule shall reproduce the punctuation, spacing and division into paragraphs of the Will and, if it is one to which sub-rule (2) of the Rule applies, it shall be made bookwise on durable paper following continuously from page to page.
 - (4) Where any pencil writing appears on a Will, there shall be lodged a copy of the Will or of the pages or sheets containing the pencil writing in which there shall be underlined in red ink those portions which appear in pencil in the original.
21. Where a gift to any person fails by reason of the fact that he is an attesting witness or the spouse of an attesting witness, such person shall not have any right to a grant as a beneficiary named in the Will, without prejudice to his right to a grant in any other capacity.
22. (1) Where all the persons entitled to the estate of the deceased under a Will have assigned their whole interest in the estate to one or more persons, the assignee or assignees shall replace, in order of priority for a grant of Probate, the assignor or, if there are two or more assignors, the assignor with the highest priority, in the absence of a proving Executor.
- (2) Where there are two or more assignees, Probate may be granted with the consent of the others to any one or more but not exceeding four of them.
- (3) In any case where Probate is applied for by an assignee, a copy of the instrument of assignment shall be lodged in the Registry .
23. Where the deceased died after the commencement of this Order, the person or persons entitled to a grant of Probate or Administration with the Will annexed shall be determined in accordance with the following order of priority:-
- (a) the Executor;
 - (b) any residuary legatee or devisee holding in trust for any other person;
 - (c) any residuary legatee or devisee for life;
 - (d) the ultimate residuary legatee or devisee, including one entitled on the happening of any contingency or where the residue is not wholly disposed of by the Will, any person entitled to share in the residue not so disposed of, or the personal representative of any such person:

Provided that:

- (a) unless the Judge otherwise directs, a residuary legatee or devisee whose legacy or devise is vested in interest shall be preferred to one entitled on the happening of a contingency, and
 - (b) where the residue is not in terms wholly disposed of, the Judge may, if he is satisfied that the Testator has nevertheless disposed of the whole or substantially the whole of the estate as ascertained at the time of the application for the grant, allow a grant to be made subject to Order 57 Rule 15 of these Rules to any legatee or devisee entitled to, or to a share in the estate so disposed of, without regard to the persons entitled to share in any residue not disposed of by the Will;
 - (c) any specific legatee or devisee or any creditor or, subject to Order 59 Rule 14 sub-rule (3), the personal representative of any such person or where the estate is not wholly disposed of by Will, any person who, notwithstanding that the amount of the estate is such that he has no immediate beneficial interest therein, may have a beneficial interest in the event of an accretion to it;
 - (d) any specific legatee or devisee entitled on the happening of any contingency, or any person having no interest under the Will who would have been entitled to a grant if the deceased had died wholly intestate.
24. When the beneficial interest in the whole estate of the deceased is vested absolutely in a person who has renounced his right to a grant of administration with the Will attached and has consented to such administration being granted to the person or persons who would be entitled to his own estate if he himself had died intestate, administration may be granted to such person or one or more but not exceeding four of such persons:
- Provided that a surviving spouse shall not be regarded as person in whom the estate has vested absolutely unless he would be entitled to the whole of the estate, whatever its value may be.
25. (1) Renunciation of probate by an Executor shall not operate as renunciation of any
- right which he may have to a grant of administration in some other capacity unless he expressly renounces such right.
- (2) Unless the Judge otherwise directs, no person who has renounced a grant in one capacity may obtain a grant in some other capacity.
- (3) A renunciation of Probate or Administration may be retracted at any time on the Order of the Judge:

Provided that only in exceptional circumstances may leave be given to an Executor to retract a renunciation of Probate after a grant has been made to such other person entitled in a lower degree.

26. (1) An application for the resealing of Probate or Administration with Will attached
- granted by a Court outside the State shall be made by the person to whom the grant was made or by any person authorized in writing to apply on his behalf.
- (2) On any such application:
- (a) a Tax Clearance Certificate shall be lodged as if the application were one for a grant in the State;
 - (b) the application shall be advertised in such manner as the Judge may direct and shall be supported by an oath sworn by the person making the application.
- (3) On an application for the resealing of such a grant:
- (a) the Judge shall not require sureties except where it appears to him that the grant is made to a person or for a purpose mentioned in paragraphs (a) to (f) of Order 59 Rule 4 sub-rule (1) or except where he considers that there are special circumstances making it desirable to require sureties;
 - (b) Order 59 Rules 4 sub-rules (2), (4), (5), (6) and Order 57 Rule 3 sub-rule (4) shall apply with any necessary modifications: and
 - (c) a guarantee entered into by a surety shall be in Probate Form 2 with such variations as circumstances may require.
- (4) Except by leave of the Judge, no grant shall be resealed unless it was made to such a person as is mentioned in paragraph (a) or (b) of Order 57 Rule 10 sub-rule (1) or to a person to whom a grant could be made under Order 57 Rule 10 sub-rule (2).
- (5) No limited or temporary grant shall be resealed except by leave of the Judge.
- (6) Every grant lodged for resealing shall include a copy of any Will to which the grant relates or shall be accompanied by a copy certified as correct by or under the authority of the Court by which the grant was made.

- (7) The Registrar shall send notice of the resealing to the Court which made the grant.
- (8) Where notice is received in the Registry from outside the State of the resealing of a grant made in the State, notice of any amendment or revocation of the grant shall be sent to the Court by which it was resealed.
27. (1) Notices in the nature of citation shall be given in such manner as the Judge directs.
- (2) Every citation shall be settled by the Registrar before being issued.
- (3) Every averment in a citation and such other information as the Registrar may require shall be verified by an affidavit sworn to by the person issuing the citation, in this Order called "the Citor", or, if there are two or more Citors, by one of them:
- Provided that the Registrar may in special circumstances accept an affidavit sworn to by the Citor's Legal Practitioner.
- (4) The Citor shall enter a caveat before issuing a citation.
- (5) Every citation shall be served personally on the person cited unless a Judge, on cause shown by affidavit, directs some other mode of service which may include notice by advertisement.
- (6) Every Will referred to in a citation shall be lodged in the Registry before the citation is issued, except where the Will is not in the Citor's possession and the Judge is satisfied that it is impracticable to require it to be lodged.
- (7) A person who has been cited to appear may, within eight (8) days of service of the citation upon him inclusive of the day of such service, or at any time thereafter if no application has been made by the Citor under sub-rule 5 of Rule 28 or sub-rule (2) of Rule 29 of this Order enter an appearance in the Registry by filing Probate Form 6 and making an entry in the appropriate book, and shall thereafter serve on the Citor a copy of Form 5 sealed with the seal of the Registry.
28. (1) A citation to accept or refuse a grant may be issued at the instance of any person
- who would himself be entitled to a grant in the event of the person cited renouncing his right thereto.

- (2) Where power to make a grant to an Executor has been reserved, a citation calling on him to accept or refuse a grant may be issued at the instance of the Executors who have proved the Will or the Executors of the last survivor of the deceased.
- (3) A citation calling on an Executor who has intermeddled in the estate of the deceased to show cause why he should not be ordered to take a grant may be issued at the instance of any person interested in the estate at any time after the expiration of six (6) months from the death of the deceased:

Provided that no citation to take a grant shall issue while proceedings as to the validity of the Will are pending.

- (4) A person cited who is willing to accept or take a grant may apply ex parte to the Judge for an Order for a grant on filing an affidavit showing that he has entered an appearance and that he has not been served by the Citor with notice of any application for a grant to himself
- (5) If the time limited for appearance has expired and the person cited has not entered an appearance, the Citor may:
 - (a) in the case of a citation under sub-rule (1) of this Rule apply to the Judge for an Order for a grant to himself;
 - (b) in the case of a citation under sub-rule (2) of this Rule, apply to the Judge for an order that a note be made on the grant that the Executor in respect of whom power was reserved has been duly cited and has not appeared and that all his rights or interest in respect thereof have ceased;
 - (c) in the case of a citation under sub-rule (3) of this Rule, apply to the Judge by Summons, which shall be served on the person cited, for an Order requiring such person to take a grant within a specified time or for a grant to himself or some other person specified in the Summons.
- (6) An application under sub-rule (5) of this Rule shall be supported by an affidavit showing that the citation was duly served and that the person cited has not entered an appearance.
- (7) If the person cited has entered an appearance but has not applied for a grant under sub-rule (4) of this Rule, or has failed to prosecute his application with reasonable diligence, the Citor may:
 - (a) in the case of a citation under sub-rule (1) of this Rule, apply by Summons to the Judge for an Order for a grant to himself;

- (b) in the case of a citation under sub-rule (2) of this Rule, apply by Summons to the Judge for an Order striking out the appearance and for the endorsement on the grant of such a note as is mentioned in paragraph (b) of subrule (5) of this Rule;
 - (c) in the case of a citation under sub-rule (3) of this Rule, apply by Summons to the Judge for an Order requiring the person cited to take a grant within a specified time or for a grant to himself or some other person specified in the Summons; and the Summons shall be served on the person cited in each case.
- 29. (1) A citation to propound a Will shall be directed to the Executors named in the Will

and to all persons interested thereunder, and may be issued at the instance of any Citor having any interest contrary to that of the Executors or such other persons.
- (2) Where the time limited for appearance has expired, the Citor may:
 - (a) where no person cited has entered an appearance, apply to the Judge for an Order for a grant as if the Will were invalid and such application shall be supported by an affidavit showing that the citation was duly served;
 - (b) in the case where no person who has entered an appearance proceeds with reasonable diligence to propound the Will, apply to a Judge by Summons, which shall be served on every person cited who has entered an appearance for such an Order as is mentioned in paragraph (a) above.

ORDER 59 - GRANTING LETTERS OF ADMINISTRATION WITHOUT WILL

1. A Judge in granting Letters of Administration shall ascertain the time and place of the deceased's death and the value of the property to be covered by the Administration.
2. Every Applicant for a grant of Letters of Administration shall file in the Court a true declaration of all the personal property of the deceased and the value thereof:

Provided that for the purpose of the fees payable on Letters of Administration, the value of the property in respect of which the grant is made shall be deemed not to include:

- (a) any gratuity payable by the Government of the Federation of Nigeria, or of a State, to the estate of any person formerly employed by either of such Governments or by a Statutory Corporation;
- (b) by sum of money payable to an estate from a Provident and/or Pension Fund established under the provisions of any applicable law.

3. (1) The person to whom Administration is granted shall give a bond with two or more responsible sureties to the satisfaction of the Judge. The bond shall affirm that the Administrator shall duly collect, get in and administer the personal property of the deceased.

(2) The Judge may if he deems fit, take one surety only where the gross value of the estate does not exceed N250,000.00 (Two Hundred and Fifty Thousand Naira) or where a Corporation is proposed as a surety.

(3) The bond shall be in form of a penalty which is twice the monetary value of the estate of the deceased unless the Judge deems fit or expedient to reduce the amount.

(4) The Judge may also in any case direct that more bonds than one shall be given, so as to limit the liability of any Administrator to such amount as the Court deems reasonable.

4. (1) The Judge shall not require a guarantee as a condition of making a grant where it

is proposed to make it:

- (a) by virtue of Order 58 Rule 23(e) to a creditor or the personal representative of a creditor or to a person who has no immediate beneficial interest in the estate of the deceased but may have such an interest in the event of an accretion to the estate;
- (b) under Order 58 Rule 24, to a person or some of the persons who would, if the person beneficially entitled to the whole of the estate died intestate be entitled to his estate;
- (c) under Order 57 Rule 11, to the attorney of a person entitled to a grant;
- (d) under Order 57 Rule 12, for the use and benefit of a minor;

- (e) under Order 57 Rule 14, for the use and benefit of a person of mental or physical incapacity who is incapable of managing his affairs;
 - (f) to an applicant who appears to the Judge to be resident elsewhere than in the State; or
 - (g) except where the Judge considers that there are special circumstances making it desirable to require a guarantee.
- (2) Notwithstanding that it is proposed to make a grant as aforesaid, a guarantee shall not be required, except in special circumstances, on an application for administration where the Applicant or one of the Applicants is the Administrator-General or a Trust Corporation.
- (3) Every guarantee entered into by a surety for the purpose of the Order shall be in Probate Form 1 with such variation as circumstances may require.
- (4) Except where the surety is a Corporation, the signature of the surety on every such guarantee shall be attested by an authorized officer, Commissioner for Oaths or other person authorized by law to administer an oath.
- (5) Unless the Registrar otherwise directs:
- (a) if it is decided to require a guarantee, it shall be given by two sureties, except where the gross value of the estate does not exceed N250,000.00 (Two Hundred and Fifty Thousand Naira) or a Corporation is a proposed surety, and in those cases one will suffice;
 - (b) no person shall be accepted as a surety unless he is resident in the State;
 - (c) no officer of the Judiciary shall be a surety;
 - (d) the limit of the liability of the surety or sureties under a guarantee shall be the valued amount of the estate;
 - (e) every surety other than a Corporation, shall justify his eligibility.
- (6) Where the proposed surety is a Corporation, there shall be filed an affidavit by the proper officer of the Corporation to the effect that it has power to act as surety and has executed the guarantee in the manner prescribed by its constitution, and containing sufficient information as to the financial position of the Corporation to satisfy the Judge that its assets are sufficient to satisfy all claims which may be made against it under any guarantee which it has given or is likely to give.

5. The Judge may, on being satisfied that the condition of the bond has been broken, assign to some person, and that person may thereupon sue on the bond in his own name as if it had been originally given to him, and may recover thereon, as trustee for persons interested, the full amount recoverable in respect of any breach of the bond.
6. All inquiries a Judge sees fit to make shall be answered to his satisfaction before the issuance of Letters of Administration. The Judge shall afford as great a facility for the obtaining of Letters of Administration as is consistent with due regard to the prevention of error and fraud.
7. (1) Any person claiming to be a creditor or legatee or the next of kin or one of the
next of kin of a deceased, may apply for and obtain a Summons from the Court requiring the Executor or Administrator, as the case may be, to attend Court and show cause why an Order for the administration of the property of the deceased should not be made.
(2) On proof of service of the Summons or on appearance of the Executor or Administrator, and on proof of all such other things as the Judge may direct, the Judge may, if he deems fit, make an Order for the administration of the property of the deceased.
(3) The Judge may make or refuse any such Order or give any special directions in respect of the carriage or execution of it and where there are applications for such an Order by two or more different persons or classes of persons, grant the same to such one or more of the Claimants or classes of Claimants, as the Judge deems fit.
(4) Where the Judge deems it fit, the service of the Order may subsequently be effected on such persons, and on such terms, as he may direct.
(5) Where the Judge makes such an Order or at any time afterwards, he may, if he deems fit, make any further or other Order which may appear requisite to secure the proper collection, recovery for safekeeping and disposal of the property or any part thereof.
8. (1) In a case of intestacy, where the special circumstances of the case require, the Judge may, if he deems fit on the application of any person having interest in the estate of the deceased, grant Letters of Administration to an officer of the Court, Consular Officer or to a person in the service of the Government.

- (2) The officer or person so appointed shall act under the direction of the Judge, and shall be indemnified thereby.
 - (3) The Judge shall require and compel him to file in Court the accounts of his administration at intervals not exceeding 12 months.
- 9. (1) Where a person has died intestate as to his personal estate or has left a Will as to

his personal estate but without having appointed an Executor thereof willing to take Probate or where the Executor shall, at the time of the death of such person be resident out of jurisdiction, the Judge may, where it appears necessary or convenient, appoint some person as Administrator of the estate of the deceased or any part thereof.

(2) Such Administrator shall give such security, if any, as the Judge shall direct and every such Administrator may be limited as the Judge shall deem fit.
- 10. The Judge may direct that any Administrator (with or without the Will annexed) shall receive out of the personal and real estate of the deceased such reasonable remuneration as he shall deem fit, not exceeding 10% of the income of the estate:

Provided that where the Judge is satisfied that the administration of the property has required an extra amount of work he may allow a higher rate of remuneration.
- 11. (1) Where a citizen of any foreign country dies within jurisdiction without leaving

within jurisdiction a widower, widow or next of kin, the Probate Registrar shall collect and secure all moneys and other property belonging to the deceased, and shall then inform the nearest Consular Officer of such country of the death, and transmit to him a list of the money and property of the deceased.

(2) Application may be made to the Court by any such Consular Officer or by any person authorized by him in writing and under Consular seal, for leave to administer the estate of the deceased, and the Judge may make such order as to the security for payment of debts and the method of administration as the Judge shall deem fit, and vary such order when and so often as it is expedient.
- 12. (1) An application to add a personal representative shall be made to the Judge and

shall be supported by an affidavit by the personal Applicant, the consent of the person proposed to be added as personal representative and such other evidence as the Judge may require.

- (2) On any such application the Judge may direct that a note shall be made on the original grant of the addition of a further personal representative, or he may impound or revoke the grant or make such Order as the circumstances of the case may require.
13.
 - (1) A grant may be made to any person entitled thereto without notice to other persons entitled in the same degree.
 - (2) A dispute between persons entitled to a grant in the same degree shall be brought by application before the Judge.
 - (3) If an application under this Rule is brought before the Judge, he shall not allow any grant to be sealed until such application is finally disposed of.
 - (4) Unless the Judge otherwise directs, administration shall be granted to a living person in preference to the personal representative of a deceased person who would, if living, be entitled in the same degree and to a person not under disability in preference to an infant entitled in the same degree.
14.
 - (1) An application to join with a person entitled to a grant of administration, a person entitled in a lower degree, shall in default of renunciation by all persons entitled in priority to the latter, be made to the Judge and shall be supported by an affidavit by the person entitled, the consent of the person proposed to be joined as personal representative and such other evidence as the Judge may require.
 - (2) An application to join with a person entitled to a grant of administration, a person having no right to it, shall be made to the Judge and shall be supported by an affidavit by the person entitled, the consent of the person proposed to be joined as personal representative and such other evidence as the Judge may require:

Provided that there may, without any such application, be joined with a person entitled to administration:

 - (a) on the renunciation of ah other persons entitled to join in the grant, any kin of the deceased having no beneficial interest in the estate;

- (b) unless the Judge otherwise directs, any person whom the guardian of a minor may nominate for the purpose;
 - (c) a Trust Corporation.
- 15. Nothing in these Rules shall operate to prevent a grant being made to any person to whom a grant may, or may require to be made under any enactment.
- 16. An application for an Order for a grant of special administration where a personal representative resides outside the State shall be made to the Judge by a Motion.
- 17. (1) Where a surviving spouse who is the sole personal representative of the deceased

is entitled to a life interest in part of the residuary estate and elects to have the life interest redeemed, he may give written notice of the election to the Registrar by filing a notice in Probate Form 7 with such variations as circumstances may require.

(2) A notice filed under this Rule shall be noted on the grant and the record shall be open to inspection.
- 18. (1) A notice to prohibit a grant of Administration may be filed in Court.

(2) Any person who wishes to ensure that no grant is sealed without notice to himself may enter a caveat in the Registry.

(3) Any person who wishes to enter a Caveat, in this Rule called "the Caveator", may do so by completing Probate Form 3 in the appropriate book at the Registry and obtaining an acknowledgement of entry from the proper officer, or by sending through the post at his own risk a notice in Probate Form 3 to the Registry in which he wishes the Caveat to be entered.

(4) Where the Caveat is entered by a Legal Practitioner on behalf of the Caveator the name of the Caveator shall be stated in Probate Form 4.

(5) Except as otherwise provided by this Rule, a Caveat shall remain in force for three (3) months from the date on which it is entered and shall then cease to have effect, without prejudice to the entry of a further Caveat or Caveats.

(6) The Registrar shall maintain an index of Caveats entered in the Registry and on receiving an application for a grant in the Registry he shall cause the index to be searched and shall notify the applicant in the event of any Caveat having been entered against the sealing of a grant for which application has been made.

- (7) The Registrar shall not allow any grant to be sealed if he has knowledge of an effective Caveat in respect thereof:

Provided that no Caveat shall operate to prevent the sealing of a grant on the day on which the Caveat is entered.

- (8) A warning in Probate Form 5 may issue from the Registry against a Caveator at the instance of any person interested called "the person warning", which shall state his interest and, if he claims under a Will, the date of the Will, and shall require the Caveator to give Probate Form 6 particulars of any contrary interest which he may have in the estate of the deceased and every warning or a copy thereof shall be served on the Caveator.
- (9) A Caveator having an interest contrary to that of the person warning may, within eight (8) days of service of the warning upon him inclusive of the day of such service or at any time thereafter if no affidavit has been filed under sub-rule (12) of this Rule, enter an appearance in the Registry by filing Probate Form 6 and making an entry in the appropriate book, and shall forthwith serve on the person warning a copy of Probate Form 6 sealed with the seal of the Registry.
- (10) A Caveator who has not entered an appearance to a warning may at any time withdraw his Caveat by giving notice at the Registry and the Caveat shall then cease to have effect and if he has been warned, the Caveator shall forthwith give notice of withdrawal of the Caveat to the person warning.
- (11) A Caveator having no interest contrary to that of the person warning but wishing to show cause against the sealing of a grant to that person may, within eight (8) days of service of the warning upon him inclusive of the day of such service, or at any time thereafter if no affidavit has been filed under subrule (12) of this Rule, issue and serve a notice, which shall be returnable before the Registrar.
- (12) If the time limited for appearance has expired and the Caveator has not entered an appearance, the person warning may file in the Registry an affidavit showing that the warning was duly served and that he has not received a notice under the last foregoing sub-rule, and thereupon the Caveat shall cease to have effect.
- (13) Upon commencement of a Probate action the Probate Registrar shall, if a Caveat is in force, other than a Caveat entered by the claimant, give to the Caveator notice of the commencement of the action and, upon the subsequent entry of a caveat at any time when the action is pending, shall likewise notify the Caveator of the existence of the action.

- (14) Unless the Judge otherwise directs:
- (a) any Caveat in force at the commencement of proceedings by way of citation or motion shall, unless withdrawn pursuant to sub-rule (10) of this Rule, remain in force until an application for a grant is made by the person shown to be entitled thereto by the decision of the Court in such proceedings, and upon such application any Caveat entered by a party who had notice of the proceedings shall cease to have effect;
 - (b) any Caveat in respect of which an appearance to a warning has been entered shall remain in force until the commencement of a probate action;
 - (c) the commencement of a Probate action shall, whether or not any Caveat has been entered, operate to prevent the sealing of a grant until application for a grant is made by the person shown to be entitled thereto by the decision of the Judge in such action, and upon such application any Caveat entered by a party who had notice of the action, or by a Caveator who was given notice under sub-rule (13) of this Rule, shall cease to have effect.
- (15) Except with the leave of the Judge, no further Caveat may be entered by or on behalf of any Caveator whose Caveat has ceased to have effect under sub-rule (12) or (14) of this Rule.

19. The grant of Letters of Administration under this Order shall be signed by Probate Registrar the Registrar on behalf of the Court.

ORDER 60 - PROCEEDINGS IN PROBATE AND ADMINISTRATION ACTIONS

1. Suits in respect of Probate or Letters of Administration shall be instituted and carried on as nearly as possible in like manner and subject to the same rules of procedure as suits in respect of civil claims.
2. In Probate or Administration actions, the Originating Process shall state whether the Claimant claims as creditor, executor, administrator, beneficiary, next of kin or in any other capacity.
3. In Probate or Administration actions, service of a Writ of Summon may by leave of a Judge be allowed out of Nigeria.
4. In Probate or Administration actions, a party shall state with regard to every defence which is pleaded, the substance of the case on which it is intended to rely and further where it is pleaded that the Testator was not of sound mind, memory and understanding, particulars of any specific instances of delusion shall be

delivered before the case is set down for trial and except by leave of a Judge no evidence shall be given of any other instances at the trial.

5. In Probate or Administration actions where the Claimant disputes the interest of the Defendant, he shall allege in his Statement of Claim that he denies the Defendant's interest.
6. In Probate actions, the party opposing a Will may, with his defence, give notice to the party setting up the Will that he merely insists upon the Will being proved in solemn form of law and only intends to cross-examine the witnesses produced in support of the Will, and he shall thereupon be at liberty to do so and shall not in any event be liable to pay the costs of the other side unless the Judge finds that there was no reasonable ground for opposing the Will.
7. Every Judgment or order for a general account of the personal estate of a Testator or upon intestacy shall contain a direction for any inquiry as to what parts of such personal estate are outstanding or undisposed of, unless the Judge shall otherwise direct.
8. Where a person is or has been a party to any proceedings in the capacity of trustee, personal representative or mortgagee, he shall, unless the Judge otherwise orders, be entitled to the costs of such proceedings in so far as they are not recovered from or paid by any other person out of the fund held by the trustee or personal representative or the mortgaged property, as the case may be, and the Judge may otherwise order only on the ground that the trustee, personal representative or mortgagee has acted
9. Any of the following persons:-
 - (1) the Executors or Administrators of a deceased person or any of them;
 - (2) the Trustees under any deed or instrument or any of them;
 - (3) any person claiming to be interested in the relief sought as creditor, beneficiary, next of kin, heir-at-law of a deceased person;
 - (4) a cestui que trust under the trust of any deed or instrument;
 - (5) claiming by assignment or administration otherwise under any such creditor or other person as aforesaid; may take out an Originating Summons for such relief as listed hereunder:
 - (a) any question affecting the rights or interests of the person claiming to be creditor, beneficiary, next of kin, or heir-at-law or cestui que trust;
 - (b) the ascertainment of any class of creditors, beneficiary, next of kin, or others;

- (c) the furnishing of any particular accounts by the Executors or Administrators or Trustees and the vouching, when necessary, of such Accounts;
 - (d) the payment into Court of any money in the hands of the Executors or Administrators or Trustees;
 - (e) directing the Executors or Administrators or Trustees to do or abstain from doing any particular act in their capacity as such executors or administrators or trustees;
 - (f) the approval of any sale, purchase, compromise, or other transaction;
 - (g) the determination of any question arising in the administration of the estate or trust.
10. Any of the persons named in Rule 9 of this Order may in like manner apply for and obtain an Order for:
- (a) the administration of the personal or real estate of the deceased;
 - (b) the administration of the trust;
 - (c) any act to be done or step to be taken which the Judge could have ordered to be done or taken if any such administration order as aforesaid had previously been made.
11. The persons to be served with the Originating Summons under Rules 9 and 10 of this Order in the first instance shall be the following:
- (1) Where the Summons is taken out by an Executor or Administrator or Trustee:
- (a) for the determination of any question under paragraph (a), (c), (f) or (g) of Rule 9 of this Order, the persons, or one of the persons, whose rights or interests, are sought to be affected;
 - (b) for the determination of any question under paragraph (b) of Rule 9 of this Order any member or alleged member of the class;
 - (c) for the determination of any question under paragraph (c) of Rule 9 of this Order, any person interested in taking such Accounts;
 - (d) for the determination of any question under paragraph (d) of Rule 9 of this Order, any person interested in taking such money;

- (e) for relief under paragraph (a) of Rule 10 of this Order, the residuary legatees, or next of kin, or the residuary devisees, or heirs, as the case may be;
 - (f) for relief under paragraph (b) of Rule 10 of this Order, the cestui que trust;
 - (g) if there are more than one Executor or Administrator or Trustee and they do not all concur in taking out the Originating Summons, those who do not concur.
 - (2) Where the Originating Summons is taken out by any person other than the Executors, Administrators or Trustees, the Executors, Administrators or Trustees, must be served.
12. The issue of a Summons under Rule 9 of this Order shall not interfere with or control any power or discretion vested in any Executor, Administrator or Trustee except so far as such interference or control may necessarily be involved in the particular relief sought.
13. It shall not be obligatory on the Judge to pronounce or make Judgment or Order, whether on Summons or otherwise for the administration of any trust or of the estate of any deceased person if the questions between the parties can be properly determined without such Judgment or Order.
14. Upon an application for administration or execution of trusts by a creditor or beneficiary under a Will, intestacy, or deed of trust, where no accounts or insufficient accounts have been rendered, the Judge may, in addition to the powers already existing:
- (a) Order that the application shall stand over for a certain time, and that the Executors, Administrators or Trustees in the meantime shall render to the Applicant proper statement of their accounts, with an intimation that if this is not done they may be made to pay the costs of the proceedings;
 - (b) when necessary, to prevent proceedings by other creditors or by persons beneficially interested, make the usual judgment or order for administration with a proviso that no proceedings are to be taken under such Judgment or Order without leave of the Judge.
15. (1) An application for an Order requiring a person to bring in a Will or to attend for examination may, unless a Probate action has been commenced, be made to the Court by Originating Summons, which shall be served on every such person as aforesaid.

- (2) An application for the issue by the Judge of a subpoena to bring in a Will shall be supported by an affidavit setting out the grounds for the application, and if any person served with the subpoena denies that the Will is in his possession or control, he may file an affidavit to that effect.
16. An application for an order for a grant limited to part of an estate may be made to the Judge and shall be supported by an affidavit stating:
- (a) whether the application is made in respect of the real estate only or any part thereof, or real estate together with personal estate, or in respect of a trust estate only;
 - (b) whether the estate of the deceased is known to be insolvent;
 - (c) that the persons entitled to a grant in respect of the whole estate in priority to the Applicant have been considered and excluded.
17. An application for an order for grant of administration where the goods in the estate are of perishable nature may be made to the Judge, and shall be supported by an affidavit setting out the grounds of the application
18. An application for leave to swear to the death of a person in whose estate a grant is sought shall be made to the Judge and shall be supported by an affidavit setting out the grounds of the application and containing particulars of any policies of insurance effected on the life of the presumed deceased.
19. Any of the following applications may be made by Originating Summons:-
- or
- (a) an application for the appointment of a new trustee with or without a vesting other consequential order;
 - (b) an application for a Vesting Order or other Order consequential on the appointment of a new trustee where the appointment is made by a Judge;
 - (c) an application for Vesting or other consequential Order in any case where a Judgment or order has been given or made for the sale, conveyance, or transfer of any land or stock or the suing for or recovering any chose in action;
 - (d) an application relating to a fund paid into Court in any case coming within the provisions of Orders 57 - 59 of these Rules.
20. (1) A Judge may direct that an Originating Summons, for the service of which no other provision is made in this Order, shall be served on such person or persons as the Judge may direct.

(2) Where by the provisions of this Order or by any direction given under sub-rule (1) of this Rule an Originating Summons is required to be served on any person, it shall be served not less than five (5) days before the hearing of the Summons.

21. Unless the Judge otherwise directs or this Order provides, any notice or other document required to be given or served on any person may be given or served by leaving it at, or by sending it by courier to that person's address for service, or if he has no address for service, his last known address.

22. Subject in any particular case to any direction given by a Judge, this Order shall apply to any proceeding which is pending on the date on which these Rules come into operation as well as to any proceeding commenced on or after that date:

Provided that where the deceased died before the commencement of these Rules, the right to a grant shall, subject to the provision of any enactment, be determined by the principles and rules in accordance with which the Court would have acted at the date of the death.

23. (1) The provisions of the Interpretation Law shall apply to the interpretation of Orders 57- 60 of these Rules.

(2) In these Orders, unless the context otherwise requires:

" Authorized officer" means any officer of the Registry who is for the time being authorized by law to administer any oath or to take any affidavit required for any purpose connected with his duties;

"Gross values" in relation to any estate means the value of the estate without deduction for debts, encumbrances, funeral expenses or estate duty;

"Oath" means the oath required to be sworn by every Applicant for a grant;

"Personal Applicant" means a person other than a trust corporation who seeks to obtain a grant without employing a Legal Practitioner; and

"Personal application" has a corresponding meaning;

"Registrar" means the Probate Registrar;

"Registry" or "Probate Registry" means the Probate Registry of the Court;

"Will" includes a Codicil and any testamentary document or copy or reconstruction of it

- (3) Unless the context otherwise requires, any reference in these Orders to any Rule or Enactment shall be construed as a reference to that Rule or Enactment as amended, extended or applied by any other Rule or Enactment

FORMS

FORM 01

STATEMENT OF COMPLIANCE WITH PRE-ACTION PROTOCOL

(0.3.r.2(l)(e))

(Order 3 Rule 8 (2) (d))

In the High Court of Lagos State

In the.....Judicial Division

Holden at.....

Suit No.....

Between:

.....

Claimant

And

..... Defendant

I/WE.....make

(Claimant/ Claimant's Legal Practitioner)

oath and say as follows:

1. I/We have complied with the directions of the Pre-Action Protocol as set out in Order 1 Rule 1 (4) (ii) (e) of the High Court Rules.

2. I/WE have made attempts to have this matter settled out of Court with the Defendant and such attempts were unsuccessful (Claimant must state what attempts he has made to have the matter settled and attach evidence of same).
3. I/We have by a Written Memorandum to the Defendant set out my/our claim and options for settlement

Dated at Lagos this.....Day of.....20.....

Before Me

COMMISSIONER FOR OATHS.

HIGH COURT OF LAGOS STATE

(CIVIL PROCEDURE) RULES

**FORM 1-
General Form of Writ of Summons**

(0.3, r.3)

20.....

(Here put the letter and number {see note (a)} following this form).

In the High Court of Lagos State

In the.....Judicial Division

Between:

A.B.....Claimant

And

C.D.....Defendant

To C.D. of.....in the.....of.....

You are hereby commanded that within forty-two (42) days after the service of this Writ on you, inclusive of the day of such service you do cause an appearance to be entered for you

in an action at the suit of A.B. and take notice that in default of your so doing the Claimant may proceed therein, and judgment may be given in your absence.

DATED this.....day of.....20.....

.....

Registrar

Memorandum to be subscribed on the writ.

N.B: This Writ is to be served within six (6) months from the date thereof, or, if renewed, within three (3) months from the date of the last renewal, including the day of such date, and not afterwards.

Forms of Writs of Summons, etc - continued

The Defendant may enter appearance personally or by Legal Practitioner either by handing in the appropriate forms, duly completed, at the Registry of the High Court of the Judicial Division in which the action is brought or by sending them to the Registry by registered post.

Indorsements to be made on the Writ before issue thereof -

The Claimant's claim is for, etc. (b).....

The Writ was issued by GH... of.....whose address for service (c) is

Practitioner for the said Claimant who resides at (d).....

(mention the city, town or district and also the name of the street and number of the house of the Claimant's residence, if any) Indorsement of address of Legal Practitioner to be made on the copy of the Writ or forthwith after service.

This Writ was served by me on the Defendant accompanied by

- (a) a Statement of Claim;
- (b) a list of witnesses to be called at the trial;
- (c) written statements on oath of the witnesses except witnesses on subpoena;
- (d) copies of every document to be relied on at the trial;

(e) pre-action protocol Form 01

(here insert mode of service) on the.....day of..... 20.....

Indorsed theday of 20

.....

(Signed)

.....

(Address)

- (a) Heading and Title- If the action is for Probate or Administration the Writ must be headed "In the matter of the Estate of.....AB deceased". If it is a debenture holder's action the writ must be headed " In the matter of the Company ". If the action is in respect of Administration of a trust or settlement "In the matter of the (Trust or settlement)".
- (b) Indorsement of Claim- If the Claimant sues, or Defendant is sued, in a representative capacity, the Indorsement must state in what capacity the Claimant sues or the Defendant issued. See 0.4 r.2. If the claim is for a debt or liquidated demand only, the Indorsement, even though not special, must strictly comply with the provisions of 0.4.r.4. including a claim for cost.
- (c) Probate Actions - In these actions the indorsement of claim must show the nature of the Claimant's interest, under which he claims (0.4.r.3); and the alleged interest of the Defendant.
- (d) Address for Service - see 0.4.r.6. The address must be within the jurisdiction.
- (e) Address of Claimant - In the case of a company in liquidation the Claimant's addresses should read;"Claimant, who are accompany in liquidation. The Liquidator is (name of Liquidator), of (address of Liquidator)."

In the case of a foreign Corporation within the meaning of Part II of the Companies and Allied Matters Act, the Claimant's address should read:.....(Claimant),

a foreign corporation within the meaning of the Companies and Allied Matters Act. The registered name and address of the person to be served on behalf of the foreign corporation are (here add name and address)".

(f) Indorsement of Service - See 0.7.r. 13.

Before the Writ is issued the following certificate must be indorsed on it:

'The Registry, High Court of Lagos State

In the.....Judicial Division.'

A sufficient affidavit in verification of the indorsement on this Writ to authorize the sealing thereof has been produced to me this.....day of 20.....

.....

(Signature of Registrar)

**FORM 2 -
Writ for Service out of jurisdiction.**

(0.3,r.4)

To C.D. of.....you are hereby commanded that

within (here insert the number of days directed by the Court or Judge ordering the service or notice) days after service of this Writ on you, inclusive of the day of such service, you do cause an appearance to be entered for you in the.....Judicial Division of the High Court of Lagos State in an action at the suit of A.B.; and take notice, that in default of your so doing the Claimant may proceed therein, and judgment may be given in your absence.

Dated this.....day of.....20.....by Order of Court.

.....

Registrar

Memorandum to be subscribed on the Writ

N.B: This Writ is to be served within six (6) months from the date thereof, or, if renewed, within three (3) months from the date of the last renewal, including the day of such date, and not afterwards.

The Defendant (or Defendants) may appear hereto by entering appearance (or appearances) either personally or by Legal Practitioner at the Registry of the Judicial Division in which the Writ is issued.

This Writ was served (as in Form No. 1).

Indorsement to be made on the Writ before the issue thereof:

N.B: This Writ is to be used where the Defendant or all the Defendants or one or more Defendant or Defendants is or are out of the jurisdiction.

Note:

The above Indorsement "N.B." must be on every Writ or concurrent Writ for service out of jurisdiction.

The Indorsement "N.B." need not be made on a Writ against Defendants domiciled abroad, but whom it is intended to serve within the jurisdiction.

Indorsement:- If the claim is for a debt or liquidated demand only, the indorsement, even though not special, must strictly comply with the provision of 0.4. r. 4(1), including a claim for costs. See also notes to Form No. 1, supra.

**FORM 3 -
General Form of Originating Summons**

(0. 3, r. 8(1))

In the High Court of Lagos State

In the.....Judicial Division

Suit No.....

Note:

- (a) (Heading and Title - if the action is for Probate or Administration the Originating Summons must be headed: "In the matter of the Estate of AB deceased; "If it is a debenture holder's action the Originating Summons must be headed. In the matter of..... Company". If the action is in respect of administration of a trust or settlement "In the matter of the (Trust or settlement)."

A.B.....Claimant

and

C.D. and E.F.....Defendants

Let.....of.....in

.....within twenty-one (21) days after service of this Summons on him, inclusive of the day of such service, cause an appearance to be entered for him to this Summons which is issued upon the application of.....whose address is.....and who claims (state the nature of the claim), for the determination of the following questions: (State the questions).

DATED the.....day of.....20.....

This Summons was taken out by.....Legal Practitioners for the abovenamed
.....

Indorsement of address of Legal Practitioner. See ORDER 4 Rule 6.

**FORM 4 -
Originating Summons under**

(0.3,r.8(l))

In the High Court of Lagos State

In the.....Judicial Division

Suit No.....

In the matter of A.B. a Legal Practitioner (Re Taxation of costs, etc.) (or as may be).

Let A.B. of.....attend the Court, (or Chief Registrar's Office) High Court

Lagos, on the.....day of.....20.....at 9 o'clock in the forenoon (on the hearing of an application on the part of). (State relief sought). (If for leave to endorse award under the Arbitration Law, add, "And that the Respondent do pay the costs of this application to be taxed."

DATED the.....day of.....20.....

This Summons was taken out by.....Legal Practitioner for the above-named Indorsement of address of Legal Practitioner to be made on the copy of the Summons or forthwith after service.

Note:

It will not be necessary for you to enter an appearance in the High Court Registry, but if you do not attend either in person or by your Legal Practitioner, at the time and place above mentioned (or at the time mentioned in the endorsement thereon), such Order will be made and proceeding taken as the Judge may deem just and expedient.

**FORM 5 -
Form of Ex-Parte Originating Summons**

(0.3, r. 8(1))

In the High Court of Lagos State

In the Judicial Division

Suit No.....

In the matter of AB an infant (or, as may be) Let all parties concerned attend before the Judge or (Chief Registrar's Office), High Court Lagos State, on the.....day of 20at.....in the forenoon or so soon thereafter as Counsel may be heard on the above application on the part of the above named AB an infant by C D his next friend that (state nature of Claim and relief sought)

This Summons was taken out byof

.....agents

.....of

.....Legal Practitioner for the Applicant.

**FORM 6 -
Form of Memorandum for Renewed Originating Process**

(0.6,r.6(2))

Seal renewed Originating Process in this action indorsed as follows-

The Originating Process renewed on the.....day of.....20
.....

pursuant to Order of Court made.....day of.....20
.....for three (3) months.

(copy original Originating Process and the indorsements)

**FORM 7 -
Request to Minister of Foreign Affairs to transmit Writ to Foreign Government**

(0.8,r.3(a))

The Honourable Chief Judge of Lagos State presents compliments to the Honourable
Minister of Foreign

Affairs and encloses herewith a Notice of a Writ of Summons issued in
an action of.....AB.....Versus.....

C.D.pursuant to an Order issued out of the High Court of Lagos State

for transmission to the Ministry of Foreign Affairs in (named of country) with the request
that the same may be served personally upon (name of Defendant to be served) against
who proceedings have been taken in the.....Judicial Division of the High Court of
Lagos State and with the further request that such evidence of service of the same upon the
said Defendant may be officially certified to the High Court of Lagos State, or declared upon
oath, or otherwise, in such manner as is consistent with the usage or practice of the Courts
of the (name of country) in proving service of legal process.

The Honourable Chief Judge further requests that in the event of efforts to effect personal
service of the said Notice of Writ proving ineffectual, the Government or Court of the said
country be requested to certify the same to the High Court of Lagos State.

.....

SIGNATURE

Praecipe

**FORM 8 -
Request for Service Abroad (Title as in Form No. 1)**

(0.8.,r.3(b))

I /we hereby request that the Writ of Summons in this action be transmitted through the proper channels to (name of country) for service (or substituted service) on the Defendant (naming him) at (address of Defendant) or elsewhere in (name of country). And I /we hereby personally undertake to be responsible for all expenses incurred by the Ministry of Foreign Affairs in respect of the service hereby requested, and on receiving due notification of the amount of such expenses I (or we) undertake to pay the same into the High Court Registry for transmission to the Permanent Secretary of the Ministry of Foreign Affairs.

DATED this.....day of.....20.....

.....

Signature of Legal Practitioner

**FORM 9 -
Letter Forwarding Request for Substituted Service**

(0.8, r. 3(d))

The Honourable Chief Judge of Lagos State presents his compliments to the Minister of Foreign Affairs and encloses herewith a Writ of Summons in the case of AB. versus CD in which the Claimant has obtained an order of the Judicial Division of the High Court of Lagos State (which is also enclosed) giving leave to make a request that the said Writ may be served by substituted service on the Defendant.....atin the (name of the country).

The Honourable Chief Judge requests that the said Writ and Order may be forwarded to the proper authority in (name of country) with the request that the same may be transmitted by post, addressed to the Defendant at (the last known place of abode or the place of business of the said Defendant), or there delivered in such manner as may be consistent with the usage or practice of the Courts of (name of country) for service of legal process where personal service cannot be effected; and with the further request that the same may be officially certified to the.....Judicial Division of the High Court of Lagos State, or declared upon oath, or otherwise, in such manner as is consistent with the practice of the Courts of the (name of country) in proving service of legal process.

.....

SIGNATURE

**FORM 10 -
Request to Honourable Minister of Foreign Affairs to transmit**

Notice of Writ to a Foreign Government

(0.8, r. 4(1) (a))

The Honourable Chief Judge of Lagos State presents his compliments to the Minister of Foreign Affairs and encloses herewith a Writ of Summons issued in an action of

.....Versus (insert name of the Defendant High Contracting Party) pursuant to an Order, issued out of the..... Judicial Division of the High Court of Lagos State for delivery to the Government of (insert name of the country of the High Contracting Party) and to request that an official certificate may in due course be dispatched to the.....Judicial Division of the High Court of Lagos State, stating that the Writ of Summons has been delivered, and on what date.

.....
SIGNATURE

**FORM 11 -
MEMORANDUM OF APPEARANCE**

(0.9, r. 1(1))

IN THE HIGH COURT OF LAGOS STATE

In the.....Judicial Division

Suit No.....

Between:

.....Claimant(s)

And

.....Defendant(s)

Please enter an appearance for I(a.....sued as 1 (b)
..... in this action.

DATED the day of 20

Signed.....

whose address for service

is.....

N.B. - Additional notes for the guidance of Defendants seeking to enter an appearance are given on the back. Please read carefully.

Notes:-

1. (a) The Defendant must give his or her full name.
(b) Give name by which the Defendant is described in the Writ if this differs from Defendant's full name; otherwise delete words "such as"
(c) A Defendant appearing in person must give his residence or some other place within the Judicial Division of Lagos State to which communications for him should be sent.

Where he appears by a Legal Practitioner, the Legal Practitioner's place of business, e- mail address and telephone number.

2. Where the Defendant is a firm, the appearance must be entered by the individual partners by name with the description "Partner in the firm of....."
3. Where the Defendant is an individual trading in a name other than his own, the appearance must be entered by him in his own name with the additional description "Trading under the name and style of"
4. Where the Defendant is a Limited Liability Company, the appearance must be entered by a Legal Practitioner.
5. Where the appearance is being entered by leave of the Court, a copy of the Order granting leave must accompany this form.

6. Where the Defendant has no defence or admits the Claimant's claim, the entry of appearance will delay judgment and may increase the costs payable by the Defendant.

DATED this.....day of.....20.....

.....

Signature

**FORM 12 -
Notice of Counter-Claim**

(0.17, r. 8)

In the High Court of Lagos State

In the.....Judicial Division

Suit No.....

Between:

A.B.Claimant

And

CD.....Defendant

To the within-named X. Y.

Take Notice that if you do not appear to the Counter Claim of the within-named C. D., within forty-two (42) days from the service of this Defence and Counter-Claim upon you, you will be liable to have judgment given against you in your absence.

Appearance to be entered at the.....Judicial Division, High Court Registry,
Lagos State.

**FORM 13 -
Concession to Defence**

(0.17, r. 15)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

A.B.....Claimant

And

C D, E.F and GH.....Defendants

The Claimant concedes to the Defence stated in the paragraph.....of the Defendant's
Defence

(or of the Defendant's further Defence).

**FORM 14 -
Notice of Payment into Court**

(0.21, r.l. (6))

In the High Court of Lagos State

Suit No.....

In the..... Judicial Division

Between:

A.B.....Claimant

And

CD., E. F. and G H.....Defendants

Take Notice that the Defendant.....has paid into Court

N.....and says that (.....part of) that sum is enough to satisfy

the Claimant's claim (for N.....and.....the other part of that sum is enough to satisfy the Claimant's claim for.....)

DATED the.....day of.....20.....

.....

Legal Practitioner for the Defendant, C. D.

To X. Y., the Claimant's Legal Practitioner, and to R. S. Legal Practitioner for the Defendant, E. F. To be filed in by the Cashier, High Court.

Received the above sum of.....Naira.....Kobo

.....into Court in this action.

Dated the.....day of.....20.....

**FORM 15 -
Acceptance of Sum Paid into Court**

(0.21, r. 2(1))

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

A.B.....Claimant

And

CD., E.F. and G H.....Defendants

Take Notice that the Claimant accepts the sum of N.....paid by the Defendant (C.D.) into Court in satisfaction of the claim in respect of which it was paid in (and abandons his other claims in the action)

Dated the.....day of.....20.....

X. Y. Claimant's Legal Practitioner To

P. O. Legal Practitioner for the Defendant, CD. and R. S, Legal Practitioner for the Defendant,
E.F.

**FORM 16 -
Acceptance of Sum Paid into Court By one of Several Defendants**

(0.21,r.4(2))

In the High Court of Lagos State

Suit No:.....

In the.....Judicial Division

Between:

A. B.....Claimant

And

C. D. E.F., and GH.....Defendants

Take Notice that the Claimant accepts the sum of Npaid by the Defendant,
C. D. into Court in satisfaction of his claim against the Defendants, CD.

Dated the.....day of.....20.....

.....

X. Y. Claimant's Legal Practitioner

To

P. O., Legal Practitioner for the Defendant, CD, and. R. S, Legal Practitioner for the
Defendant, E. F.

**FORM 17 -
Hearing Notice for Case Management Conference**

(0.25,r.1)

Hearing Notice for Case Management Conference

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

A.B.....Claimant

And

C. D. E.F., and GH.....Defendants

To (insert name of parties)

Take Notice that you are required to attend Court No.....at the High Court of Lagos State at theJudicial Division, on the.....day of.....

20.....at 9 O'clock in the forenoon, for a Case Management Conference for the purposes set out hereunder:

1. (a) disposal of non-contentious matters which must or can be dealt with on interlocutory application;
- (b) giving such directions as to the future course of the action as appears best adopted to secure its just, expeditious and economical disposal;
- (c) promoting amicable settlement of the case or adoption of ADR.
2. Please answer the questions in the attached Case Management Information Sheet (Form 18) on a separate sheet and submit seven (7) clear days before the above mentioned date.

Take Notice that if you do not attend in person or by Legal Practitioner at the time and place mentioned, such proceeding will be taken and such Order will be made as the Judge may deem just and expedient.

Dated the.....day of.....20.....

Signed:.....

Chief Registrar

**FORM 18 -
Case Management Information Sheet**

(0.25, r.l (2))

Case Management Information Sheet

In the High Court of Lagos State

Suit No:.....

In the Judicial Division

Between:

A.B Claimant

And

C.D..... Defendant

This Case Management Information Sheet is intended to include reference to all applications which the parties would wish to make at the Case Management Conference. Applications not covered by the standard questions raised in this Case Management Information Sheet should be entered under item 12 below.

All parties shall, not later than seven (7) days before the first Case Management Conference, file and serve

(a) all applications in respect of matters to be dealt with before trial including but not limited to the matters listed hereunder;

(b) written answers to the questions contained in this Case Management Information Sheet.

1. Do you require that this action be consolidated with any other action(s)? If so give particulars.

2. Are amendments to any originating or other process required?

3. Are further and better particulars of any pleading required?
If so, specify what particulars are required.
4. Do you object to any interrogatories that may have been delivered pursuant to Order 26 Rule 1 of the High Court (Civil Procedure) Rules?
If so, state the grounds of such objection in compliance with Order 26 Rule 4 of the Rules.
5. Do you object to producing any document in respect of which a request for discovery has been made pursuant to Order 26 Rule 8 (1) of the High Court (Civil Procedure) Rules?
If so, state the grounds of such objection in compliance with Order 26 Rule 8 (3) of the Rules.
6. If you intend to make any additional admissions, give details.
7. Will interpreters be required for any witness? If so, state in what language.
8. Is this a case in which the use of a single or joint expert might be suitable? If not state reasons.
9. Is there any way in which the Court can assist the parties to resolve their dispute or particular issues in it without the need for a trial or full trial?
10. Have you considered some form of ADR procedure to resolve or narrow the dispute or particular issues in it? If yes state the steps that have been taken. If not state reasons.
11. State any question or questions of law arising in your case, if any, which you require to be stated in the form of a Special Case for the opinion of the Judge in accordance with Order 28 of the Rules.
12. List the applications you wish to make at the Case Management Conference.

DATED this day of..... 20.....

Signed

(Legal Practitioner for the)

For Service on:

.....

Note: -

Note that parties shall file their Issues for Determination along with this Form.

**FORM 19 -
Interrogatories**

(0.26, r.2)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

A.B.....Claimant

And

C. D. E.F., and G.H.Defendants

Interrogatories on behalf of the above-named (Claimant or Defendant C. D.) for the examination of the above-named (Defendants E. E, and GH. or Claimant).

1. Did not, etc.

2. Has not, etc.

(The Defendant E.F. is required to answer the interrogatories numbered.....)

(The Defendant GH. is required to answer the interrogatories numbered.....)

Dated the.....day of.....20.....

.....

SIGNATURE

**FORM 20 -
Answer to Interrogatories**

(0.26,r.6)

In the High Court of Lagos State

Suit.....

No.....

In the.....Judicial Division

Between:

A. B.....Claimant

And

C. D. E.F., and G.H.....Defendants

The answer of the above-named Defendant E.F., to the interrogatories for his examination by the above-named Claimant.

In answer to the said interrogatories, I, the above-named E. F, make oath and say as follows: I, the above-named Defendant E.F., do hereby solemnly swear by Almighty God that this is my name and handwriting and that the facts deposed by me in this affidavit are the truth, the whole truth and nothing but the truth.

.....

DEPONENT.

Sworn to at the High Court

Registry, this.....day of

.....20.....

BEFORE ME

.....
COMMISSIONER FOR OATHS

**FORM 21 -
Affidavit as to Documents**

(0.26,r.8(3))

In the High Court of Lagos State

Suit No.

In the.....Judicial Division

Between;

A. B.....Claimant

And

C. D. E.F., and GH.....Defendant

I, the above-named Defendant CD., make oath and say as follows:

1. I have in my possession or power the documents relating to the matters in question in this suit set forth in the first and second parts of the First Schedule hereto.
2. I object to produce the said documents set forth in the second part of the said First Schedule hereto (state grounds of objection).
3. I have had, but have not now, in my possession or power the documents relating to the matters in question in this suit set forth in the Second Schedule hereto.
4. The last-mentioned documents were last in my possession or power on (state when, and what has become of them and in whose possession they now are).
5. To the best of my knowledge, information and belief I have not now, and never had in my possession, custody or power, or in the possession, custody or power of my

Legal Practitioner or agent, or in the possession, custody or power of any other person or persons on my behalf, any deed, account, book of account, voucher, receipt, letter, memorandum, paper, or writing, or any copy of or extract of any such document, or any other document whatsoever, relating to the matters in question in this suit, or any of them, or wherein any entry has been made relative to such matters, or any of them, other than and except the documents set forth in the said First and Second Schedule hereto.

Dated at Lagos this.....day of 20

(ILLITERATE JURAT)

.....

.....

DEPONENT.

Sworn to at the High Court

Registry, this.....day of

.....20.....

BEFORE ME

.....

COMMISSIONER FOR OATHS

**FORM 22 -
Form of Order for Accounts and Inquiries**

(0.27,r.11)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

A. B.....Claimant

And

C. D. E.F., and GH.....Defendants

This Court doth order that the following accounts and inquiry be taken and made; that is to say:

- 1.
- 2.
- 3.
- 4.

And it is ordered that the following further inquiries and accounts be made and taken; that is to

say:

- 5.
- 6.
- 7.
- 8.

And it is ordered that the further consideration of this cause be adjourned, and any of the parties are to be at liberty to apply as they may be advised.

**FORM 23 -
Legal Practitioner's Undertaking as to Expenses**

(0.32, r.7 (a))

(Heading as in Form No. 1)

I /We hereby undertake to be responsible for all expenses incurred by the Ministry of Foreign Affairs in respect of the Letter of Request issued herein on the.....and

on receiving due notification of the amount of such expenses undertake to pay the same as directed by the Chief Registrar of the High Court.

The following have been appointed as agents for the parties in connection with the execution of the above Letter of Request.

Claimant's Agent, of.....

Defendant's

Agent..... of.....

Dated the.....day of.....20.....

.....

Legal Practitioners for

.....

.....

**FORM 24 -
Letter of Request to take Evidence Abroad**

(Convention Country)

(0.32,r.7 (b))

To the Competent Judicial Authority of.....in the

.....of.....
.....

Whereas a civil (commercial) action is now pending in the.....Judicial Division of the High Court of Lagos State, Nigeria, in which.....is the Claimant

and

.....is the Defendant.

And in the said action the Claimant claims.....

And whereas it has been represented to the said Court that it is necessary for the purpose of justice and for the due determination of the matters in dispute between the parties, that the following persons should be examined as witnesses upon oath touching such matters, that is,

.....of.....and.....of.....and it appears that such witnesses are resident within your jurisdiction.

Now, I the Chief Judge of the High Court of Lagos State, Nigeria, have the honour to request, and do hereby request, that for the reasons aforesaid and for the assistance of the said Court, you will be pleased to summon the said witnesses (and such other witnesses as the agents of the said Claimant and Defendant shall humbly request you in writing so to summon) to attend at such time and place as you shall appoint before you, or such other person as according to your procedure is competent to take the examination of witnesses, and that you will cause such witnesses to be examined (upon the interrogatories which accompany this Letter of Request and viva voce) touching the said matters in question in the presence of the agents of the Claimant and Defendant or such of them as shall, on due notice given, attend such examination. And I further have the honour to request that you will permit the agents of both the said Claimant and Defendant or such of them as shall be present to be at liberty to examine (upon interrogatories and viva voce upon the subject-matter thereof or arising out of the answers thereto) such witnesses as may, after due notice in writing, be produced on their behalf, and give liberty to the other party to cross-examine the said witnesses (upon cross-interrogatories and viva voce upon the subject-matter thereof or arising out of the answers thereto) such witnesses as may, after due notice in writing, be produced on their behalf, and the party producing the witness for examination liberty to re-examine him viva voce.

And I further have the honour to request that you will be pleased to cause (the answers of the said witnesses and ah additional viva voce questions, whether on examination, cross-examination or re-examination) the evidence of such witnesses to be reduced into writing and all books, letters, papers and documents produced upon such examination to be duly marked for identification, and that you will be further pleased to authenticate such examination by the seal of your Tribunal, or in such other way as is in accordance with your procedure, and to return the same together with (the interrogatories and cross interrogatories, and) a note of the charges and expenses payable in respect of the execution of this request, through the Ministry of Foreign Affairs from whom the name was received for transmission to the said High Court of Lagos State. And I further beg to request that you will cause me, or the agents of the parties if appointed, to be informed of the date and place where the examination is to take place.

Dated the.....day of.....20.....

.....
HONOURABLE CHIEF JUDGE

**FORM 25 -
Order for Appointment of the Nigerian Diplomatic Agent as
Special Examiner (in Convention Country)**

(032,r.8)

(Heading as in Form No. 1)

Upon hearing the Legal Practitioners on both sides and upon reading the affidavit of
.....

It is ordered that the Nigerian Diplomatic Agent or his Deputy at.....be appointed as
Special Examiner for the purpose of making the examination, cross-examination, and re-
examination, viva voce, on oath or affirmation, of.....witnesses on the part of
the.....ataforesaid. The Examiner shall be at liberty to invite
the attendance of the said witnesses and the production of documents, but shall not
exercise any compulsory powers, otherwise such examination shall be taken in accordance
with the Nigerian High Court Procedure.

The.....Legal Practitioners to give to the.....Legal Practitioners.....days
notice in writing of the date on which they propose to send out this Order
to.....for

execution and that.....days after the service of such notice the Legal

Practitioners for the Claimants and Defendants respectively do exchange the names of their
parents at.....to whom notice relating to the examination of the said witnesses
may be sent.

That.....days (exclusive of Sunday) prior to the examination of any witness

hereunder, notice of such examination shall be given by the agent of the party on whose
behalf such witness is to be examined to the agent of the other party unless such notice be
dispensed with. That the depositions when taken together with any documents referred to
therein or certified copies of documents, or of extracts therefrom, be transmitted by the
Examiner, under seal, to the Chief Registrar of the High Court, Lagos State., Nigeria, on or
before the.....day of.....next, or such further or other day as may be
ordered, there to be filed in the proper office. That either party be at liberty to read and

give such depositions in evidence on the trial of this action, saving all just exceptions. That the trial of this action be stayed until the filing of such depositions. That the costs of and incidental to this application and such examination be costs in the action.

Note:

If the Convention requires that the invitation or notice of the witnesses must expressly state that no compulsory powers may be used, this requirement must be complied with.

DATED this.....day of.....20.....

.....

Judge

**FORM 26 -
Forms of Praecipe**

(032,r.20)

In the High Court of Lagos State

Suit No:.....

In the.....Judicial Division

Between:

A.B.....Claimant

And

C.D. and others.....Defendants

Seal Writ of Subpoena.....on behalf of the.....directed to E.F. of

.....returnable.....day of.....

DATED this.....day of.....20.....

(Signed).....

(Address).....

Legal Practitioner for the.....

**FORM 27 -
Subpoena ad Testificandum**

(0.32,r.21)

In the High Court of Lagos State

Suit No:.....

In the.....Judicial Division

Between:

.....Claimant

And

.....Defendant

To.....of.....

You are commanded in the name of the Governor of Lagos State to attend before this Court
at

.....on.....the.....day of
.....20.....at.....O' clock in the forenoon, and so from
day to day until the above cause is tried, to give evidence on behalf of the
.....
.....

DATED this.....day of.....20

.....

Judge

**FORM 28 -
Habeas Corpus Ad Testificandum**

(0.32,r.21)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

.....Claimant

And

.....Defendant

The Controller of Prisons at.....

You are commanded in the name of the Governor of Lagos State to have.....

who it is said is detained in your custody in Prisons, at.....before the Court

.....at.....on.....the.....day.....atO'clock in the
forenoon, and so from day to day until the above action is tried, to give evidence in the
abovenamed cause, and immediately after the said.....shall have so given his
evidence, you shall duly conduct him to the Prison from which he shall have been brought.

DATED this.....day of.....20.....

.....

Judge

**FORM 29 -
Subpoena duces Tecum**

(0.32,r.21)

In the High Court of Lagos State

Suit No:.....

In the.....Judicial Division

Between:

.....Claimant

And

.....Defendant

Toof.....

You are commanded in the name of the Governor of Lagos State to attend before this Court

at.....on.....the.....day of.....20.....at the hour of O' clock
in the forenoon, and so from day to day until the above cause is tried, and bring with you
and produce at the time and place aforesaid (Specify documents to be produced)

.....

DATED this day of 20.....

.....

Judge

**FORM 30 -
Form of Guarantee for the Acts and Defaults of a Receiver**

(O.38,r.10)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

.....CLAIMANT

And

.....DEFENDANT

RE; Guarantee for N.....

.....Annual Premium N.....

This Guarantee is made the.....day of.....20

.....Between (XYZ) of.....(hereinafter called "the Receiver") of

the first part, the above named.....the registered office of

which is at.....in.....(hereinafter called "the

Surety") of the second part and.....the Governor of Lagos State. By an Order

of the High Court of Lagos State.....Judicial Division dated the

.....day of.....20, and
made in the above-mentioned action the Receiver has been appointed to

receive (and manage) (follow words of the Order). And it was ordered that the Receiver
should give security to the satisfaction of the Judge on or before the.....day
of.....20.....

And whereas the Surety has agreed at the request of the Receiver to issue this guarantee in
consideration of the annual premium mentioned (the first payment of which the Surety
hereby acknowledges) which guarantee has been accepted by the Judge as a proper
security pursuant to the said Order in testimony whereof one of the Registrars of the High
Court, has signed an allowance in the margin hereof.

Now this Guarantee witnesses as follows -

1. The Receiver and the Surety hereby jointly and severally covenant with the
Governor of Lagos State and his successors that the Receiver shall and will from
time duly account for what he has already received since the date of the said Order
appointing him and shall hereafter receive or for what since the date of the said
Order appointing him he has or shall hereafter be or become liable to pay or
Account for as such Receiver (and manager) as aforesaid including as well every
sum of money or other property so received during the period for which he has
been appointed as also every sum of money or other property so received in respect
of any extended period for which he may be appointed and shall will pay or deliver
every such sum or property as the Court or a Judge thereof may direct.
2. Provided always that it is hereby mutually agreed as follows -

- a. If the Receiver shall not for every successive twelve months to be computed from the date of his appointment as such Receiver as aforesaid or within fifteen days after the expiration of such twelve (12) months, pay at the office of the Surety the annual premium or sum of N.....then the Surety shall be at liberty to apply by Summons in the said action to be relieved from all further liability as such Surety under this guarantee save and except in respect of any damage or loss occasioned by any act or default of the Receiver in relation to his duties as such Receiver (and Manager) prior to the hearing and determination of such summons.
- b. A statement under the hand of any Registrar of the High Court of Lagos State of the amount which the Receiver is liable to pay and has not paid under this Guarantee and that the loss or damage has been incurred through the act or default of the Receiver shall be conclusive evidence in any action or information by the Governor of Lagos State against the Receiver and Surety or either of them or by the Surety against the Receiver of the truth of the contents of such statement and shall constitute a binding charge not only against the Receiver and his personal representatives but also against the Surety and his funds and property without being necessary for the Governor of Lagos State to take any legal or other proceedings against the Receiver for the recovery thereof and without any further or other proof being given in that behalf in any action to enforce this Guarantee.
- c. The liability of the Surety under this Guarantee is limited to the sum of N.....

Provided nevertheless that a Registrar of the High Court may by his signature to the indorsement on this Guarantee (in the form printed thereon) reduce the said liability of the Surety still further or (but only with the consent of the Surety by an instrument in writing duly executed) increase such liability as may be necessary and upon such indorsement this Guarantee shall continue in full force but in that case the premium shall be correspondingly reduced or increased.

3. It is hereby further agreed between the Receiver and the Surety as follows-
 - (a) The Receiver will on being discharged from his office on ceasing to act as such Receiver (and Manager) as aforesaid forthwith give written notice thereof to the Surer}' by registered post and also within seven (7) days of such notice furnish to the Surety free of charge an office copy of the Order if any, of the Judge discharging him.
 - (b) The Receiver and his personal representatives shall and will at all times hereafter indemnify the Surety and its property and funds against all loss, damage, costs and expenses which the Surety or its funds or property may or

might otherwise sustain by reason of the Surety having executed this
Guarantee at his request.

IN WITNESS WHEREOF the Receiver has hereunder set his hand and seal and the Surety
has caused its Common Seal to be affixed the..... Day of 20
..... In the matter of.....increased liability .

(To be attached by way of Indorsement to Guarantee)

The liability of the Surety under the within written Guarantee has with the consent of the
Receiver and the Surety been increased from N.....in respect of any acts or
omissions to which the within written Guarantee relates committed by the Receiver
subsequent to the date hereof the total liability of the Surety in respect of both the within
written Guarantee and his indorsement being limited to the increased sum above stated.

Sealed with the seal of the Receiver and also the Common Seal of the Surety this
day of 20 as evidence of such increased liability and the admission
thereof by the Receiver and the Surety respectively.

Signed, Sealed and Delivered by.....

The Receiver

In the presence of.....

The Common Seal of the Surety was hereto affixed.

In the presence of:.....

**FORM 31 -
Receiver's Security by Undertaking**

(0.38,r.l0)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between

.....CLAIMANT

And

.....DEFENDANT

I,.....of.....the Receiver (and Manager) appointed by Order dated..... (or proposed to be appointed) in this action hereby undertake with the Court to duly account for all moneys and property received by me as such Receiver (or Manager) or for which I may be held liable and to pay the balances from time to time found from me and to deliver any property received by me as such Receiver (or Manager) at such times in such manner in all respects as the Court or a Judge shall direct.

And we,.....hereby jointly and severally (in the case of a Company strike out "jointly and severally") undertake with the Court to be answerable for any default by the said.....as such Receiver (or Manager) and upon such default to pay to any person or persons or otherwise as the Court or a Judge shall direct any sum or sums not exceeding in the whole N.....that may from time to time be certified by a Registrar of the High Court to be due from the said Receiver and we submit to the jurisdiction of the Court in this action to determine any claim made under this Undertaking.

DATED this.....day of.....20.....

Signatures of Receiver and his surety or sureties. (In the case of a surety being a company, it must be sealed or otherwise duly executed).

**FORM 32 -
Receiver's Account**

(O.38, r.13)

In the High Court of Lagos State

Suit No

.....CLAIMANT

AND

.....DEFENDANT

The (.....) account of A.B., the Reciever appointed in this cause to Receive the rents and the profits of the real estate, and to collect and get in the outstanding personal estate of C.D., the Testator (or intestate) in this cause named, from the day

REAL ESTATE - RECIEPTS

No. of item	Date When receiv ed	Tenant 's name	Descripti on of premises	Annua l Rent	Arrear s due	Amount due at	Amou nt at	Arrear s Receiv ed	Observati on remaining
-------------	---------------------	----------------	--------------------------	--------------	--------------	---------------------	------------------	--------------------	------------------------

PAYMENTS AND ALLOWANCE ON A ACCOUNT OF REAL ESTATE

No. of item	Date of Payment or allowance	Names of persons to whom paid or allowed	For what purpose paid or allowed	Amount N
-------------	------------------------------	--	----------------------------------	----------

RECEIPT ON A ACCOUNT OF PERSONAL ESTATE					PAYMENT AND ALLOWANCE ON PERSONAL ESTATE				
No. of item	Date When receiv ed	Names of person s from whom	On what amoun t receiv ed	Amoun t receive d	No. of item	Date When paid or allowe d	Names of person s to whom paid allowe d	For What purpos e paid or allowe d	Amou nt paid or allowe d

--	--	--	--	--	--	--	--	--	--

SUMMARY

N : k

Amount of balance due from Receiver on account of real estate
on last account

Amount of receipts on the above account of real estate
.....

Balance of last account paid into Court

Amount of Reciever's costs of passing this account of personal
estate N

Amount of Reciever's costs of passing this account as to real estate

Balance due from the Reciever on Account of real estate

Amount of balance due from Reciever on last account of personal
estate N

Amount of receipts on the above of personal estate

Balance of last account paid into Court

Amount of payments and allowances on the above account of personal
estate

Amount of Reciever's costs of passing this account as to personal estate

..... N

Balance due from the Receiver on account of personal estate N

**FORM 33 -
Affidavit Verifying Receiver's Account**

(0.38, r. 14)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

A.B.....Claimant

And

C.D. and E.F.....Defendants

I.....of....., the Receiver
appointed.....in this cause, make oath and say as

follows-

1. The document now shown to me marked A is, as it purports to be specified.
2.and.....my Sureties named in the guarantee
(or Undertaking) dated.....20.....are both alive and neither of
them has become bankrupt or insolvent.
3. The.....Co. Ltd., Ltd., my Surety named in the
.....Guarantee (or Undertaking) dated
.....is still carrying on business and no Petition or other
proceeding for its winding-up is pending.

Note:- Additional paragraphs as to wages and petty cash are sometimes necessary

**FORM 34 -
Certificate of the Chief Registrar**

(0.41,r.9(1))

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

.....CLAIMANT

And

.....DEFENDANT

Pursuant to the directions given to me by Hon. Justice.....

I hereby certify that the result of the accounts and inquiries which have been taken and made in pursuance of the Judgment (or Order), in this cause dated the.....day of

.....is as follows-

1. The Defendants.....of.....have received the amount of N.....and they have paid, or are entitled to be allowed an account thereof, sums to the amount of N.....leaving a balance due from (or to), them of N.....on that account
2. The particulars of the above receipts and payments appear in the account markedverified by the affidavit of.....filed on the.....day of.....and which account is to be filed with this certificate, except that in addition to the sums appearing on such account to have been received, the said Defendants are charged with the following sums (state the same here or in a schedule), and except that I have disallowed the items of disbursement in the said account numberedand.....(or in cases where a transcript has been made.)
3. The Defendants..... have brought in an account verified by the affidavit of filed on the day of and which account is marked.....and is to be filed with the certificate.

The account marked and which is also to be filed with this certificate, is a transcript of the account as altered and passed.

Note:

The above numbers are to correspond with the number in the Order.

After each statement, the evidence produced is to be stated as follows:-

The evidence produced on this account (or inquiry) consists of the following document

.....filed on day of..... or

the affidavit of CD., filed.....

**FORM 35 -
Order for Payment of Principal Money or
Interest secured by Mortgage or Charge**

(0.51,r,2)

It is ordered that the Claimant do recover against the Defendant the sum of N..... secured by a mortgage (or charge) dated the.....day of.....20.....(being the total of the principal sum of N.....and N.....for interest thereon at per cent per annum less tax to the.....day of (date of order) and N.....for costs (or his costs of the Summons to be taxed).

And it is ordered that upon the Defendant paying to the Claimant the moneys ordered to be recovered and all other moneys (if any) secured to the Claimant by the said mortgage (or charge) the Claimant (subject and without prejudice to the due exercise of any power of sale for the time being vested in him) do release to the Defendant the security constituted by the said mortgage (or charge).

And it is ordered that all parties be at liberty to apply to the Court as they may be advised.

**FORM 36 -
Order for Possession of Property forming a security
for payment to the Claimant of any principal money or interest**

(0.51,r.2)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between

.....CLAIMANT

And

.....DEFENDANT

It is ordered that the Defendant do give the Claimant possession on or before the
.....day of.....20.....of the land hereinafter described and comprised
in a mortgage (or charge) dated the.....day of
.....20.....that is to say..... (description of the property).

And it is ordered that the Claimant do recover against the Defendant the sum of
N.....for costs (or his cost of this summons to be taxed).

And it is ordered that upon the Defendant paying to the Claimant the moneys remaining
due to the Claimant upon the security of the said mortgage (or charge) the Claimant
(subject and without prejudice to the due exercise of any power of sale for the time being
vested in him) do redeliver to the Defendant possession of the property subject to the said
mortgage (or charge) and release to the Defendant the security constituted by the said
mortgage (or charge).

And it is ordered that all parties be at liberty to apply to the Court as they may be advised.

**FORM 37 -
Order for payment of principal money or Interest
secured by Mortgage or Charge and for
possession of property comprised therein**

(0.51, r.2)

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between:

.....CLAIMANT

And

.....DEFENDANT

It is ordered that the Claimant do recover against the Defendant the sum of

.....

secured by a mortgage (or charge) dated the day of 20
..... (being the total of the principal sum of N.....and
N.....for interest thereon

at.....per cent per annum less tax to

the.....day of (date of order), and

N.....for costs (or his costs of this summons to be taxed).

And it is ordered that the Defendant do give the Claimant possession on or before
the.....day of 20of the land hereinafter described and comprised
in the said mortgage (or charge) that is to say.....(description of the property)

And it is ordered that upon the Defendant paying to the Claimant the moneys hereby
ordered to be recovered and ah other moneys (if any) secured to the Claimant by the said
mortgage (or charge) the Claimant (subject and without prejudice to the due exercise of
any power of sale for the time being vested in him) do re-deliver to the Defendant
possession of the property subject to the said mortgage (or charge) and release to the
Defendant the security constituted by the said mortgage (or charge).

And it is ordered that all parties be at liberty to apply to the Court as they may be advised.

**FORM 38 -
Originating Summons for Possession**

(0.53,r.2)

In the High Court of Lagos State

Suit No.....

Between:

A.B.....Claimant

And

CD., E.F. and G.H.....Defendants

(if any) whose name is known to the Claimant

or the Occupier (if name not known)

To (C.D. and) every (other) person in occupation of.....

Let all persons concerned attend before.....at the

High Court of the Lagos State in the..... Judicial Division
.....on the.....day of.....20.....at

9 O'clock in the forenoon for the hearing of an application by AB for an order that he do recover possession of.....on the ground that he is entitled to possession and that the person(s) in occupation is (are) in occupation without his licence or consent.

Dated this.....day of.....20.....

This Summons was taken out by.....for.....Legal

Practitioner for the said Claimant whose address is.....

(or this Summons was taken out by.....

of.....for of
.....Legal Practitioner for the said

Claimant whose address is.....)

(or when the Claimant acts in person).

This Summons was taken out by the said Claimant who resides at

.....and is (state occupation) and (if the Claimant does not reside
within the jurisdiction) whose address for service is.....

Note:

Any person occupying the premises who is not named as a Defendant by this Summons may apply to the Court personally or by Legal to be joined as Defendant. If a person occupying the premises does not attend personally or by Legal Practitioner at the time and place abovementioned, such Order will be made as the Court may think just and expedient.

**FORM 39 -
Order for Possession**

(O.S3,r.6(l))

(Heading as in Form 1)

Upon hearing.....and upon reading the affidavit

of.....
.....filed on the.....day of 20..... it is
ordered that the Claimant AB. do recover possession of the land described in the
Originating Summons as(and the Defendant.....do give
possession of the said land on.....) (and that the Defendant
.....do pay the Claimant N..... cost (or costs to be
taxed). (The above costs have been taxed and allowed at Nas
appears by a Taxing Officer's certificate dated the

..... day of20.....

.....)

Dated the.....day of.....20

.....

Judge

FORM 40

(0.55,r.3(1))

In the High Court of Lagos State

Suit No.....

In the.....Judicial Division

Between

A.B.....Petitioner

And

C.D.Respondent

To C.D..of.....in the.....of.....

You are hereby commanded that within fourteen (14) days after the service of this Petition on you, inclusive of the day of such service, to cause appearance to be entered for you in an action at the suit of A. B. and take notice that in default of your so doing, the Petitioner may proceed therein, and Judgment may be given in your absence.

Dated this.....day of.....20.....

.....

Registrar

PROBATE FORMS

PROBATE FORM 1 - Surety's Guarantee

(0.59, R. 4 (3))

Surety's Guarantee

In the High Court of.....State

Probate Registry Suit No:.....

In the Estate of.....deceased.

Whereas.....of.....died on the
day of 20 and. (and.....)
(hereinafter called "the Administrators"

is/are the intended Administrator (s) of his estate.

Now therefore-

1. I/WE.....of.....
(and.....of.....and

.....of.....hereby (jointly and severally)

guarantee that I/WE will, when lawfully required to do so, make good any loss which any person interested in the administration of the estate of the deceased may suffer in consequence of the breach by the Administrator (s) of his/her/their duty-

(a) to collect and get in the estate of the deceased and administer it according to law;

(b) when required to do so by the Court to exhibit on oath in the Court a full inventory of the estate and when so required, to render an account of the estate; or

(c) when so required by the Court, to deliver up the grant to the Court.

2. The giving of time to the Administrator(s) or any other forbearance or indulgence shall not in any way affect my/our liability under this guarantee.

3. The liability under this guarantee shall be continuing and shall be for the whole amount of the loss mentioned in paragraph 1 above, but (my) (our) aggregate) total liability shall not in any event exceed the sum of N.....

Dated this.....day of.....20.....

Signed, Sealed and delivered by the above named in the presence of.....a
Commissioner for Oaths, (or other person authorized by law to administer an oath)

(The Common Seal of.....was hereunto affixed in the presence of

.....)

PROBATE FORM 2 - Surety's Guarantee on Application for resealing

(0.58, R. 26 (3) (c))

Surety's Guarantee on Application for resealing

In the High Court of.....State

Probate Registry Suit No.....

In the Estate of..... deceased

Whereas.....of,..... died on the

.....day of.....20 and Letters of Administration of his estate were on the.....day of.....20....., granted by the.....to(and.....) and are about to be sealed in the State under the Succession Law.

Now therefore -

1. I/WE.....of.....
(and.....of.....(and
.....of.....hereby (jointly and severally) guarantee that I/WE will, when lawfully required to do so, make good any loss which any person interested in the administration of the estate of the deceased in the State may suffer in consequence of the breach by the Administrator(s) of his/her/their duty -
 - (a) to collect and get in the estate of the deceased which is situated in the State and administer it according to law;
 - (b) when required to do so by the Court, to exhibit on oath in the Court a full inventory of the estate which is situated in the State and when so required, to render an account of the estate, or
2. The giving of time to the Administrator s) or any other forbearance or indulgence shall not in any way affect my/our liability under this guarantee.
3. The liability under this guarantee shall be continuing and shall be for the whole amount of the loss mentioned in paragraph 1 above, but (my) (our) (aggregate) total liability shall not in any event exceed the sum of N.....

Dated this.....day of.....20.....

Signed, Sealed and delivered by the above named in the presence of.....a Commissioner for Oaths, (or other person authorized by law to administer an oath)

(The Common Seal of.....was hereunto affixed in the presence of)

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PROBATE FORM 3 - Notice to Prohibit Grant

(0.59, R.18 (3))

Notice to Prohibit Grant

IN THE MATTER OF.....DECEASED

LET NOTHING be done in the matter of.....

of.....deceased, who died on the.....day

of.....20.....at.....and had at the time of his death
his fixed place of abode at

.....within the
jurisdiction of this Court, without warning being given to
of.....

Dated this.....day of.....20.....

.....

Signature

PROBATE FORM 4 - Caveat

(0. 59, R. 18 (4))

Caveat

In the High Court ofState

Probate Registry Suit No:.....

Let no grant be sealed in the Estate of.....Late
of.....who died on the.....day of.....20.....without notice
to.....

Dated this.....day of.....20.....(Signed)

.....Legal Practitioner for the said Caveator whose address for service
is.....

PROBATE FORM 5 - Warning to Caveator

(0.59, R18(8))

Warning to Caveator

In the High Court of.....

The Probate Registry Suit No:.....

To:.....

.....a party who has entered a Caveat in the estate of
..... deceased.

You are hereby warned that within 8 days after service hereof upon you, inclusive of the day of such service

1. to enter an appearance either in person or by your Legal Practitioner at the Probate Registry:.....setting forth what interest you have in the estate of the above named.....of.....deceased contrary to that of the party at whose instance this warning is issued; or
2. If you have no contrary interest but wish to show cause against the sealing of a grant to such party to issue and serve a Summons for direction by the Registrar of the said registry.

And take notice that in default of your so doing the Court may proceed to issue a grant of Probate or Administration in the said estate notwithstanding your Caveat.

Dated this.....day of.....20.....

.....

Registrar

Issued at the instance of (Here set out the name and interest including the date of the will, if any under which the interest arose) the party warning, the name of his Legal Practitioner and the address for service, lithe party warning is acting in person, this must be stated.

PROBATE FORM 6 - Appearance to Warning/Citation

(O. 59, R. 18 (9))

Appearance to Warning/Citation

In the High Court of.....The Probate Registry

Caveat No.....dated the.....day of.....20.....

Full name and address of person warning (or Citor) :.....

.....Interest

of person warning (or Citor):.....

Full name and address of Caveator (or person Cited).....

Date of Will:.....

Interest of Caveator;.....

Enter an appearance for the above named Caveator (or person cited) in this matter.

Dated this.....day of.....20.....

.....

Legal Practitioner or ("In person")

PROBATE FORM 7 - Notice of Election to redeem Life Interest

(0.59, R. 17 (1))

Notice of Election to redeem Life Interest

In the High Court of.....State

The Probate Registry Suit No:.....

In the Estate of.....deceased.

Whereas.....of.....day of.....

20.....died.....wholly/partially intestate leaving his/her lawful wife/husband and.....lawful issue of the said

And whereas Probate / Letters of Administration of the Estate of the said.....were

granted to me, the said.....(and to.....of.....)

And whereas (the said..... has ceased to be a personal representative because.....) and I am now the sole personal representative:

Now, I, the said.....hereby give notice that I elect to redeem the life interest to which I am entitled in the estate of the lateby retaining

N.....it's capital value, and N.....the cost of the transaction.

Dated this.....day of.....20.....

(Signed).....

(To the Probate Registrar)

Regulations regarding fees

1. No process, shall, except by special order of Court, be issued until:-

- (a) *all fees payable thereon as provided shall have been paid, and*
 - (b) *an Account thereof, initiated as received shall have been set forth by the officer issuing the process both in the margin and in the counterfoil thereof.*
- 2. *All such fees shall be carried to Account immediately the process is issued.*
- 3. *Every document, for or in respect of which any fee or fees shall have paid, shall bear an indorsement initialed by the Registrar or other Officer showing the amount of the fee or fees so paid and the Receipt referring to payment, provided that when any form of process specified the fees thereof, it shall be sufficient for the registrar or other officer to initial the amount of such fees appearing thereon, and to quote the number of the Receipt.*
- 4. *Every registrar or other officer submitting any Writ of Summons or other Process whatever for signature by a Judge shall at the same time produce the stump of the receipt given for the fees of such process.*
- 5. *No document in respect whereof a fee is payable shall be used in any legal proceeding, unless it shall have been initialed as aforesaid by the registrar or other officer or unless the Court shall be at same time produce the stump of the Receipt given for the fees of such process.*
- 6. *All fees for service, execution and mileage shall be paid into revenue.*
- 7. *No hearing fee or other shall be returned, except upon a voucher, payable at the Treasury, in favour of the party entitled to receive the same and prepared at the direction of the Judge before whom the cause or matter is set down and comes on for hearing.*

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